

22 July 2008

Dear Councillor (and Parishioners for information)

**FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 28 July 2008** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.30 pm.**

Yours sincerely

**Clerk of the Council**

To: All Members of the Finance and General Purposes Committee and other Members for information

**AGENDA**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) *whether it is a personal interest and the nature of the interest*
  - b) *whether it is also a prejudicial interest*
  - c) *if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To approve the Minutes of the Meeting held on 23 June 2008  
(Copy attached)
  4. To consider further such matters as arise from the Minutes

5. To consider the payment of Accounts  
*(Copy of Clerk's Report to follow for Members)*
6. Internal Audit 2007/2008 - To consider a Report received from R & J Accountancy and Administration  
*(Copy attached or Members)*
7. To consider an application for Grant Aid received from Arun Co-Ordinated Community Transport  
*(Copy attached for Members)*
8. St Peter and St Paul Parish Church - To consider a request for financial assistance towards the cost of tree works in the Churchyard  
*(Copy attached for Members)*
9. Urgent matters arising, for information only, since the preparation of this Agenda
10. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 11
11. Council Offices - Administrative Personnel Restructuring - To consider a Report from the Clerk of the Council  
*(Copy enclosed for Members)*