

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

Date: 27/08/2020
 Time: 11:30:34

Rustington Parish Council
Supplier Invoices Paid

Supplier From:
 Supplier To: ZZZZZZZZ
 Transaction From: 69,274
 Transaction To: 99,999,999

Date From: 11/08/2020
 Date To: 27/08/2020

A/C: ANSCOM Name: Mr K Anscombe

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69274	PI	17/08/2020	15121	Security Charges & Other Services	1,595.00	1,595.00
Total:						<u>1,595.00</u>

A/C: FURNITU Name: Furniture@Work Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69287	PI	12/08/2020	15116	Contour Folding Tables x6	669.60	669.60
Total:						<u>669.60</u>

A/C: HRSERVI Name: HR Services Partnership

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69288	PI	14/08/2020	15117	HR Service & Advice	273.00	273.00
Total:						<u>273.00</u>

A/C: PRESERV Name: Preservation Equipment Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69289	PI	20/08/2020	15122	Various Storage Equipment - Museum	58.58	58.58
Total:						<u>58.58</u>

A/C: SIGMA Name: Sigma Plumbing Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69293	PI	13/08/2020	15118	Public Toilet Cleansing & Maintenance - Aug	2,492.41	2,492.41
Total:						<u>2,492.41</u>

A/C: SOUTHC Name: Southern Counties Jan.Supp.Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69290	PI	11/08/2020	15119	Cleansing Materials	104.98	104.98
Total:						<u>104.98</u>

A/C: WARME Name: War Memorial Restoration Co

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69292	PI	14/08/2020	15120	Clean/Repair/Restore War Memorial	6,135.00	6,135.00
Total:						<u>6,135.00</u>

Grand Total 11,328.57

Date: 04/09/2020

Time: 14:31:19

Rustington Parish Council

Supplier Invoices Paid

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 69,362
Transaction To: 99,999,999

Date From: 22/07/2020
Date To: 04/09/2020

A/C: ACEDRAI Name: Ace Drainage

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69362	PI	03/09/2020	15127	Attend/Clear Blocked Drain - The Street Toilets	90.00	90.00
Total:						<u>90.00</u>

A/C: CAME&C Name: Came & Company

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69370	PI	22/07/2020	15130	Museum Commercial Combined Insurance to	663.47	663.47
Total:						<u>663.47</u>

A/C: CANON Name: Canon UK Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69364	PI	13/08/2020	15129	Photocopy/Printing to 13-Jul - SWC	42.70	42.70
69365	PI	13/08/2020	15128	Photocopy/Printing to 31-Jul - Museum	47.14	47.14
Total:						<u>89.84</u>

A/C: COLLINS Name: Mr P Collins

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69371	PI	01/09/2020	15132	Managed IT Support Agreement etc.	1,840.00	1,840.00
Total:						<u>1,840.00</u>

A/C: EDMEND Name: Edmends Lead Roofing

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69380	PI	19/08/2020	15135	Youth Centre Roof Works - Deposit Paid	2,000.00	2,000.00
Total:						<u>2,000.00</u>

A/C: FERRING Name: Ferring Nurseries

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69374	PI	30/08/2020	15133	Maintenance & Floral Contract - Aug-20	4,209.94	4,209.94
Total:						<u>4,209.94</u>

A/C: POSTOFF1 Name: Vow Retail Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69375	PI	26/08/2020	15134	Postage Stamps	197.99	197.99
Total:						<u>197.99</u>

A/C: SOUTHCL Name: Southern Cleaning Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69377	PI	03/09/2020	15136	Contract Cleaning - 5 visits - Aug	300.00	300.00
Total:						<u>300.00</u>

A/C: STANNA Name: Stannah Lift Services Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69378	PI	25/08/2020	15137	Lift Servicing to 23-Nov - Y.Centre	289.61	289.61
Total:						<u>289.61</u>

A/C: WORLDP Name: Worldpay Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69379	PI	01/09/2020	15138	Subscription Fee - Sep-20	11.94	11.94
Total:						<u>11.94</u>

Grand Total 9,692.79

Date: 15/09/2020

Time: 17:16:06

Rustington Parish Council
Supplier Invoices Recommended for Payment

Page: 3

Supplier From:
 Supplier To: ZZZZZZZZ
 Transaction From: 69,481
 Transaction To: 99,999,999

Date From: 12/08/2020
 Date To: 30/09/2020

A/C: ARUN Name: Arun District Council

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69482	PI	03/09/2020	15140	Pest Control Contract to 31-Aug-21	1,836.00	1,836.00
Total:						<u>1,836.00</u>

A/C: ARUNBU Name: Arun Business Supplies

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69481	PI	07/09/2020	15139	Stationery	135.06	135.06
Total:						<u>135.06</u>

A/C: BREWER Name: Brewers Decorator Centres

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69487	PI	31/08/2020	15141	Floor Paint & Sadolin - Beach Shelter	166.14	166.14
Total:						<u>166.14</u>

A/C: CAME&C Name: Came & Company

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69488	PI	07/09/2020	15142	Commercial Motor Insurance to 30-Sep-21	209.44	209.44
Total:						<u>209.44</u>

A/C: COMPAS Name: Compass Travel (Sussex) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69489	PI	31/08/2020	15143	Contribution to No. 12 Bus Route - Aug	2,583.33	2,583.33
69490	PI	31/08/2020	15144	Contribution to No. 12 Bus Route - Jul (Balance)	1,998.33	1,998.33
Total:						<u>4,581.66</u>

A/C: FERRING Name: Ferring Nurseries

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69491	PI	31/08/2020	15145	Various Maintenance inc. Hedge Cutting - W.Centre	828.00	828.00
Total:						<u>828.00</u>

A/C: GRAHAM Name: Saint-Gobain Build. Dist. Ltd T/A

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69495	PI	01/09/2020	15146	Plumbing Materials - Leaking Water Trough - PL	28.78	28.78
Total:						<u>28.78</u>

A/C: GRUNDO Name: Grundon Waste Management Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69496	PI	30/08/2020	15147	Wheelie Bins - SWC/Museum	63.66	63.66
69498	PI	30/08/2020	15148	Wheelie Bins - Rec.Ground	91.33	91.33
69499	PI	30/08/2020	15149	Wheelie Bins - W.Centre/Y.Centre	91.33	91.33
Total:						<u>246.32</u>

Date: 15/09/2020
Time: 17:16:06

Rustington Parish Council
Supplier Invoices Recommended for Payment

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A/C: HRSERVI Name: HR Services Partnership

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69501	PI	11/09/2020	15150	HR Service & Advice	273.00	273.00
Total:						<u>273.00</u>

A/C: PHSGRO Name: PHS Group

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69503	PI	12/08/2020	15152	Sanitizer/Soap Dispenser - Office	200.02	200.02
69504	PI	11/09/2020	15153	Sanitizer/Soap Dispenser - SWC Com.Hall - F.Exit	176.94	176.94
Total:						<u>376.96</u>

A/C: PLAYINS Name: The Play Inspection Company Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69502	PI	31/08/2020	15151	Annual Inspection & Life Expectancy - Equipment -	158.40	158.40
Total:						<u>158.40</u>

A/C: RABBIT Name: Rabbit Waste Management Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69505	PI	31/08/2020	15154	Skip Hire - Allots - CA & PL	624.00	624.00
Total:						<u>624.00</u>

A/C: SOUTHC Name: Southern Counties Jan.Supp.Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69507	PI	02/09/2020	15155	Cleansing Materials - Y.Centre & SWC	28.00	28.00
Total:						<u>28.00</u>

A/C: STABLES Name: Cathy Stables Calligraphy

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69509	PI	07/09/2020	15156	Parishioner's Award Certificate	106.70	106.70
Total:						<u>106.70</u>

A/C: WSCC Name: West Sussex County Council

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
69511	PI	04/09/2020	15157	Rent - WPSF - 29-Sep to 24-Dec	312.50	312.50
Total:						<u>312.50</u>
Grand Total						<u>9,910.96</u>

Current Account - Recommended Payments/Payments MadeDate From: 07/08/2020
Date To: 30/09/2020Bank From: 1200
Bank To: 1200Transaction From: 69,328
Transaction To: 99,999,999N/C From:
N/C To: 99999999Dept From: 0
Dept To: 999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
69328	BP	7321	18/08/2020	DD-Sage	Sage - People Manager	56.70	11.34	68.04	
69334	BP	7206	07/08/2020	DD - 15123 -	Toolstation - Cam Locks - Y.Centre Kitchen	22.28	4.46	26.74	
69335	BP	6231	07/08/2020	DD - 15124 -	Amazon (Capital Cleaning) - Urinal Screens -	25.70	5.15	30.85	
69336	BP	7206	07/08/2020	DD - 15124 -	Screwfix - Cam Locks - Y.Centre Kitchen	9.16	1.83	10.99	
69337	BP	5001	07/08/2020	DD - 15124 -	Amazon - Fellowes Shredder - Museum	29.16	5.83	34.99	
69338	BP	7300	27/08/2020	DD - 15125 (...)	BT - W.Centre - Redcare/Alarm Monitoring	73.47	14.69	88.16	
69339	BP	7300	27/08/2020	DD - 15125 (...)	BT - Office - Fax/Internet	73.48	14.71	88.19	
69340	BP	7310	27/08/2020	DD - 15125 (...)	BT - Office - Broadband	106.25	21.25	127.50	
69341	BP	7300	27/08/2020	DD - 15125 (...)	BT - Y.Centre - Redcare/Alarm Monitoring	73.47	14.69	88.16	
69342	BP	7300	27/08/2020	DD - 15125 (...)	BT - Y.Centre - Main Line	73.47	14.69	88.16	
69343	BP	7300	27/08/2020	DD - 15125 (...)	BT - SWC - Fax/Internet - 30%	73.47	14.69	88.16	
69344	BP	7310	27/08/2020	DD - 15125 (...)	BT - SWC - Broadband - 70%	106.25	21.25	127.50	
69345	BP	7300	24/08/2020	DD - 15126 (...)	BT - Office - Main Line/Additional Line - 70%	923.74	184.74	1,108.48	
69346	BP	7300	24/08/2020	DD - 15126 (...)	BT - Office - Main Line/Additional Line - 15%	198.33	39.67	238.00	
69347	BP	7300	24/08/2020	DD - 15126 (...)	BT - Office - Main Line/Additional Line - 15%	198.33	39.67	238.00	
69358	BP	7201	26/08/2020	DD - ADC	ADC - Rates - The Woodlands Centre	874.75	0.00	874.75	
69513	BP	2103	15/09/2020	15158	H.Shutt (Yoga) - Deposit Refund - SWC	50.00	0.00	50.00	
69514	BP	7324	15/09/2020	15159	C.Harris (Amazon - Viro B) - Vacant/Occupied	66.48	13.32	79.80	
69515	BP	7324	15/09/2020	15159	C.Harris (Amazon - Viro B) - Vacant/Occupied	33.24	6.66	39.90	
69516	BP	7324	15/09/2020	15160	City Electrical Factors - Door Guard Fire Units	1,220.85	244.17	1,465.02	
69517	BP	7324	15/09/2020	15160	City Electrical Factors - Door Guard Fire Units	651.12	130.22	781.34	
69518	BP	7324	15/09/2020	15160	City Electrical Factors - Door Guard Fire Units	162.78	32.56	195.34	
69519	BP	7300	15/09/2020	DD - 15161 (...)	BT - Office Mobile (Emergency Phone)	5.00	1.00	6.00	
69520	BP	7202	25/09/2020	DD - 15162 (...)	Business Stream - Water - Rec Ground to 12-Jun -	21.97	0.00	21.97	
69521	BP	7202	25/09/2020	DD - 15163 (...)	Business Stream - Water - Churchill Toilets to	580.37	0.00	580.37	
69522	BP	7203	25/09/2020	DD - 15164	SSE - Electric - Churchill Toilets - to 20-Aug - Est	368.37	18.41	386.78	
69523	BP	7204	21/09/2020	DD - 15165 (...)	Total Gas & Power - Gas - W.Centre - R1 to 31-Aug	56.80	2.84	59.64	
69524	BP	7204	21/09/2020	DD - 15165 (...)	Total Gas & Power - Gas - W.Centre - R2 to 31-Aug	53.32	2.67	55.99	
69525	BP	7204	21/09/2020	DD - 15165 (...)	Total Gas & Power - Gas - Y.Centre to 31-Aug	61.15	3.06	64.21	
69526	BP	7321	01/09/2020	DD - 15166	Sage - Finance Support Package	321.50	64.30	385.80	
69527	BP	7130	19/09/2020	DD - 15167	WorldPay - Monthly Transactions Fee for Aug	9.75	0.00	9.75	
69528	BP	7130	19/09/2020	DD - 13695	WorldPay - Monthly Transactions Fee for Aug	3.75	0.00	3.75	
69529	BP	7130	19/09/2020	DD - 13695	WorldPay - Monthly Transactions Fee for Aug	1.50	0.00	1.50	
69530	BP	7130	19/09/2020	DD - 13695	WorldPay - Safer Payments Programme Fee	4.09	0.82	4.91	
69531	BP	6102	15/09/2020	DD - 15168 -	Amazon (Paintings Frames) - Frame - Parishioner	18.59	3.72	22.31	
69532	BP	7207	15/09/2020	DD - 15168 -	Toolstation - Litter Picker x2 - Rec.Ground	26.33	5.27	31.60	
69533	BP	7207	15/09/2020	DD - 15168 -	Toolstation - Litter Picker - WPSF	13.62	2.72	16.34	
69534	BP	7303	15/09/2020	DD - 15168 -	Amazon (Eagle C&C) - Plastic Teaspoons -	5.54	1.11	6.65	
69535	BP	7324	15/09/2020	DD - 15168 -	Amazon (Seem) - Social Distancing Floor Stickers	18.50	0.00	18.50	
69536	BP	7324	15/09/2020	DD - 15168 -	Amazon (Seem) - Social Distancing Floor Stickers	9.25	0.00	9.25	
69537	BP	7324	15/09/2020	DD - 15168 -	Amazon (Seem) - Social Distancing Floor Stickers	9.22	0.00	9.22	
69538	BP	7324	15/09/2020	DD - 15168 -	Amazon (Jan Jaskowiec) - Social Distance Floor	3.52	0.70	4.22	
69539	BP	7324	15/09/2020	DD - 15168 -	Amazon (Jan Jaskowiec) - Social Distance Floor	1.76	0.36	2.12	
69540	BP	7324	15/09/2020	DD - 15168 -	Amazon (Jan Jaskowiec) - Social Distance Floor	1.76	0.36	2.12	
69541	BP	7324	15/09/2020	DD - 15168 -	Amazon (Viro B) - Vacant/Occupied Toilet Sign	16.62	3.33	19.95	
69542	BP	7303	15/09/2020	DD - 15168 -	Amazon (Mark Pearson) - Lest We Forget Flags x5	24.48	4.92	29.40	
69543	BP	7324	15/09/2020	DD - 15168 -	Amazon (K-Mart) - Disposable Face Masks - SWC	14.58	2.92	17.50	
69544	BP	7310	01/09/2020	DD-TV	TV Licence - Youth Centre	13.20	0.00	13.20	
69545	BP	7201	01/09/2020	DD - ADC	ADC - Rates - Churchill Toilets	299.00	0.00	299.00	
69546	BP	7201	01/09/2020	DD - ADC	ADC - Rates - The Street Toilets	44.00	0.00	44.00	
69547	BP	7321	18/09/2020	DD-Sage	Sage - People Manager	56.70	11.34	68.04	
69548	BP	7201	25/09/2020	DD - ADC	ADC - Rates - Samuel Wickens Centre	528.70	0.00	528.70	
69549	BP	7201	25/09/2020	DD - ADC	ADC - Rates - R'ton Youth Centre	839.60	0.00	839.60	
69550	BP	7201	26/09/2020	DD - ADC	ADC - Rates - The Woodlands Centre	873.00	0.00	873.00	
Totals						£	9,408.02	965.44	10,373.46

Balances as at 31 August 2020

NatWest Bank:-	
Current Account	£ 23,431.40
Imprest Account	£ 130.58
Reserve Accounts:	
General Fund	£ 220,684.40
35-Day Notice	£ 41,007.42
95-Day Notice	£ 100,075.54
Museum Reserve	£ 2,738.14
Plant Equipment Renewal	£ 22.34
Capital Accounts:	
Opportunity and Special Purchases	£ 1,467.99
CCLA:	
Capital Account:	
Public Sector Deposit Fund	£ 100,000.00
<i>Monthly Dividends Credited from PSDA into 95-Day Account</i>	£16.26
Thomas Ashley Charity Account	£ 186.45
Petty Cash	£ 160.00
	Total in Accounts
	£ 489,904.26
	Un-Reconciled Payments
	£ 753.55
	Grand Total
	£ 489,150.71

Rustington Parish Council
Bank Payment Summary - 25 August 2020

Salaries (Gross) - Employees	21,540.62
Employers - N.I.	1,747.36
Employers - Superann.	2,449.36
Total Employers Liabilities	<u>25,737.34</u>

Date: 17/09/2020
Time: 13:42:44

Rustington Parish Council
Current Account - Bank Receipts

Page: 7

Date From: 14/08/2020
Date To: 17/09/2020
Transaction From: 1
Transaction To: 99,999,999
Dept From: 0
Dept To: 999

Bank From: 1200
Bank To: 1200
N/C From:
N/C To: 99999999

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
69238	BR	4031	14/08/2020	BACS	ADC - Discretionary Business Grant	5,000.00	0.00	5,000.00	
69332	BR	2102	21/08/2020	BACS	M.Mitchell - Deposit - Allots - 31CA	50.00	0.00	50.00	
69333	BR	2102	21/08/2020	Card Payment	S.Hart - Deposit - Allots - 23A PL	50.00	0.00	50.00	
69573	BR	7303	10/09/2020	Card Payment	Staff Reimbursement (CW)	32.23	0.00	32.23	
69574	BR	4000	11/09/2020	BACS	ADC - Precept - Second Tranche	345,000.00	0.00	345,000.00	
69575	BR	6004	16/09/2020	102060	RCT&C - Christmas Lighting 2019/20	3,000.00	0.00	3,000.00	
Totals						£	<u>353,132.23</u>	<u>0.00</u>	<u>353,132.23</u>

Date: 17/09/2020
Time: 13:43:14

Rustington Parish Council
Current Account - Customer Receipts

Date From: 13/08/2020
Date To: 17/09/2020
Transaction From: 1
Transaction To: 99,999,999

Bank From: 1200
Bank To: 1200
Customer From:
Customer To: ZZZZZZZZ

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross	
69571	SR	DIAMONDD	08/09/2020	BACS	Sales Receipt	65.75	0.00	65.75	
69572	SR	INTERCOU	09/09/2020	BACS	Sales Receipt	300.00	0.00	300.00	
Totals						£	<u>365.75</u>	<u>0.00</u>	<u>365.75</u>