

RUSTINGTON PARISH COUNCIL

LEISURE AND RECREATION COMMITTEE

MINUTES: of the Meeting held on 10 July 2008

PRESENT: Councillors T Field, Mrs S Lines, D Murphy, D Rogers, G Tyler and M Warrington

9/08 ELECTION OF CHAIRMAN

The Committee RESOLVED unanimously that Councillor Tyler should be elected Chairman of the Committee for the ensuing year.

10/08 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Steward (Work Commitment). This apology was accepted by the Committee.

11/08 DECLARATIONS OF INTEREST

There were no declarations of interest recorded by Members.

12/08 FAMILIARISATION OF LEISURE AND RECREATION FACILITIES

The Clerk reminded Members that the Committee had previously agreed that a physical tour to familiarise Members with the Committee's areas of responsibility was not necessary, but that any Members could make arrangements to meet with the Clerk regarding the Committee's areas of responsibility, if they so desired.

The Committee NOTED this information.

13/08 MINUTES

The Minutes of the Meeting held on 6 March 2008 were signed by the Chairman as a correct record.

14/08 WOODLANDS CENTRE - EXTERNAL FACILITIES (RECREATION GROUND)

(a) Donated Tree Planting Scheme

The Clerk referred to Minute 4/08(a) and reported that members of the local community were again being invited to donate trees at an approximate cost of £60.00 per tree, including a commemorative plaque. She said that the Scheme was advertised on a regular basis in the Council's Quarterly Newsletter and, to date, had received a good response. She confirmed that there were 6 donors currently on the waiting list for the next Scheme, the planting for which would take place towards the end of the year on the North Field where space was limited to 12 trees.

She said that the Scheme had proved to be an overwhelming success, with the Council's tree stock on the recreation ground now amply provided. Accordingly, she was suggesting that this should be the final phase of the Scheme for the foreseeable future.

The Committee was pleased to NOTE this information and RECOMMENDED that the current phase of the Tree Planting Scheme on the recreation ground, should be the final phase for the foreseeable future.

Councillor Rogers referred to the possibility of donated trees being planted at other locations around the Village, and the Committee RECOMMENDED that this matter should be REFERRED to the Lighting and Amenities Committee for consideration at its next Meeting.

The Clerk said that, in the meantime, she would contact the County Council to gauge its views on the planting of trees on the public highway, using Worthing Road and North Lane as examples in the first instance.

(b) Footpath Lights - Possible Replacement/Improvements

The Clerk referred to Minute 4/08(c) and said that she would be providing a detailed Report in respect of three different options, together with costings from three different Companies, for consideration at the next Meeting of the Committee.

Councillor Rogers referred to the possibility of solar powered lighting being used in the interests of energy efficiency, and the Clerk said that she would investigate this and include her findings in the aforementioned Report.

The Committee NOTED this information.

(c) South and South East in Bloom

The Clerk reported that the Council's entry of the Woodlands Recreation Ground for The Public Park Award, as part of the South and South East in Bloom Competition, would be being judged on the afternoon of 11 July 2008, but the result would not be known until 3 September 2008, when the Award Ceremony and Lunch would be taking place.

She reminded the Committee that the Recreation Ground's entry in 2007 had received a Silver Gilt Award.

She said that the Grounds and Maintenance Person/External Health & Safety Officer, the Chairman of the Committee and herself would be accompanying the judges on the tour of the Recreation Ground. She suggested that the Chairman of the Committee and the Grounds and Maintenance Person/External Health and Safety Officer should attend the Presentation Ceremony to receive any Award that might be forthcoming in this regard.

Following a further discussion, the Committee RECOMMENDED that, should an invitation to the Award Ceremony be forthcoming in respect of the Recreation Ground entry, the Grounds and Maintenance Person/External Health and Safety Officer and the Chairman of the Committee should receive any such Award on behalf of the Council.

15/08 WOODLANDS CENTRE - INTERNAL

(a) Current Lettings

The Clerk gave a progress report on the current lettings against budget and said that the income was now running slightly above the 2007/2008 budgeted figure of £44,500.00. She said that the current income was £12,251.00, which represented 27.5% of the annual estimated figure. She said that it was anticipated that the income would be in excess of the targeted figure at the end of the current financial year.

She then referred to the end of the year for 2007/2008, and confirmed that the total lettings figure was £44,165.00 against a budgeted figure of £44,000.00

The Committee was pleased to NOTE this information.

(b) John de Bohun Room - Replacement of Chairs

The Clerk referred to Minute 5/08(c) and said that the replacement chairs and trolleys for the John de Bohun Room had recently been delivered and were now in full use.

The Committee was pleased to NOTE this information.

(c) **Village Memorial Hall - Chair Storage Facility**

The Clerk referred to Minute 5/08(e) and reported that Chris Rowbotham Construction had been instructed to carry out the works required to provide the extension of the roof of the storage facility to the furniture store, to form a covered area from the said exit of the Hall to both the furniture store and the chair storage area.

She said that, to date, these works had not yet been undertaken, but she anticipated that this would be completed in the very near future.

The Committee NOTED this information.

(d) **Richard Covert Room - Replacement of Defective Heating Boiler**

The Clerk referred to Minute 5/08(f) and reported that the works to replace the boiler, with a new gas-fired condensing combination boiler, which would also supply the toilets and bar with hot water, and thus provide a more efficient supply for both of the aforementioned areas, was scheduled to commence on 16 July 2008.

The Committee was pleased to NOTE this information.

16/08 **WOODLAND PARK SPORTSFIELD**

(a) **Risk Assessment - Rabbits and Moles**

The Clerk referred to Minute 6/08(a) and reported that the service provided by Absolute Pest Control was continuing on a quarterly basis in respect of the Sportsfield. She said that the current situation in respect of the pest control management of rabbits and moles at the Sportsfield remained satisfactory.

The Committee NOTED this information.

(b) **Future of Pavilion**

The Clerk referred to Minute 6/08(b) and said that she had nothing further to report at the present time.

The Committee NOTED this information.

(c) **Pavilion - Electrical Improvement Works**

The Clerk referred to Minute 6/08(c) and said that all of the necessary electrical improvement works at the Pavilion had now been completed.

The Committee was pleased to NOTE this information.

17/08 **RUSTINGTON YOUTH CENTRE**

(a) **Situation Report**

The Clerk reported that the Centre was continuing to operate well with all of the user groups content with the facilities provided. She said that further redecoration works had been carried out since the start of the new financial year, to complete the redecoration of the entire Centre to ensure that it was maintained at as high a standard as possible.

She then referred to the major hiring by The Oak Community Project and said that the current agreed hiring period was due to expire in September 2008.

She confirmed that she was in the process of arranging for the Chairmen of both the Committee and the Council, and herself to, once again, meet with the County Council's Service Manager for Adults with Learning Difficulties, to agree a further hiring contract for the next 12 months and possibly beyond that date

The Committee was pleased to NOTE this information.

18/08 DATE OF NEXT MEETING

The Clerk reminded Members that the date of the next Meeting would be Thursday 6 November 2008.

Chairman: **Date:**