



# Rustington Parish Council

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20 October 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 October 2020 commencing at 7.00 pm.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

**Public Questions:** Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 26 October 2020 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org) or by telephone: 01903 786420.

**Meeting Access:** To attend the (remote) Meeting, please use the following link:

<https://bit.ly/2T9MLyR>

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Welcome to new Member, Ms Maria Revell
2. Apologies for Absence
3. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

4. To confirm the Minutes of the Monthly Meeting held on 28 September 2020  
(Copy attached)
5. Sussex Police:-
  - (a) Anti-Social Behaviour and Criminal Incidents - Clerk to report
  - (b) Matters Arising (if any)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 14 September 2020 and 5 October 2020  
(Copies *previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 October 2020 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Allotments Committee - To receive the Report of the Meeting held on 5 October 2020 and to consider any recommendations contained therein  
(Copy enclosed for Members)
13. Diary Dates 2021 - To consider and agree the dates of Meetings and Events for 2021  
(Copy attached for Members)
14. Rustington Youth Centre - Youth Worker's Report - To note the Reports received from Emma Biffi, Arun Youth Projects Service Manager  
(Copies attached for Members)
15. Rustington Museum and Information Centre - To note the Monthly Visitors' Figures for November 2019-September 2020  
(Copy attached for Members)
16. Christmas Late Night Shopping - 3, 10 and 17 December 2020 - Clerk and Councillor Cooper, in his capacity as Chairman of the Chamber of Trade and Commerce, to report
17. Additional Audio Equipment to support Members for Virtual Meetings - Clerk to report

18. Electrical Remedial Works - Council Facilities - Tender for Contract - Clerk to report
19. Rustington Canopy Proposal - To note an email and associated documentation received from the Managing Director of Store Property Investments Limited  
(Copy *attached for Members*)
20. Number 12 Bus Service:-
  - (a) To consider email correspondence between the Clerk and the Managing Director of Compass Travel, regarding the future of the Service  
(Copy *attached for Members*)
  - (b) To note the Bus Service Statistics for September 2020  
(Copy *attached for Members*)
21. Remembrance Sunday - Councillor Bennett to report
22. Arun District Council - Public Consultation on Arun Gypsy and Travelling Showpeople Site Allocations Development Plan Document (G&T DPD) - To consider emails received in this regard  
(Copy *attached for Members*)
23. West Sussex County Council - County Local Committee Meetings - Joint Eastern Arun Area Committee (JEAAC) - To note correspondence in this regard  
(Copy *attached for Members*)
24. Sussex and Surrey Associations of Local Councils (SSALC):-
  - (a) Planning White Paper Briefing - To note emails received in this regard, together with comments from Councillor Warren and the Briefing Slide Presentation  
(Copy *enclosed for Members*)
  - (b) SSALC Representatives Meeting with the Chief Constable of Sussex Police and the Police and Crime Commissioner - To consider an email received from Anna Beams, Office, Training & Events Manager  
(Copies *attached for Members*)
  - (c) West Sussex Association of Local Councils - "Value-For-Money" Review - To note a further communique received from the Chairman and Vice-Chairman of ADALC in this regard  
(Copy *attached for Members*)
25. Campaign to Protect Rural England (CPRE) - Housebuilding Algorithm: A Major Threat to Sussex's Countryside and Communities - Will you object to your MP? - To consider an email received from Dan Osborn, Chair CPRE Sussex, together with associated documentation  
(Copy *attached for Members*)
26. Protect Coastal England - Stop the Rampion Extension - To consider an email received from Dr Colin Ross, together with associated documentation in this regard  
(Copy *attached for Members*)

27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 30
30. Review of Public Convenience Provision - To consider a Report from the Working Party Meeting held on 5 October 2020  
(Copy *attached for Members*)
31. To note the following Documents and Publications previously circulated to Members:-
  - (a) CAGNE - Sunday Times Today 4 October 2020
  - (b) CAGNE - Gatwick Noise Work Plan 2020/21
  - (c) Campaign to Protect Rural England - Urgent Planning Debate
  - (d) Campaign to Protect Rural England - Campaigns Update - October 2020
  - (e) National Association of Local Councils - Chief Executive's Bulletin - 9 October 2020
  - (f) West Sussex County Council - News Release - PR15054 - 29 September 2020
  - (g) West Sussex County Council - News Releases - 1 October 2020, 5 October 2020 x 2, 6 October 2020 x 2, 12 October 2020 and 15 October x 4
  - (h) West Sussex County Council - Highways, Transport & Planning - October Newsletter
32. To note the following Documents and Publications received for Members' information:-
  - (a) West Sussex SEND Information Advice and Support Services (SENDIAS) - Annual Report 2019-2020