

# Rustington Parish Council

## **MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL**

Date: 26/01/2021

Time: 10:49:56

**Rustington Parish Council**

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**Supplier Invoices Paid**

*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: 1  
Transaction To: 99,999,999

Date From: 31/12/2020  
Date To: 31/01/2021

A/C: ANSCOM Name: Mr K Anscombe

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71023	PI	17/01/2021	15395	Security Charges	1,032.88	1,032.88
					<b>Total:</b>	<u>1,032.88</u>

A/C: ARUN Name: Arun District Council

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71031	PI	04/01/2021	15396	Inspection of Outdoor Fitness Equipment	115.20	115.20
					<b>Total:</b>	<u>115.20</u>

A/C: ARUNSE Name: Arun Security Centre

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71032	PI	12/01/2021	15397	Mul-T-Lock Toilet Keys x2	42.00	42.00
					<b>Total:</b>	<u>42.00</u>

A/C: BARKER Name: Barkers Electrical (Rustington) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71050	PI	25/01/2021	15405	Supply/Fit Lamp - Broadmark Lane Toilets &	115.49	115.49
					<b>Total:</b>	<u>115.49</u>

A/C: CANON Name: Canon UK Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71033	PI	08/01/2021	15399	Copier/Printer Rental to 30-Apr - Office	273.55	273.55
71034	PI	08/01/2021	15398	Copier/Printer Rental to 30-Apr - Museum	65.58	65.58
					<b>Total:</b>	<u>339.13</u>

A/C: COLLINS Name: Mr P Collins

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71035	PI	17/01/2021	15400	Website Updates Contract - Museum	567.82	567.82
					<b>Total:</b>	<u>567.82</u>

A/C: COMPAS Name: Compass Travel (Sussex) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71037	PI	31/12/2020	15401	Contribution to No. 12 Bus Route - Dec	2,583.33	2,583.33
					<b>Total:</b>	<u>2,583.33</u>

A/C: EVENTPO Name: Event Power Engineering Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71052	PI	25/01/2021	15406	Supply/Install Christmas Lighting - 50% (final)	12,000.00	12,000.00
					<b>Total:</b>	<u>12,000.00</u>

A/C: MEAKER Name: R J Meaker Fencing Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71038	PI	19/01/2021	15402	Supply/Fit Wide Gate & Softwood Field Gate - Allots	1,487.05	1,487.05
					<b>Total:</b>	<u>1,487.05</u>

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Time: 10:49:56

**Rustington Parish Council**  
**Supplier Invoices Paid**

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*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

A/C: SIGMA Name: Sigma Plumbing Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71039	PI	18/01/2021	15403	Public Toilet Cleansing & Maintenance - Jan	2,612.41	2,612.41
<b>Total:</b>						<u>2,612.41</u>

A/C: WATTSM Name: Mr J Watt

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71049	PI	22/01/2021	15404	Clean Seafront Shelter & Interpretation Board	45.00	45.00
<b>Total:</b>						<u>45.00</u>
<b>Grand Total</b>						<u>20,940.31</u>

Date: 02/02/2021  
Time: 18:06:21

**Rustington Parish Council**  
**Supplier Invoices Paid**

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*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: I  
Transaction To: 99,999,999

Date From: 31/12/2020  
Date To: 02/02/2021

A/C: ACEDRAI Name: Ace Drainage

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71112	PI	30/01/2021	15415	Attend/Clear x3 Road Gullies - Rec.Ground Car Park	216.00	216.00
					<b>Total:</b>	<u>216.00</u>

A/C: ARUNCO Name: Arun Church

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71113	PI	31/01/2021	15413	Youth Workers x2 - Snr Y.Club - Jan-Mar	1,332.36	1,332.36
71125	PC	31/12/2020	15414	Underspend on Activities - Oct-Dec	213.95	-213.95
					<b>Total:</b>	<u>1,118.41</u>

A/C: FERRING Name: Ferring Nurseries

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71115	PI	30/01/2021	15416	Maintenance & Floral Contract - Jan	4,209.94	4,209.94
					<b>Total:</b>	<u>4,209.94</u>

A/C: GRAHAM Name: Saint-Gobain Build. Dist. Ltd T/A

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71116	PI	22/01/2021	15417	Hardware - Office Toilets	12.65	12.65
71117	PI	22/01/2021	15418	Hardware - Ladies Toilets	36.59	36.59
					<b>Total:</b>	<u>49.24</u>

A/C: MICROS Name: Microsoft Ireland Operations Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71118	PI	03/01/2021	15419	Online Services - Office 365	616.08	616.08
					<b>Total:</b>	<u>616.08</u>

A/C: PARISHO Name: Parish Online

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71122	PI	01/02/2021	15420	Parish Online - Subscription to 01-Feb-22	324.00	324.00
					<b>Total:</b>	<u>324.00</u>

A/C: WORLDP Name: Worldpay Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71124	PI	01/02/2021	15422	Subscription Fee - Feb-21	11.94	11.94
					<b>Total:</b>	<u>11.94</u>

A/C: XYLEMW Name: Xylem Water Solutions UK Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71123	PI	01/02/2021	15421	Annual Service Charge to 31-Jan-21 - Year 3 of 3 -	1,136.76	1,136.76
71126	PC	01/02/2021	15421	Unallocated Direct Debits from 2018	284.19	-284.19
					<b>Total:</b>	<u>852.57</u>
					<b>Grand Total</b>	<u>7,398.18</u>

Date: 26/01/2021

**Rustington Parish Council**

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Time: 12:26:14

**Current Account - Recommended Payments/Payments Made**

Date From: 14/01/2021  
Date To: 31/01/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 71,057  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
71057	BP	7104	18/01/2021	15407	E.Lamb (Ace Studio) - Christmas Cards	19.98	0.00	19.98
71058	BP	2103	26/01/2021	15408	J.Robinson (R'ton Community Choir) - Deposit	50.00	0.00	50.00
71059	BP	7202	28/01/2021	DD - 15409 (...)	Business Stream - Water - Broadmark Toilets to	115.81	0.00	115.81
71060	BP	7202	26/01/2021	DD - 15410 (...)	Business Stream - Water - Conbar Allots to 11-Jan -	159.19	0.00	159.19
71061	BP	7202	23/01/2021	DD - 15411 (...)	Business Stream - Water - W.Road Allots to 08-Jan	14.41	0.00	14.41
71062	BP	7303	14/01/2021	DD - 15412 -	Boots Photo Service - Prints for Resident - Museum	6.44	0.00	6.44
71063	BP	7310	14/01/2021	DD - 15412 -	Ancestry.co.uk - Subscription - 6 mths - Museum	54.99	0.00	54.99
71064	BP	7206	14/01/2021	DD - 15412 -	Toolstation - Brother Label Printer (Fire Door	41.65	8.33	49.98
71065	BP	7324	14/01/2021	DD - 15412 -	Ebuyer - Dual Band Wireless USB Adaptor -	18.47	3.70	22.17
71066	BP	7303	14/01/2021	DD - 15412 -	Marks & Spencer - Gift Card - Office	28.50	0.00	28.50
<b>Totals</b> £						<u>509.44</u>	<u>12.03</u>	<u>521.47</u>

Date: 03/02/2021

**Rustington Parish Council**

Time: 09:30:02

**Current Account - Recommended Payments/Payments Made**

Date From: 01/02/2021  
Date To: 28/02/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 1  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
71127	BP	2103	01/02/2021	15362	West End Theatre Workshops (Farley) - Deposit	50.00	0.00	50.00
71128	BP	7321	01/02/2021	DD - 15423	Sage - Finance Support Package	321.50	64.30	385.80
71129	BP	7310	01/02/2021	DD-TV	TV Licence - Youth Centre	11.39	0.00	11.39
71130	BP	7321	18/02/2021	DD-Sage	Sage - People Manager	56.70	11.34	68.04
71131	BP	7201	26/02/2021	DD - ADC	ADC - Rates - The Woodlands Centre	873.00	0.00	873.00
<b>Totals</b> £						<u>1,312.59</u>	<u>75.64</u>	<u>1,388.23</u>

**Balances as at 31 January 2021**

<b>NatWest Bank:-</b>	
Current Account	£ 24,585.96
Imprest Account	£ 459.15
<b>Reserve Accounts:</b>	
General Fund	£ 182,597.37
35-Day Notice	£ 41,024.72
95-Day Notice	£ 100,169.12
Museum Reserve	£ 2,738.24
Plant Equipment Renewal	£ 1,022.37
<b>Capital Accounts:</b>	
Opportunity and Special Purchases	£ 1,468.04
<b>CCLA:</b>	
<b>Capital Account:</b>	
Public Sector Deposit Fund	£ 100,000.00
<i>Monthly Dividends Credited from PSDA into Nationwide Account</i>	<i>£4.38</i>
<b>Nationwide Building Society:</b>	
<b>Capital Account:</b>	
35-Day Saver	£ 103,035.13
Thomas Ashley Charity Account	£ 189.85
Petty Cash	£ 160.00
	<b>Total in Accounts</b>
	<b>£ 557,449.95</b>
	<b>Un-Reconciled Payments</b>
	<b>£ 638.10</b>
	<b>Grand Total</b>
	<b>£ 556,811.85</b>

**Rustington Parish Council**

**Bank Payment Summary - 25 January 2021**

Salaries (Gross) - Employees	22,396.95
Employers - N.I.	1,871.56
Employers - Superann.	2,516.23
 Total Employers Liabilities	 <u><u>26,784.74</u></u>

Date: 05/02/2021

Time: 09:21:42

**Rustington Parish Council**  
**Current Account - Customer Receipts**

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Date From: 16/01/2021  
Date To: 03/02/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 1  
Transaction To: 99,999,999

Customer From:  
Customer To: ZZZZZZZZ

Bank		Currency		Pound Sterling					
No	Type	A/C	Date	Ref	Details	Net	Tax	Gross	
71011	SR	HARGREAV	21/01/2021	BACS	Sales Receipt	2,160.00	0.00	2,160.00	
71012	SR	STOREP	25/01/2021	BACS	Sales Receipt	24,493.33	0.00	24,493.33	
71013	SR	STOREP	22/01/2021	BACS	Sales Receipt	3,600.00	0.00	3,600.00	
71021	SR	RUSTOTTE	25/01/2021	102067	Sales Receipt	180.00	0.00	180.00	
71078	SR	HOBDENS	26/01/2021	BACS	Sales Receipt	89.50	0.00	89.50	
71082	SR	STOREP	29/01/2021	BACS	Sales Receipt	9,750.02	0.00	9,750.02	
71083	SR	TATERON	28/01/2021	Card Payment	Sales Receipt	212.00	0.00	212.00	
<b>Totals</b>						<b>£</b>	<b>40,484.85</b>	<b>0.00</b>	<b>40,484.85</b>

Date: 05/02/2021

Time: 09:29:52

**Rustington Parish Council**  
**Current Account - Bank Receipts**

Date From: 16/01/2021  
Date To: 05/02/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 1  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank:		Currency:		Pound Sterling					
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
70770	BR	7203	24/01/2021	DD - 15393E	SSE - Electric - W.Centre - to 11-Dec -	585.93	117.19	703.12	
71014	BR	4043	19/01/2021	BACS	Allotment Rent 2021 - Conbar - 35	19.94	0.00	19.94	
71015	BR	4043	19/01/2021	BACS	Allotment Rent 2021 - Conbar - 7A	36.25	0.00	36.25	
71016	BR	4043	22/01/2021	BACS	Allotment Rent 2021 - Penfold - 39	2.75	0.00	2.75	
71017	BR	4043	21/01/2021	Card Payment	Allotment Rent 2021 - Penfold - 20	43.50	0.00	43.50	
71018	BR	4043	25/01/2021	102067	Allotment Rent 2021 - Penfold - 26 (Rota)	39.88	0.00	39.88	
71019	BR	2102	25/01/2021	102067	J.Marsdon - Deposit - Allots - 23A PL	50.00	0.00	50.00	
71020	BR	4043	25/01/2021	102067	J.Marsdon - Rent - Allots - 23A PL	43.50	0.00	43.50	
71079	BR	7130	25/01/2021	BACS	NatWest Business Card - Rebate	3.30	0.00	3.30	
71080	BR	4043	27/01/2021	Card Payment	Allotment Rent 2021 - Penfold - 9A	41.69	0.00	41.69	
71081	BR	7307	29/01/2021	Card Payment	Staff Reimbursement (CW)	31.20	0.00	31.20	
71140	BR	4031	03/02/2021	BACS	ADC - Additional Restrictions	6,000.00	0.00	6,000.00	
<b>Totals</b>						<b>£</b>	<b>6,897.94</b>	<b>117.19</b>	<b>7,015.13</b>