



# Rustington Parish Council

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16 April 2024

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 22 April 2024** in the **Roger Mongomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Monthly Meeting held on 25 March 2024  
(Copy *enclosed*)
  4. Annual Assembly of the Parish Meeting - 11 April 2024 - To note the Minutes of the Meeting  
(Copy *enclosed for Members*)
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**Working for the local Community**

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5. Sussex Police - Matters Arising (if any)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 18 March 2024 and 8 April 2024  
*(Copies previously circulated)*
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 22 April 2024 from the Chairman of the Committee, and to consider the Recommendations contained therein  
*(Finance and General Purposes Committee Agenda and associated documentation previously circulated)*
12. To note the Attendance Records for Council and Committee Meetings for the period April 2023-March 2024  
*(Copy attached for Members)*
13. Asset Register - To consider the Register as at 31 March 2024 and to approve the content as a true record  
*(Copy to follow for Members)*
14. Review of Insurance Provision - Clerk to report
15. Time Off For Dependents Policy - To review and revise the Council's Policy  
*(Copy attached for Members)*
16. Parishioners' Award:-
  - (a) Clerk to report on nominations received and to accept any further nominations from Members
  - (b) To agree a date for a Meeting of the Working Party to consider nominations received
17. Number 12 Bus Service:-
  - (a) To note the Bus Service Statistics for March 2024  
*(Copy attached for Members)*
  - (b) Future of Number 12 Service - To consider further email correspondence with Mr C Chatfield, Managing Director  
*(Copy attached for Members)*
18. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report

19. 80<sup>th</sup> Anniversary of D Day - 6 June 2024 - Progress Report
20. Arun Youth Projects - The National Lottery's Million Hours Fund - To note a letter received from the Mr M Pollard, Youth Service Manager  
(Copy *attached for Members*)
21. Rustington Football Club - To consider an email received from the Secretary  
(Copy *attached for Members*)
22. Arun District Council:-
  - (a) Arun Local Plan 2023-2041 Direction of Travel Document Issues and Options Regulation 18 Consultation - To consider an email received in this regard (copy of associated documentation previously circulated), together with Councillor Warren's Summary of the Parish Briefing by Kevin Owen, Arun Planning Policy Manager, on 4 April 2024  
(Copy *attached for Members*)
  - (b) Review of Members' Allowance Scheme - To note an email received from Jane Fulton, Committee Services Manager, Law & Governance, together with associated documentation in this regard  
(Copy *attached for Members*)
23. Solar Panels - Reach (Renewable Energy Access for Communities and Households) Project - Rescheduled date for Presentation by Councillor Evans - Councillor Lee to report
24. To receive Reports from Members attending other External Meetings (if any)
25. Urgent matters arising, for information only, since the preparation of this Agenda
26. To note the following Documents and Publications previously circulated to Members:-
  - (a) CAGNE - Make some noise - Unbalanced Approach
  - (b) Chestnut Tree House - How we're getting ready for The Big Hoot
  - (c) Chestnut Tree House - Living every day - Meet Nellie and her family
  - (d) CPRE - Friend, last year rent in rural England increased by 27%
  - (e) CPRE - Friend, rural homes are leading the way on solar power generation!
  - (f) CPRE - Campaigns Update - April 2024
  - (g) East Preston Parish Council News - 28 March 2024 and 4 April 2024
  - (h) National Association of Local Councils - Chief Executive's Bulletin - 28 March 2024, 4 April 2024 and 11 April 2024
  - (i) National Association of Local Councils - NALC Events - 2 April 2024
  - (j) National Association of Local Councils - Newsletter - 27 March 2024 and 3 April 2024
  - (k) RHS Communities - Slugs, seeds & stations
  - (l) St Barnabas House - Everybody should have someone to talk to
  - (m) West Sussex County Council - News Release - 28 March 2024, 3 April 2024 and 12 April 2024
  - (n) West Sussex County Council - West Sussex Emergency Management - Environment Agency Flood Warnings