



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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E-mail: enquiry@rustingtonpc.org Website: www.rustingtonpc.org

1 June 2021

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES ADVISORY GROUP

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Advisory Group to be held on **Monday 7 June 2021 commencing at 7.00 pm.**

Please note later start time.

Public Questions: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 7 June 2021 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

Meeting Access: To attend the (remote) Meeting, please use the following link: <https://bit.ly/3hSyFj1>

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Advisory Group and other Members for information

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*



Working for the local Community

QUALITY
PARISH
COUNCIL

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(d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

5. To approve the Minutes of the Meeting held on 15 February 2021
(Copy attached)
6. To consider further such matters as arise from the Minutes
7. To appoint Representatives to serve on the following Sub-Groups:-
 - (a) Rustington Museum (5 Members)
 - (b) Rustington Youth Centre (5 Members)
 - (c) Sports Facilities (5 Members)
8. The Woodlands Centre - External:-
 - (a) Showtime Amusements - Family Funfair Visit - North Field - 10-17 May 2021 inclusive - To consider Notes from the Clerk of the Council together with an email received from a neighbouring resident
(Copies attached for Members)
 - (b) Use of the Recreation Ground by Sports Teams that are not based within the Parish - To consider emails received in this regard, and Clerk to report
(Copies attached for Members)
9. The Woodlands Centre - Internal:-
 - (a) Hiring Income - Deputy Clerk to report
 - (b) Council Facilities Rolling Programme of Works - Clerk to report
10. Samuel Wickens Centre - Hiring Income - Deputy Clerk to report
11. Rustington Youth Centre - To note a Report from Emma Biffi, Service Manager, Arun Youth Projects
(Copy attached for Members)
12. Rustington Museum - To note a Report from the Museum Manager
(Copy attached for Members)
13. Woodland Park Sportsfield:-
 - (a) Possible Extension of Lease - Progress Report
 - (b) A259 Littlehampton Corridor Improvements Programme Update - To note an email received from the Project Manager
(Copy attached for Members)
14. Public Conveniences:-
 - (a) New Cleansing Contract - Deputy Clerk to report

- (b) Replacement of Mobile Unit - Broadmark Lane - Clerk to report
15. Rustington in Bloom - Clerk to report
 16. Annual Planting and Maintenance of Amenity Areas - Re-location of Floral Displays - Deputy Clerk to report
 17. Community Noticeboard - Deputy Clerk to report
 18. The War Memorial - Clerk to report
 19. Street Lighting - Parish Maintenance and Energy 1 April 2020 - 31 March 2021 - To note an email, together with associated documentation received from Barry Edmunds, Traffic Signals and Street Lighting Team, West Sussex County Council
(Copy *attached for Members*)
 20. Urgent matters arising, for information only, since the preparation of this Agenda
 21. Date of Next Meeting - 9 August 2021