



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

19 January 2021

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 January 2021 commencing at 7.00 pm.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Public Questions: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 25 January 2021 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

Meeting Access: To attend the (remote) Meeting, please use the following link: <https://bit.ly/35vVuBY>

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



QUALITY
PARISH
COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

3. To confirm the Minutes of the Monthly Meeting held on 23 November 2020
(Copy *attached*)
4. Sussex Police:-
 - (a) Anti-Social Behaviour and Criminal Incidents - Clerk to report
 - (b) Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 16 November 2020 and 21 December 2020
(Copies *previously circulated*)
10. Finance and General Purposes Committee:-
 - (a) To receive the Report of the Meeting held on 21 December 2020 and to consider the Recommendations contained therein
(Copy *previously circulated*)
 - (b) To authorise the issue of the Precept on the Arun District Council for 2021/2022
 - (c) To receive the Report of the Meeting held on 25 January 2021 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation *previously circulated*)
11. External Auditor's Certificate - Completion of Audit for the year ended 31 March 2020 - To note the External Auditor's Certificate and Opinion, as incorporated in the Annual Report
(Copy *attached for Members*)
12. Emergency Planning Committee - To arrange a date for the next Meeting - Clerk to report
13. Annual Assembly of the Parish Meeting - 15 April 2021 - Clerk to report
14. Rustington Youth Centre - Youth Worker's Report - To note Reports received from Emma Biffi, Arun Youth Projects Service Manager
(Copies *attached for Members*)
15. Electrical Remedial Works - Council Facilities - To consider a Report from the Deputy Clerk
(Copy *attached for Members*)

16. Rustington Heritage Association:-
 - (a) Cancelled Meeting - 19 November 2020 - To note the Reports, News and Information that would have been presented at the Meeting
(Copy attached for Members)
 - (b) To note the December 2020 Newsletter
(Copy attached for Members)
17. Number 12 Bus Service - To note the Bus Service Statistics for December 2020
(Copy attached for Members)
18. The Angmering School - Smallholding Project - To consider a letter received from Mr Matthew Whatford, Deputy Headteacher, in this regard
(Copy attached for Members)
19. Public Conveniences:-
 - (a) Review of Public Convenience Provision - To consider a Proposal from Biffa for the Toilet Cleansing Services, and Clerk to Report
(Copy enclosed for Members)
 - (b) Loo of the Year 2020 - Grades Awarded - To note the Press Release in this regard
(Copy attached for Members)
20. Arun District Council - Liaison Meetings - To note a letter to the Chief Executive Officer from the Chairman of Kingston Parish Council
(Copy attached for Members)
21. West Sussex County Council - Budget Savings Proposals - To note a letter, forwarded by SSALC, received from the Leader of the Council
(Copy attached for Members)
22. Sussex and Surrey Associations of Local Councils (SSALC):-
 - (a) Sussex Road Network Update - To note an email received from Anna Beams, Office, Training & Events Manager, together with associated documentation in this regard
(Copy attached for Members)
 - (b) Updated LTN 57 - Easements Over Common Land and Village Greens - To note an email received from Anna Beams, Office, Training & Events Manager, together with associated documentation in this regard
(Copy attached for Members)
23. Census 2021 - To consider emails received from the Census Engagement Manager, South and West of West Sussex Office for National Statistics, together with the associated Councillor Handbook
(Copy attached for Members)
24. Campaign to Protect Rural England - Sussex Has Never Needed You More - To consider a letter received from the Director
(Copy attached for Members)

25. Communities Against Gatwick Noise Emissions (CAGNE):-
 - (a) Ban Night Flights - To note documentation received
(*Copy attached for Members*)
 - (b) Annual General Meeting - 5 February 2020 - To note an email received from Sally Pavey, Chair on behalf of CAGNE Committee
(*Copy attached for Members*)
26. Rampion2 Wind Farm - Consultation on Proposals - To note an email received
(*Copy attached for Members*)
27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. To note the following Documents and Publications previously circulated to Members:-
 - (a) Carers Support West Sussex - Steps To Stay Well This Winter - November 2020 and December 2020
 - (b) Campaign to Protect Rural England - Campaigns Update - December 2020 and January 2021
 - (c) East Preston Parish Council News - 19 November 2020, 1 December 2020, 16 December 2020, 23 December 2020, 30 December 2020, 6 January 2021 and 13 January 2021
 - (d) National Association of Local Councils - Chief Executive's Bulletin - 30 November 2020, 4 December 2020, 11 December 2020, 22 December 2020, 8 January 2021 and 18 January 2021
 - (e) West Sussex County Council - News Releases - 25 November 2020 x 2, 26 November 2020, 30 November 2020, 1 December 2020, 2 December 2020 x 2, 4 December 2020, 8 December 2020, 9 December 2020, 11 December 2020 x 3, 14 December 2020, 15 December 2020, 16 December 2020, 17 December 2020, 18 December 2020 x 2, 21 December 2020, 22 December 2020 x 2, 23 December 2020 x 2, 24 December 2020, 31 December 2020, 5 January 2021, 11 January 2021 x 2, 12 January 2021, 13 January 2021 and 14 January 2021
30. To note the following Documents and Publications received for Members' information:-
 - (a) Campaign to Protect Rural England - Countryside Voices - Autumn/Winter 2020
 - (b) Campaign to Protect Rural England - Fieldwork - Winter 2020