

17 June 2008

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 June 2008** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- a) *whether it is a personal interest and the nature of the interest*
 - b) *whether it is also a prejudicial interest*
 - c) *if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To confirm the Minutes of the Annual Meeting held on 19 May 2008
(Copy *attached*)

4. Sussex Police:-
 - (a) To receive a Report from PCSO Craig Wilson (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 12 May 2008 and 2 June 2008
(Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 June 2008 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Lighting and Amenities Committee - To receive the Report of the Meeting held on 5 June 2008 and to consider the Recommendations contained therein
(Copy enclosed for Members)
12. Traffic Issues Working Party - To note the Report of the Meeting held on 10 June 2008
(Copy attached for Members)
13. Arun Eastern Parishes Group - To note the 10 June 2008 Meeting Report
(Copy attached for Members)
14. Appointment of Committees:-
 - (a) Allotments Committee - One Vacancy
 - (b) Planning Committee - One Vacancy
 - (c) Internal Audit Committee - One Vacancy*(Note: Committee consists of four Members - Chairman, Vice-Chairman, Chairman of Finance and General Purposes Committee and one other Member)*
15. Casual Vacancies - Clerk to report
16. Rustington Youth Centre - Progress Report
17. Rustington Museum Project:-
 - (a) Progress Report
 - (b) Raise the Roof Campaign - Progress Report
18. Rustington-In-Bloom - Progress Report
19. Rustington Community Partnership - Progress Report
20. Parishioners' Award - To consider the Report of the Working Party Meeting held on 16 June 2008
(Copy attached for Members)

21. Rustington and District Twinning Association - Visit by Representatives from Künzell - To note a letter received from the Honourable Secretary
(Copy attached for Members)
22. East Arun Community Hospital Forum - To receive a Report of the Meeting held on 29 May 2008 from Councillor Ceiriog-Hughes
23. Arun District Council:-
 - (a) Consultation on Draft Byelaws for Pleasure Fairs - To consider a letter received from Ms J Pounds, Trainee Solicitor
(Copy attached for Members)
 - (b) (Off Street Parking Places) Amendment Order 2004 - To consider a letter received from the Car Parks Administration Manager
(Copy attached for Members)
 - (c) District-wide Strategic Flood Risk Assessment - To receive an Invitation to attend a Presentation by Capita Symonds in this regard
(Copy attached for Members)
24. West Sussex County Council:-
 - (a) Minerals and Waste Development Framework (MWDF) Forum - To receive an Invitation for a representative to attend a Forum to update local Community Groups, Parish Councils and Residents Associations in this regard
(Copy attached for Members)
 - (b) Consultation on the Sustainable Community Strategy (SCS) - To consider a letter received from Mr N Border, Strategic Policy Manager, Chief Executive's Group and Clerk to report
(Copy attached for Members)
 - (c) Review of Statement of Partnership with Local Councils - To consider the existing document and Clerk to report
(Copy attached for Members)
25. Proposed Pedestrian Safety Scheme - Sea Lane, Rustington:-
 - (a) To consider a further letter received from Mr K Grimes
(Copy attached for Members)
 - (b) To consider an email received from Mr M Twaits
(Copy attached for Members)
26. Southern Water - Draft Water Resources Management Plan - Councillor Rogers to report
27. Sussex and Surrey County Associations of Local Councils:-
 - (a) Briefing and Update Bulletin - May 2008
(Copy attached for Members)
 - (b) In-House Councillor Training Courses - Clerk to report
28. To receive Reports from Members attending other External Meetings (if any)
29. Urgent matters arising, for information only, since the preparation of this Agenda

30. To note the following Documents and Publications received for Members' information:-

- (a) Arun District Council - Diary of Events - Summer and Autumn 2008
- (b) Campaign to Protect Rural England - "Fieldwork" - June 2008
- (c) Campaign to Protect Rural England - "Sussex Review" - Summer 2008
- (d) ICIS - "Wellspring West Sussex" - Issue No. 1 - 2008