29 September 2020

Dear Councillor (and Parishioners for information)

**ALLOTMENTS COMMITTEE**

YOU ARE HEREBY SUMMONED to attend the Meeting of the above Committee to be held on **Monday 5 October 2020 commencing at 6.00 pm**.

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within ‘The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020’ that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

**Public Questions:** Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 5 October 2020 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

**Meeting Access:** To attend the (remote) Meeting, please use the following link: https://bit.ly/369yaet

Yours sincerely

Clerk of the Council

**To: All Members of the Allotments Committee and other Members for information**

**AGENDA**

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. **Declarations of Interest**

   Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

   You should declare your interest by stating:
   (a) the item you have the interest in
   (b) whether it is a personal interest and the nature of the interest
   (c) whether it is also a prejudicial/pecuniary interest
   (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time

   You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

5. To approve the Minutes of the Meeting held on 6 January 2020
   *(Copy attached)*

6. To consider further such matters as arise from the Minutes

7. Update on Allotment Management during the Covid-19 Lockdown for the period March-September 2020 - To consider a Report from the Deputy Clerk of the Council
   *(Copy attached for Members)*

8. Resumption of Allotment Inspection Regime - Deputy Clerk to report

9. Replacement of the entrance gates at the Conbar Avenue Allotment Site - To consider an estimate received from R J Meaker Fencing Limited and Deputy Clerk to report
   *(Copy attached for Members)*

    *(Copy attached for Members)*

11. Urgent matters arising, for information only, since the preparation of this Agenda

12. Date of Next Meeting - Clerk to report