

# Rustington Parish Council

## **MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL**

Date: 18/03/2021

Time: 11:56:47

**Rustington Parish Council**

**Supplier Invoices Paid**

*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: 71,394  
Transaction To: 99,999,999

Date From: 01/03/2021  
Date To: 31/03/2021

A/C: ARUN Name: Arun District Council

No	Type	Date	Ref	Details	Amount	Outstanding
71394	PI	01/03/2021	15489	Collection & Disposal Dog Faeces - WPSF	99.98	99.98
71395	PI	03/03/2021	15490	Newsletter Printing & Design	984.91	984.91
<b>Total:</b>						<u>1,084.89</u>

A/C: EDMEND Name: Edmends Lead Roofing

No	Type	Date	Ref	Details	Amount	Outstanding
71396	PI	15/03/2021	15491	Supply/Fit Foam Fillers, Replace Loose Fixings -	1,235.00	1,235.00
<b>Total:</b>						<u>1,235.00</u>

A/C: SOUTH Name: Southern Counties Jan.Supp.Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71397	PI	08/03/2021	15492	Refuse Sacks	102.55	102.55
<b>Total:</b>						<u>102.55</u>

A/C: WIZARD Name: Wizard Windows

No	Type	Date	Ref	Details	Amount	Outstanding
71399	PI	15/03/2021	15493	Supply/Fit PVCU Opening Window - SWC	575.00	575.00
71400	PI	16/03/2021	15494	Supply/Fit Double Glazed Unit - Offices (RC)	75.00	75.00
<b>Total:</b>						<u>650.00</u>

A/C: WSCC Name: West Sussex County Council

No	Type	Date	Ref	Details	Amount	Outstanding
71401	PI	04/03/2021	15495	Rent - WPSF - 25-Mar to 23-Jun	312.50	312.50
<b>Total:</b>						<u>312.50</u>
<b>Grand Total</b>						<u>3,384.94</u>

Date: 25/03/2021  
Time: 16:20:15

**Rustington Parish Council**  
**Supplier Invoices Paid**

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*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

Supplier From:  
Supplier To: ZZZZZZZZ  
Transaction From: 71,491  
Transaction To: 99,999,999

Date From: 01/03/2021  
Date To: 31/03/2021

A/C: ANSCOM Name: Mr K Anscombe

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71491	PI	17/03/2021	15502	Security Charges	1,050.00	1,050.00
<b>Total:</b>						<u>1,050.00</u>

A/C: BARKER Name: Barkers Electrical (Rustington) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71501	PI	18/03/2021	15503	Repair Cordless Doorbell - Rear Door - W.Centre	50.00	50.00
<b>Total:</b>						<u>50.00</u>

A/C: SIGMA Name: Sigma Plumbing Services

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71506	PI	22/03/2021	15506	Public Toilet Cleansing & Maintenance - Mar	2,722.41	2,722.41
<b>Total:</b>						<u>2,722.41</u>

A/C: SOUTHCO Name: South Coast Coffee Co

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71502	PI	22/03/2021	15504	Office Supplies	95.00	95.00
<b>Total:</b>						<u>95.00</u>

A/C: SUSSEXC Name: Sussex Communications Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71503	PI	22/03/2021	15505	Shopwatch Radio	92.02	92.02
<b>Total:</b>						<u>92.02</u>
<b>Grand Total</b>						<u>4,009.43</u>

Date: 14/04/2021

Time: 18:36:17

**Rustington Parish Council**

**Supplier Invoices Paid**

*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

Supplier From:

Supplier To: ZZZZZZZZ

Date From: 01/01/2021

01/01/2021

Date To: 31/03/2021

31/03/2021

Transaction From: 1

Transaction To: 99,999,999

A/C: BARKER Name: Barkers Electrical (Rustington) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71609	PI	11/01/2021	15513	Attend Tripping Fault - The Street Toilets	50.00	50.00
71610	PI	27/03/2021	15514	Monthly Electrical Maintenance - W.Centre	50.00	50.00
<b>Total:</b>						<u>100.00</u>

A/C: BAYSTU Name: Bay Studio Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71611	PI	29/03/2021	15515	Closed/Directional Toilet Sign - The Street Toilets	147.34	147.34
<b>Total:</b>						<u>147.34</u>

A/C: BROADB Name: Broadbandbyers.co.uk

No	Type	Date	Ref	Details	Amount	Outstanding
71612	PI	11/03/2021	15516	Firewall & Wi-Fi Annual Licences	1,072.32	1,072.32
<b>Total:</b>						<u>1,072.32</u>

A/C: CANON Name: Canon UK Limited

No	Type	Date	Ref	Details	Amount	Outstanding
71615	PI	31/01/2021	15517	Photocopy/Printing to 13-Jan - SWC	8.10	8.10
<b>Total:</b>						<u>8.10</u>

A/C: COMPAS Name: Compass Travel (Sussex) Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71616	PI	31/03/2021	15518	Contribution to No. 12 Bus Route	2,583.33	2,583.33
<b>Total:</b>						<u>2,583.33</u>

A/C: FERRING Name: Ferring Nurseries

No	Type	Date	Ref	Details	Amount	Outstanding
71617	PI	30/03/2021	15520	Maintenance & Floral Contract - Mar	4,209.94	4,209.94
<b>Total:</b>						<u>4,209.94</u>

A/C: GRUNDO Name: Grndon Waste Management Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71618	PI	31/03/2021	15523	Wheelie Bins - W.Centre/Y.Centre	116.95	116.95
71620	PI	31/03/2021	15522	Wheelie Bins - Rec.Ground	137.99	137.99
71621	PI	31/03/2021	15521	Wheelie Bins - SWC/Museum	9.17	9.17
<b>Total:</b>						<u>264.11</u>

A/C: PLAYINS Name: The Play Inspection Company Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
71623	PI	13/01/2021	15524	Operational Inspection - Rec.Ground Equipment	127.20	127.20
<b>Total:</b>						<u>127.20</u>

Date: 14/04/2021

Time: 18:36:17

**Rustington Parish Council**

**Supplier Invoices Paid**

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*(Delegated Authority Policy - due to Coronavirus (Covid-19) Pandemic)*

A/C: SOUTH Name: Southern Counties Jan,Supp,Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71624	PI	22/03/2021	15525	Henry Hoover Tools - W,Centre	30.91	30.91
<b>Total:</b>						<u>30.91</u>

A/C: TRADEU Name: Trade UK

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71625	PI	22/03/2021	15526	Litter Picker - Rec,Ground	24.99	24.99
<b>Total:</b>						<u>24.99</u>

A/C: WALLGA Name: Wallgate Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71627	PC	25/02/2021	15527	Return - WC Flush Valve - Incorrect Goods Ordered	186.53	-186.53
<b>Total:</b>						<u>-186.53</u>

A/C: WATTSM Name: Mr J Watt

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
71626	PI	26/03/2021	15519	Clean Seafront Shelter & Interpretation Boards	45.00	45.00
<b>Total:</b>						<u>45.00</u>

**Grand Total** 8,426.71

Date: 19/03/2021  
Time: 09:51:46

**Rustington Parish Council**

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**Current Account - Recommended Payments/Payments Made**

Date From: 01/03/2021  
Date To: 31/03/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 71,402  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
71402	BP	2103	12/03/2021	15496 - Card	B.Bird - Deposit Refund - Y.Centre	50.00	0.00	50.00
71403	BP	7202	25/03/2021	DD - 15497 (...)	Business Stream - Water - Rec Ground to 10-Mar -	22.21	0.00	22.21
71404	BP	7202	27/03/2021	DD - 15498 (...)	Business Stream - Water - Conbar Allots to 12-Mar	232.58	0.00	232.58
71405	BP	7204	19/03/2021	DD - 15499 (...)	Total Gas & Power - Gas - W.Centre - R1 to 28-Feb	609.70	121.94	731.64
71406	BP	7204	19/03/2021	DD - 15499 (...)	Total Gas & Power - Gas - W.Centre - R2 to 28-Feb	92.87	18.57	111.44
71407	BP	7204	19/03/2021	DD - 15499 (...)	Total Gas & Power - Gas - Y.Centre to 28-Feb	169.62	33.91	203.53
71408	BP	7130	19/03/2021	DD - 15500	WorldPay - Monthly Transactions Fee for Sep (65%)	8.35	0.00	8.35
71409	BP	7130	19/03/2021	DD - 15500	WorldPay - Monthly Transactions Fee for Sep (25%)	4.75	0.00	4.75
71410	BP	7130	19/03/2021	DD - 15500	WorldPay - Monthly Transactions Fee for Sep (10%)	1.90	0.00	1.90
71411	BP	7130	19/03/2021	DD - 15500	WorldPay - Monthly Payment Approvals	0.05	0.01	0.06
71412	BP	7130	19/03/2021	DD - 15500	WorldPay - Safer Payments Programme Fee	19.00	3.80	22.80
71413	BP	6231	14/03/2021	DD - 15501 -	Amazon - Urinal Screens - Public Toilets	39.36	7.88	47.24
71414	BP	7310	14/03/2021	DD - 15501 -	SLCC & ILCM - 2020 Subscription	344.00	0.00	344.00
71415	BP	7303	14/03/2021	DD - 15501 -	Amazon (WowBoxMe) - Biscuits (JC)	24.96	4.99	29.95
71416	BP	6231	14/03/2021	DD - 15501 -	Amazon (Ideal 365) - Selden Odour Control Fluid -	13.32	2.67	15.99
71417	BP	7310	01/03/2021	DD-TV	TV Licence - Youth Centre	13.37	0.00	13.37
71418	BP	7321	18/03/2021	DD-Sage	Sage - People Manager	56.70	11.34	68.04
<b>Totals</b> £						<u>1,702.74</u>	<u>205.11</u>	<u>1,907.85</u>

Date: 25/03/2021  
Time: 16:35:21

**Rustington Parish Council**

**Current Account - Recommended Payments/Payments Made**

Date From: 01/03/2021  
Date To: 31/03/2021

Bank From: 1200  
Bank To: 1200

Transaction From: 71,523  
Transaction To: 99,999,999

N/C From:  
N/C To: 99999999

Dept From: 0  
Dept To: 999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
71523	BP	2103	25/03/2021	15507	K.Botting - Deposit Refund - W.Centre	200.00	0.00	200.00
71524	BP	7202	31/03/2021	DD - 15508 (...)	Business Stream - Water - Penfold Allots to 16-Mar	268.95	0.00	268.95
<b>Totals</b> £						<u>468.95</u>	<u>0.00</u>	<u>468.95</u>

Date: 14/04/2021  
Time: 18:41:46

**Rustington Parish Council**

**Current Account - Recommended Payments/Payments Made**

Date From: 01/03/2021  
Date To: 31/03/2021  
Transaction From: 71,589  
Transaction To: 99,999,999  
Dept From: 0  
Dept To: 999 -

Bank From: 1200  
Bank To: 1200  
N/C From:  
N/C To: 99999999

Bank: 1200		Currency: Pound Sterling							
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
71589	BP	7300	01/03/2021	DD - 15509 (...)	BT - W.Centre - Redcare/Alarm Monitoring	69.29	13.85	83.14	
71590	BP	7300	01/03/2021	DD - 15509 (...)	BT - Office - Fax/Internet	69.29	13.86	83.15	
71591	BP	7310	01/03/2021	DD - 15509 (...)	BT - Office - Broadband	69.30	13.86	83.16	
71592	BP	7300	01/03/2021	DD - 15509 (...)	BT - Y.Centre - Redcare/Alarm Monitoring	69.29	13.86	83.15	
71593	BP	7300	01/03/2021	DD - 15509 (...)	BT - Y.Centre - Main Line	69.30	13.86	83.16	
71594	BP	7300	01/03/2021	DD - 15509 (...)	BT - SWC - Fax/Internet - 30%	69.30	13.86	83.16	
71595	BP	7300	01/03/2021	DD - 15509 (...)	BT - Museum - Fax/Internet - 50% of SWC	69.29	13.86	83.15	
71596	BP	7310	01/03/2021	DD - 15509 (...)	BT - SWC - Broadband - 70%	69.30	13.86	83.16	
71597	BP	7310	01/03/2021	DD - 15509 (...)	BT - Museum - Broadband - 50% of SWC	69.29	13.86	83.15	
71605	BP	7203	26/03/2021	DD - 15510	SSE - Electric - Broadmark Toilets - to 16-Feb	91.59	4.57	96.16	
71606	BP	7203	26/03/2021	DD - 15511	SSE - Electric - The Street Toilets - to 21-Feb	103.63	5.18	108.81	
71607	BP	7203	26/03/2021	DD - 15512	SSE - Electric - Offices - to 26-Feb	36.35	1.81	38.16	
<b>Totals</b>						<b>£</b>	<b>855.22</b>	<b>136.29</b>	<b>991.51</b>

25-Mar-21 BACS (Twine) Petty Cash (Office) £ 78.50

**Rustington Parish Council**  
**Bank Payment Summary - 25 March 2021**

Salaries (Gross) - Employees	23,707.99
Employers - N.I.	2,079.11
Employers - Superann.	2,515.97
Total Employers Liabilities	<u>28,303.07</u>
Councillor / Chairman Allowances	<u>2,055.45</u>
Total Liabilities	<u>30,358.52</u>

**Balances as at 31 March 2021**

<b>NatWest Bank:-</b>		
Current Account		£ 25,534.67
Imprest Account		£ 344.30
<b>Reserve Accounts:</b>		
General Fund		£ 90,699.96
35-Day Notice		£ 41,031.58
95-Day Notice		£100,194.24
Museum Reserve		£ 2,738.28
Plant Equipment Renewal		£ 1,022.39
<b>Capital Accounts:</b>		
Opportunity and Special Purchases		£ 1,468.06
<b>CCLA:</b>		
<b>Capital Account:</b>		
Public Sector Deposit Fund		£100,000.00
	<i>Monthly Dividends Credited from PSDA into Nationwide Account</i>	
<b>Nationwide Building Society:</b>		
<b>Capital Account:</b>		
35-Day Saver		£103,155.63
Thomas Ashley Charity Account		£ 191.54
Petty Cash		£ 160.00
	<b>Total in Accounts</b>	<b>£466,540.65</b>
	<b>Un-Reconciled Payments</b>	<b>£ 562.80</b>
	<b>Grand Total</b>	<b>£465,977.85</b>

Date: 16/04/2021  
Time: 09:25:19

**Rustington Parish Council**  
**Current Account - Bank Receipts**

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Date From: 12/03/2021  
Date To: 16/04/2021  
Transaction From: 1  
Transaction To: 99,999,999  
Dept From: 0  
Dept To: 999

Bank From: 1200  
Bank To: 1200  
N/C From:  
N/C To: 99999999

Bank: 1200      Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
71549	BR	2102	24/03/2021	BACS	C.Duggan - Deposit - Allots - 32 PL	50.00	0.00	50.00	
71550	BR	4043	24/03/2021	BACS	C.Duggan - Rent - Allots - 32 PL	32.63	0.00	32.63	
71551	BR	4047	25/03/2021	BACS	R'ton S&S Club - Rent - 4th Quarter	3,300.00	0.00	3,300.00	
71553	BR	7303	12/03/2021	Card Payment	Staff Reimbursement (JC)	24.96	4.99	29.95	
71554	BR	7300	12/03/2021	BACS	BT - Credit for Cancelled Service - A/c	286.58	57.31	343.89	
71555	BR	7300	12/03/2021	BACS	BT - Credit for Cancelled Service - A/c	61.40	12.28	73.68	
71556	BR	7300	12/03/2021	BACS	BT - Credit for Cancelled Service - A/c	61.40	12.28	73.68	
71598	BR	2102	25/03/2021	BACS	N.Carpenter - Deposit - Allots - 34A CA	50.00	0.00	50.00	
71599	BR	4043	25/03/2021	BACS	N.Carpenter - Rent - Allots - 34A CA	23.11	0.00	23.11	
71642	BR	4000	09/04/2021	BACS	ADC - Precept - First Tranche	345,000.00	0.00	345,000.00	
<b>Totals</b>						<b>£</b>	<b>348.890.08</b>	<b>86.86</b>	<b>348,976.94</b>

Date: 16/04/2021  
Time: 09:18:30

**Rustington Parish Council**  
**Current Account - Customer Receipts**

Date From: 09/03/2021  
Date To: 16/04/2021  
Transaction From: 71,360  
Transaction To: 99,999,999

Bank From: 1200  
Bank To: 1200  
Customer From:  
Customer To: ZZZZZZZZ

Bank: 1200      Currency: Pound Sterling

No	Type	A/C	Date	Ref	Details	Net	Tax	Gross	
71546	SR	RUSTCT&C	11/03/2021	110321-02	Sales Receipt	16.00	0.00	16.00	
71547	SR	LITTLEEX	15/03/2021	BACS	Sales Receipt	885.00	0.00	885.00	
71548	SR	HORNSTEP	25/03/2021	102069	Sales Receipt	49.50	0.00	49.50	
71552	SR	TATERON	09/03/2021	Card Payment	Sales Receipt	212.00	0.00	212.00	
71600	SR	AGEUKWSX	26/03/2021	BACS	Sales Receipt	409.75	0.00	409.75	
71601	SR	LITTLEEX	26/03/2021	BACS	Sales Receipt	1,357.00	0.00	1,357.00	
71602	SR	ARUNFAIR	30/03/2021	BACS	Sales Receipt	99.00	0.00	99.00	
71640	SR	AGEUKWSX	01/04/2021	BACS	Sales Receipt	551.25	0.00	551.25	
71641	SR	STOREP	01/04/2021	BACS	Sales Receipt	60.15	0.00	60.15	
71647	SA	TATERON	09/04/2021	Card Payment	Payment on Account	159.00	0.00	159.00	
<b>Totals</b>						<b>£</b>	<b>3,798.65</b>	<b>0.00</b>	<b>3,798.65</b>