



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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12 February 2021

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 22 February 2021 commencing at 7.00 pm.**

Please note that due to the current Coronavirus (Covid-19) Pandemic, this Meeting will be held remotely (via Microsoft Teams) and is to be delivered within 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Amendment) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

<http://www.legislation.gov.uk/uksi/2020/392/contents/made>

**Public Questions:** Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 22 February 2021 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org) or by telephone: 01903 786420.

**Meeting Access:** To attend the (remote) Meeting, please use the following link: <https://bit.ly/3rdaywB>

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. The late Mrs Linda Beard
2. Apologies for Absence
3. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

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VAT Registered: 946 2052 29

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

4. To confirm the Minutes of the Monthly Meeting held on 25 January 2021  
(Copy *attached*)
5. Sussex Police - Matters Arising (if any)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 11 January 2021 and 1 February 2021  
(Copies *previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 22 February 2021 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Allotments Committee - To receive the Report of the Meeting held on 15 February 2021 and to consider any recommendations contained therein  
(Copy *to follow for Members*)
13. Leisure and Amenities Committee - To receive the Report of the Meeting held on 15 February 2021 and to consider any recommendations contained therein  
(Copy *to follow for Members*)
14. Annual Assembly of the Parish Meeting - 15 April 2021 - Clerk to report  
**Note: This item was deferred from the last Meeting**
15. Number 12 Bus Service - To note the Bus Service Statistics for January 2021  
(Copy *attached for Members*)
16. Parish Church of St Peter and St Paul - Closure of Churchyard - To note an email received from Ms C McLeod, Churchwarden  
(Copy *attached for Members*)
17. Hidden Disabilities Sunflower Motion - To consider a Motion proposed by Councillor Bennett and seconded by Councillor Cooper  
(Copy *attached for Members*)
18. Rustington Residents' Guide 2021/2022 - Clerk to report

19. Arun District Council:-
- (a) Liaison Meetings - Clerk to report
  - (b) Rustington Parish Council - CIL Trajectory 2021 - To note an email received from Ms Julie Grieves, Community Infrastructure Levy Officer, together with associated documentation, and Clerk to report  
(Copy attached for Members)
  - (c) Variation of Season Parking Charges - Consultation - To consider an email received from Calvin Baylis, Customer & Parking Services Manager, together with associated documentation in this regard  
(Copy attached for Members)
  - (d) Licensing Act 2003 - BP Oil Limited, SF Connect, 102 Worthing Road - Application to vary for a Premises Licence - To note an email received from The Licensing Team, together with associated documentation in this regard  
(Copy attached for Members)
20. West Sussex County Council - West Sussex Skill Mill - To note an email received from Matt Pollard, Skill Mill Co-ordinator (Secondment), YJS, Children Services / People Services  
(Copy attached for Members)
21. Sussex and Surrey Associations of Local Councils (SSALC):-
- (a) West Sussex Association of Local Councils (WSALC):-
    - (i) To note the Report on the Review of Member Service Arrangements by Professor Colin Copus  
(Copy attached for Members)
    - (ii) To note a letter from the WSALC Board  
(Copy attached for Members)
    - (iii) To note email correspondence from the Company Secretary to Parish and Town Councils in West Sussex  
(Copy attached for Members)
    - (iv) To retrospectively approve the requests contained within an email to the Company Secretary from the Clerk of the Council, in the same connection as that previously agreed by Members via email  
(Copy attached for Members)
    - (v) To note the Agenda for the Annual General Meeting and to authorise the Council's Representatives to support the Special Resolutions detailed in Item 9.1  
(Copy attached for Members)
  - (b) Functions in West Sussex - To note an email and associated documentation received from Anna Beams, Office, Training & Events Manager, in this regard  
(Copy attached for Members)

- (c) Section 137 - 2021-22 - To note an email received from Anna Beams, Office, Training & Events Manager  
(Copy attached for Members)
22. Census 2021 - Social Media - To note an email received from John Heaton, Census Engagement Manager, South and West of West Sussex Office for National Statistics  
(Copy attached for Members)
23. Communities Against Gatwick Noise Emissions (CAGNE):-
- (a) Gatwick Airport 2<sup>nd</sup> Runway - To note documentation received in this regard  
(Copy attached for Members)
- (b) Green Jobs for the Gatwick Area - To consider an Invitation received from Councillor Sally Pavey, Secretary to the Forum  
(Copy attached for Members)
24. Rampion2 Wind Farm Consultation - To consider an email received from Mrs V Knight, Clerk of Kingston Parish Council  
(Copy attached for Members)
25. Southern Water - Water Resources South East's Proposal for creating a Best Value Regional Plan - To consider an email received from Ms Sue Cobb, Stakeholder Engagement, together with the Consultation Document  
(Copy attached for Members)
26. Connect2 Project - To note an email received from Jonathan Green, Chief Executive Officer, together with associated documentation in this regard  
(Copy attached for Members)
27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. To note the following Documents and Publications previously circulated to Members:-
- (a) Census 2021 - Newsletter for Local Authority Partners Issues 13 & 14  
(b) Campaign to Protect Rural England - Festival of Spring - February-April 2021  
(c) East Preston Parish Council News - 28 January 2021 and 10 February 2021  
(d) West Sussex County Council - News Releases - 26 January 2021 x 2, 2 February 2021, 4 February 2021, 5 February 2021, 8 February 2021, 9 February 2021 and 10 February 2021