

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

Date: 27/07/2020
Time: 15:21:59

Rustington Parish Council
Supplier Invoices Paid

Page: 1

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 69,026
Transaction To: 99,999,999

Date From: 10/07/2020
Date To: 31/07/2020

A/C: ACEBUIL Name: Ace Building Services Southern Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69029	PI	14/07/2020	15069	Supply/Fit Perspex Desk Protection Screen Extns -	240.00	240.00
					Total:	<u>240.00</u>

A/C: ANSCOM Name: Mr K Anscombe

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69030	PI	17/07/2020	15070	Security Charges & Other Services	1,595.00	1,595.00
					Total:	<u>1,595.00</u>

A/C: ARUNBU Name: Arun Business Supplies

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69047	PI	17/07/2020	15071	Stationery	157.84	157.84
					Total:	<u>157.84</u>

A/C: BARKER Name: Barkers Electrical (Rustington) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69048	PI	24/07/2020	15072	Isolate Spurs to Hand Dryers - W.Centre & Y.Centre	50.00	50.00
					Total:	<u>50.00</u>

A/C: HRSERVI Name: HR Services Partnership

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69049	PI	14/07/2020	15073	HR Service & Advice	273.00	273.00
					Total:	<u>273.00</u>

A/C: SIGMA Name: Sigma Plumbing Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69050	PI	23/07/2020	15074	Public Toilet Cleansing & Maintenance - Jul	2,740.41	2,740.41
					Total:	<u>2,740.41</u>

A/C: SOUTHC Name: Southern Counties Jan.Supp.Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69062	PI	10/07/2020	15075	Selgiene Ultra - Disinfectant for Play Area	77.76	77.76
69063	PI	16/07/2020	15076	Cleansing Materials	104.88	104.88
					Total:	<u>182.64</u>

A/C: TEMPPES Name: TempPest Environmental Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69066	PI	19/07/2020	15077	Treating Rats - Penfold Allotments	180.00	180.00
					Total:	<u>180.00</u>

Grand Total 5,418.89

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Rustington Parish Council
Supplier Invoices Recommended for Payment

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Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 22/06/2020
Date To: 31/08/2020

A/C: ARUNBU Name: Arun Business Supplies

No	Type	Date	Ref	Details	Amount	Outstanding
69141	PI	30/07/2020	15088	Stationery - Museum	81.71	81.71
69143	PI	06/08/2020	15089	Stationery	96.95	96.95
Total:						<u>178.66</u>

A/C: BARCOM Name: Barcombe Landscapes Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
69144	PI	30/06/2020	15090	Various Grounds Maint. to incl. Mowing Rec.Ground	5,292.00	5,292.00
Total:						<u>5,292.00</u>

A/C: BARKER Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
69154	PI	05/08/2020	15091	Attend Roller Shutter - Churchill Toilets	50.00	50.00
Total:						<u>50.00</u>

A/C: BAYSTU Name: Bay Studio Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
69155	PI	05/08/2020	15092	Supply Covid Safety Signs - Play Area	276.00	276.00
Total:						<u>276.00</u>

A/C: CANON Name: Canon UK Limited

No	Type	Date	Ref	Details	Amount	Outstanding
69189	PI	30/07/2020	15115	Photocopy/Printing to 31-Jul - Office	459.46	459.46
Total:						<u>459.46</u>

A/C: COMPAS Name: Compass Travel (Sussex) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
69137	PI	31/07/2020	15084	Contribution to No. 12 Bus Route - Jul	585.00	585.00
Total:						<u>585.00</u>

A/C: CREATIV Name: Creative Man

No	Type	Date	Ref	Details	Amount	Outstanding
69156	PI	28/07/2020	15093	Spray Social Distancing Signs on Pavements - R'ton	1,118.30	1,118.30
Total:						<u>1,118.30</u>

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
69138	PI	30/07/2020	15085	Maintenance & Floral Contract - Jul	4,209.94	4,209.94
Total:						<u>4,209.94</u>

A/C: GRAHAM Name: Saint-Gobain Build. Dist. Ltd T/A

No	Type	Date	Ref	Details	Amount	Outstanding
69157	PI	16/07/2020	15094	Toilet Seats - Y.Centre	194.90	194.90
Total:						<u>194.90</u>

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Rustington Parish Council
Supplier Invoices Recommended for Payment

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A/C: GRUNDO Name: Grundon Waste Management Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69159	PI	31/07/2020	15095	Wheelie Bins - W.Centre/Y.Centre	95.95	95.95
69161	PI	31/07/2020	15096	Wheelie Bins - Rec.Ground	91.33	91.33
69162	PI	31/07/2020	15097	Wheelie Bins - SWC/Museum	63.66	63.66
Total:						<u>250.94</u>

A/C: LOOFT Name: Loo of the Year Awards Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69164	PI	10/08/2020	15098	Loo of the Year Awards Entry	686.40	686.40
Total:						<u>686.40</u>

A/C: MEWDEC Name: MEW Decorating Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69165	PI	26/07/2020	15099	Prep/Prime/Paint (inc. Materials) - Beach Shelter	759.00	759.00
Total:						<u>759.00</u>

A/C: RUSTHER Name: Rustington Heritage Assn

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69166	PI	05/08/2020	15100	Modes User Assn - 50% of Invoice	43.80	43.80
Total:						<u>43.80</u>

A/C: SOUTHCL Name: Southern Cleaning Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69167	PI	03/08/2020	15101	Contract Cleaning - 12 visits - Jul	720.00	720.00
Total:						<u>720.00</u>

A/C: SOUTH Name: Southern Counties Jan.Supp.Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69168	PI	01/08/2020	15102	Cleansing Materials	23.84	23.84
Total:						<u>23.84</u>

A/C: SOUTH Name: South Coast Coffee Co

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69139	PI	28/07/2020	15086	Office Supplies	95.00	95.00
Total:						<u>95.00</u>

A/C: STONERJ Name: Mr J Stoner

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69169	PI	30/07/2020	15103	Window Cleaning - W.Centre/Y.Centre	300.00	300.00
Total:						<u>300.00</u>

A/C: SUSSEXC Name: Sussex Communications Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69171	PI	22/06/2020	15104	Shopwatch Radio	92.02	92.02
Total:						<u>92.02</u>

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Rustington Parish Council
Supplier Invoices Recommended for Payment

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A/C: WATTSM Name: Mr J Watt

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69173	PI	31/07/2020	15105	Clean Seafront Shelter & Interpretation Board	45.00	45.00
Total:						<u>45.00</u>

A/C: WORLDP Name: Worldpay Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69140	PI	01/08/2020	15087	Subscription Fee - Aug-20	11.94	11.94
Total:						<u>11.94</u>

A/C: WSCC Name: West Sussex County Council

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69174	PI	27/07/2020	15106	Street Lighting Maintenance to 31-Mar-20	3,011.81	3,011.81
Total:						<u>3,011.81</u>
Grand Total						<u>18,404.01</u>

Date: 27/07/2020

Rustington Parish Council

Time: 19:21:51

Current Account - Recommended Payments/Payments MadeDate From: 01/07/2020
Date To: 31/07/2020Bank From: 1200
Bank To: 1200Transaction From: 69,067
Transaction To: 99,999,999N/C From:
N/C To: 99999999Dept From: 0
Dept To: 999

Bank: 1200		Currency: Pound Sterling							
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
69067	BP	7310	27/07/2020	15078	CPRE - Annual Membership	36.00	0.00	36.00	
69068	BP	7307	27/07/2020	15079	J.Covey - Postage - Museum	9.75	0.00	9.75	
69069	BP	7320	27/07/2020	15079	J.Covey - Notelets - Museum	15.25	0.00	15.25	
69070	BP	7303	27/07/2020	15080	C.Harris (Toolstation) - Cam Locks - Kitchens	112.92	22.58	135.50	
69071	BP	5001	27/07/2020	15080	Dunelm - Bathroom Caddy - SWC Disabled Toilet	20.00	4.00	24.00	
69072	BP	6011	14/07/2020	DD - 15081 -	Toolstation - Aluminium Oxide Sanding Roll -	20.83	4.17	25.00	
69073	BP	7207	14/07/2020	DD - 15082 -	Screwfix - Fencing Barrier & Cable Ties - Fitness	66.70	13.32	80.02	
69074	BP	5001	14/07/2020	DD - 15082 -	Amazon - Cordless Kettle - Groundman's Accom.	9.84	1.97	11.81	
69075	BP	7303	14/07/2020	DD - 15082 -	Amazon (Singh Bargain) Disposable Face Masks	11.50	2.30	13.80	
69076	BP	7321	14/07/2020	DD - 15082 -	Amazon (Digiflex) - x2 Wrist Rest Mouse Pads	8.24	1.66	9.90	
69077	BP	7321	14/07/2020	DD - 15082 -	Amazon - x2 USB Mouse	9.30	1.86	11.16	
69078	BP	7321	14/07/2020	DD - 15082 -	Amazon (Eizo Technology) - x2 Laptop Bags	32.64	6.54	39.18	
69079	BP	7303	14/07/2020	DD - 15082 -	Amazon (Solid Digital Market) - x15 Pump Bottles	43.55	8.70	52.25	
69080	BP	7207	14/07/2020	DD - 15082 -	Galleon Supplies - Cleaning Rags - Play Area	34.50	6.90	41.40	
69081	BP	7207	14/07/2020	DD - 15082 -	Toolstation - Pressure Sprayer - Play Area (JB)	26.65	5.33	31.98	
69082	BP	7207	14/07/2020	DD - 15082 -	Toolstation - Heavy Duty Rubble Bags	4.97	0.99	5.96	
69083	BP	7207	14/07/2020	DD - 15082 -	Toolstation - Pressure Sprayer - \Play Area (KA)	26.65	5.33	31.98	
69084	BP	5001	14/07/2020	DD - 15082 -	Amazon (Snelder Guppen) - x2 Flexi Barriers	302.16	60.44	362.60	
69085	BP	6224	14/07/2020	DD - 15082 -	Wickes - Tree Stakes etc - Play Area	42.50	8.50	51.00	
69086	BP	7300	14/07/2020	DD - 15082 -	Vodafone - Mobile Top Up (BP)	15.00	0.00	15.00	
69087	BP	7300	14/07/2020	DD - 15082 -	Vodafone - Mobile Top Up (BP)	15.00	0.00	15.00	
Totals						£	863.95	154.59	1,018.54

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Rustington Parish Council

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Current Account - Recommended Payments/Payments Made

Date From: 21/07/2020
Date To: 31/08/2020

Bank From: 1200
Bank To: 1200

Transaction From: 69,129
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200			Currency: Pound Sterling						
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
69129	BP	7130	21/07/2020	DD - 15083	WorldPay - Monthly Transactions Fee - Jun (65%)	1.92	0.00	1.92	
69130	BP	7130	21/07/2020	DD - 15083	WorldPay - Monthly Transactions Fee - Jun (25%)	1.00	0.00	1.00	
69131	BP	7130	21/07/2020	DD - 15083	WorldPay - Monthly Transactions Fee - Jun (10%)	1.00	0.00	1.00	
69132	BP	7130	21/07/2020	DD - 15083	WorldPay - Minimum Monthly Charge - Jun (65%)	7.21	0.00	7.21	
69133	BP	7130	21/07/2020	DD - 15083	WorldPay - Minimum Monthly Charge - Jun (25%)	2.77	0.00	2.77	
69134	BP	7130	21/07/2020	DD - 15083	WorldPay - Minimum Monthly Charge - Jun (10%)	1.10	0.00	1.10	
69135	BP	7130	21/07/2020	DD - 15083	WorldPay - Miscellaneous Charges - Jun	0.19	0.04	0.23	
69136	BP	7130	21/07/2020	DD - 15083	WorldPay - Safer Payments Programme Fee - Jun	4.00	0.80	4.80	
69176	BP	2103	13/08/2020	15107	M.Atherton - Deposit Refund - W.Centre	200.00	0.00	200.00	
69177	BP	7206	13/08/2020	15108	C.Harris (Tesco) - Cleansing Materials - W.Centre	47.29	9.46	56.75	
69178	BP	7300	15/08/2020	DD - 15109 (...)	BT - Office Mobile (Emergency Phone)	5.00	1.00	6.00	
69179	BP	7202	18/08/2020	DD - 15110 (...)	Business Stream - Water - Gdn Hydrant to 13-Jun -	14.85	0.00	14.85	
69180	BP	7321	01/08/2020	DD - 15111	Sage - Finance Support Package	321.50	64.30	385.80	
69185	BP	7203	22/08/2020	DD - 15113	SSE - Electric - SWC - to 03-Aug - Act	322.04	16.10	338.14	
69186	BP	7204	20/08/2020	DD - 15114 (...)	Total Gas & Power - Gas - W.Centre - R1 to 31-Jul	126.14	6.31	132.45	
69187	BP	7204	20/08/2020	DD - 15114 (...)	Total Gas & Power - Gas - W.Centre - R2 to 31-Jul	53.32	2.67	55.99	
69188	BP	7204	20/08/2020	DD - 15114 (...)	Total Gas & Power - Gas - Y.Centre to 31-Jul	67.01	3.35	70.36	
69196	BP	7130	19/08/2020	DD - 15112	WorldPay - Monthly Transactions Fee - Jul	0.95	0.00	0.95	
69197	BP	7130	19/08/2020	DD - 15112	WorldPay - Minimum Monthly Charge - Jul (65%)	9.14	0.00	9.14	
69198	BP	7130	19/08/2020	DD - 15112	WorldPay - Minimum Monthly Charge - Jul (25%)	3.51	0.00	3.51	
69199	BP	7130	19/08/2020	DD - 15112	WorldPay - Minimum Monthly Charge - Jul (10%)	1.40	0.00	1.40	
69200	BP	7130	19/08/2020	DD - 15112	WorldPay - Miscellaneous Charges - Jul	0.14	0.03	0.17	
69201	BP	7130	19/08/2020	DD - 15112	WorldPay - Safer Payments Programme Fee - Jul	4.00	0.80	4.80	
69204	BP	7310	01/08/2020	DD-TV	TV Licence - Youth Centre	13.26	0.00	13.26	
69205	BP	7201	01/08/2020	DD - ADC	ADC - Rates - Churchill Toilets	299.00	0.00	299.00	
69206	BP	7201	01/08/2020	DD - ADC	ADC - Rates - The Street Toilets	44.00	0.00	44.00	
Totals						£	1,551.74	104.86	1,656.60

Balances as at 31 July 2020

NatWest Bank:-	
Current Account	£ 14,031.57
Imprest Account	£ 472.67
Reserve Accounts:	
General Fund	£ 272,682.35
35-Day Notice	£ 41,004.17
95-Day Notice	£ 100,046.30
Museum Reserve	£ 2,738.12
Plant Equipment Renewal	£ 22.34
Capital Accounts:	
Opportunity and Special Purchases	£ 1,467.98
CCLA:	
Capital Account:	
Public Sector Deposit Fund	£ 100,000.00
<i>Total Dividends Credited from PSDA into 95-Day Account</i>	<i>£1.44</i>
Thomas Ashley Charity Account	£ 184.74
Petty Cash	£ 160.00
Total in Accounts	£ 532,810.24
Un-Reconciled Payments	£ 5,985.05
Grand Total	£ 526,825.19

Rustington Parish Council
Bank Payment Summary - 25 July 2020

Salaries (Gross) - Employees	21,709.81
Employers - N.I.	1,779.37
Employers - Superann.	2,447.77
Total Employers Liabilities	<u>25,936.95</u>
Councillor / Chairman Allowances	-
Total Liabilities	<u>25,936.95</u>

Date: 13/08/2020
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Rustington Parish Council
Imprest Account - Payments Made

Page: 1

Date From: 01/08/2020
Date To: 31/08/2020

Bank From: 1201
Bank To: 1201

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank:	1201	Currency:	Pound Sterling							
No	Type	N/C	Dept	Date	Ref	Details	Net	Tax	Gross	
69202	BP	2103	14	06/08/2020	7394	C.Smith - Deposit Refund - Allots - 31 CA	50.00	0.00	50.00	
69203	BP	4043	14	06/08/2020	7394	C.Smith - Rent Refund - Allots - 31 CA	15.47	0.00	15.47	
Totals							£	65.47	0.00	65.47

Date: 13/08/2020

Time: 15:13:58

Rustington Parish Council
Current Account - Customer Receipts

Date From: 13/06/2020
Date To: 13/08/2020

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

Customer From:
Customer To: ZZZZZZZZ

Bank	1200	Currency	Pound Sterling							
No	Type	A/C	Date	Ref	Details	Net	Tax	Gross		
68664	SR	HOBBSJOH	15/06/2020	BACS	Sales Receipt	26.96	0.00	26.96		
68669	SR	LITTLEST	18/06/2020	Card Payment	Sales Receipt	188.25	0.00	188.25		
68950	SA	ARUNFAIR	10/07/2020	BACS	Payment on Account	199.00	0.00	199.00		
68951	SR	RUSTCT&C	15/07/2020	102059	Sales Receipt	58.14	0.00	58.14		
69015	SR	TYLERGRA	15/07/2020	Card Payment	Sales Receipt	16.50	0.00	16.50		
69016	SR	BENNETTJ	15/07/2020	Card Payment	Sales Receipt	16.50	0.00	16.50		
69101	SR	ARUNFAIR	23/07/2020	BACS	Sales Receipt	200.00	0.00	200.00		
69207	SR	LITTLEEX	04/08/2020	BACS	Sales Receipt	741.00	0.00	741.00		
69208	SR	CONCORDI	10/08/2020	BSCS	Sales Receipt	524.00	0.00	524.00		
69209	SR	THEATREA	11/08/2020	Card Payment	Sales Receipt	75.67	0.00	75.67		
Totals						£		2,046.02	0.00	2,046.02

Date: 13/08/2020

Time: 15:14:26

Rustington Parish Council
Current Account - Bank Receipts

Date From: 13/06/2020
Date To: 13/08/2020

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank:	1200	Currency:	Pound Sterling							
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross		
68665	BR	2102	16/06/2020	Card Payment	R.Hill - Deposit - Allots - 12A CA	50.00	0.00	50.00		
68666	BR	4043	16/06/2020	Card Payment	R.Hill - Rent - Allots - 12A CA	10.97	0.00	10.97		
68667	BR	7303	18/06/2020	Card Payment	Staff Reimbursement (CW,CH,EL)	37.03	0.00	37.03		
68668	BR	7307	18/06/2020	Card Payment	Staff Reimbursement (CW)	15.69	0.00	15.69		
68847	BR	4043	20/06/2020	BACS	RSSC - Rent - 1st Quarter - To be returned	3,300.00	0.00	3,300.00		
68848	BR	7203	20/06/2020	BACS	SSE - Museum Gas - Credit - Final Bill	40.30	2.02	42.32		
68952	BR	7130	09/07/2020	BACS	WorldPay - Correction of Charges	11.08	0.00	11.08		
68953	BR	7300	15/07/2020	102059	BT - Credit for Cancelled Service	33.68	6.74	40.42		
68954	BR	7300	15/07/2020	102059	BT - Credit for Cancelled Service	34.52	6.90	41.42		
69017	BR	7303	15/07/2020	Card Payment	Staff Reimbursement (CH)	17.16	3.43	20.59		
69018	BR	7402	20/07/2020	BACS	National Heritage Lottery - New Museum	7,140.00	0.00	7,140.00		
69128	BR	4004	02/07/2020		CCLA - PSDA - Interest to 02 Jul 20	1.44	0.00	1.44		
69210	BR	2202	12/08/2020	BACS	HMRC - VAT Refund - 01-Apr-20 to	11,583.82	0.00	11,583.82		
Totals						£		22,275.69	19.09	22,294.78