



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

13 November 2020

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 November 2020 commencing at 7.00 pm.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/uksi/2020/392/contents/made>

Public Questions: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 23 November 2020 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

Meeting Access: To attend the (remote) Meeting, please use the following link: <https://bit.ly/3lifnSI>

Yours sincerely

Clerk of the Council

A G E N D A

1. The late Mrs Auriel Wakeling
2. Apologies for Absence
3. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*



QUALITY
PARISH
COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller. VAT Registered: 946 2052 29

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

4. To confirm the Minutes of the Monthly Meeting held on 26 October 2020
(Copy *attached*)
5. The Angmering School - Smallholding Project - To receive a presentation from Matthew Whatford, Deputy Headteacher
6. Sussex Police:-
 - (a) Anti-Social Behaviour and Criminal Incidents - Clerk to report
 - (b) Matters Arising (if any)
7. District Councillors - Matters Arising (if any)
8. County Councillors - Matters Arising (if any)
9. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
10. Chairman's Report
11. Planning Committee - To note the Report of the Meeting held on 26 October 2020
(Copy *previously circulated*)
12. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 November 2020 from the Chairman of the Committee, and to consider the Recommendations contained therein
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
13. To authorise the Finance and General Purposes Committee to settle Accounts and to attend to any other urgent matters during the December recess
14. Leisure and Amenities Committee - To receive the Report of the Meeting held on 12 November 2020 and to consider any recommendations contained therein
(Copy *to follow for Members*)
15. Rustington Museum and Information Centre - To note the Monthly Visitors' Figures for September-October 2020
(Copy *attached for Members*)
16. Rustington Heritage Association:-
 - (a) To note the Minutes of the Meeting held on 1 October 2020
(Copy *attached for Members*)
 - (b) To note the September 2020 Newsletter - 150th Edition
(Copy *attached for Members*)

17. Electrical Remedial Works - Council Facilities - Tender for Contract - Clerk to report
18. Rustington Sports & Social Club and Rustington Girl Guide Building - To consider a possible further 'Rent Holiday' as a result of the current enforced closure of both facilities due to the Coronavirus (Covid-19) Pandemic - Clerk to report
19. Number 12 Bus Service:-
 - (a) To consider further email correspondence between the Clerk and the Managing Director of Compass Travel, regarding the continuation of the Service with effect from 1 January 2021
(Copy *attached for Members*)
 - (b) To note the Bus Service Statistics for October 2020
(Copy *attached for Members*)
20. Remembrance Sunday - Wreath Laying at War Memorial - Councillor Bennett to report
21. Arun District Council:-
 - (a) Liaison Meetings - Clerk to report
 - (b) Public Space Protection Order (PSPO) Dog Controls - To note an email received from Roger Wood, Licensing Officer, Environmental Health
(Copy *attached for Members*)
 - (c) Parish Planning Workshop/Briefing - 16 November 2020 - Councillor Warren to report on his attendance at the Briefing
22. West Sussex County Council:-
 - (a) County Local Committee Meetings - Joint Eastern Arun Area Committee (JEAAC) - To note a previously circulated email received from the Democratic Services Officer, and Clerk to report
(Copy *attached for Members*)
 - (b) Proposed Modifications to the Soft Sand Review of the West Sussex County Council Joint Minerals Local Plan - Representations Period - To consider an email received from Alex Dean, Assistant Planner, together with associated documentation in this regard
(Copy *attached for Members*)
 - (c) West Sussex Transport Plan Review Survey - To consider an email received from the Transport Planning and Policy Team
(Copy *attached for Members*)
23. Sussex and Surrey Associations of Local Councils (SSALC):-
 - (a) Standards Matter 2: Public Consultation and Public Sector Surveys - To consider an email received from Anna Beams, Office, Training & Events Manager
(Copy *attached for Members*)

- (b) WSALC & NALC Subscriptions 2021-22 - To note an email received from Anna Beams, Office, Training & Events Manager
(*Copy attached for Members*)
 - (c) Well-being Big Health and Care Conversation - The Big Debate - To note an email and associated documentation received from Anna Beams, Office, Training & Events Manager
(*Copy attached for Members*)
24. Urgent matters arising, for information only, since the preparation of this Agenda
25. To note the following Documents and Publications previously circulated to Members:-
- (a) Carers Support West Sussex - Steps To Stay Well This Winter
 - (b) East Preston Parish Council News - 28 October 2020
 - (c) English Regional Transport Association (ERTA) - Newsletter No. 34
 - (d) National Association of Local Councils - Chief Executive's Bulletin - 2 November 2020 and 6 November 2020
 - (e) NHS West Sussex - Clinical Commissioning Group - Local Health Network News - November 2020
 - (f) Southern Water - Water for Life - A letter to our customers from our Chief Executive - 10 November 2020
 - (g) Sussex Police Roads Network Activity Update
 - (h) West Sussex County Council - Highways, Transport and Planning Members Update - November 2020
 - (i) West Sussex County Council - News Releases - 28 October 2020, 3 November 2020, 5 November 2020, 6 November 2020, 9 November 2020 and 11 November 2020
 - (j) West Sussex County Council - Town and Parish News - Issue 20 - November 2020