



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

22 June 2021

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 28 June 2021** in the **Village Memorial Hall** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

Public Questions/Meeting Access: There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Please note: Capacity in the Village Memorial Hall is currently limited, therefore, attendance by Members of the Public must be booked in advance. Please telephone the Council Offices (01903 786420) by no later than **Friday 25 June 2021 at 12 noon** to reserve a seat.

Yours sincerely

Clerk of the Council

A G E N D A

1. The late Mrs Gina Ali and Harry Clark - To observe a one-minute's silence
2. Apologies for Absence
3. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



QUALITY
PARISH
COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Extension of Temporary Scheme of Delegation - Clerk to report
5. To confirm the Minutes of the Monthly Meeting held on 26 April 2021
(*Copy attached*)
6. To confirm the Minutes of the Annual Meeting held on 5 May 2021
(*Copy attached*)
7. Annual Assembly of the Parish Meeting - 20 May 2021 - To note the Minutes of the Meeting
(*Copy attached for Members*)
8. Planning Committee/Advisory Group - To note the Reports of the Meetings held on 26 April 2021, 24 May 2021 and 7 June 2021
(*Copies previously circulated*)
9. Finance and General Purposes Advisory Group - To confirm the Report of the Meeting held on 24 May 2021
(*Copy previously circulated*)
10. Allotments Advisory Group - To confirm the Report of the Meeting held on 21 May 2021
(*Copy enclosed for Members*)
11. Leisure and Amenities Advisory Group - To confirm the Report of the Meeting held on 7 June 2021
(*Copy enclosed for Members*)
12. Audit of Accounts for the year ended 31 March 2021:-
 - (a) To consider and approve the Annual Governance Statement 2020/2021
(*Copy attached for Members*)
 - (b) To consider and approve the Accounting Statements 2020/2021
(*Copy attached for Members*)
13. Sussex Police - Consultation Meeting with the Police & Crime Commissioner's Office - 20 May 2021 - Chairman, Councillor Bennett and Councillor Cooper to report
14. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
15. Chairman's Report
16. Parishioners' Award - To consider the Report of the Working Party Meeting held on 21 May 2021
(*Copy attached for Members*)
17. Woodland Park Sportsfield - Illegal Encampment by Travellers - Clerk/Deputy Clerk to report
18. Requests for Reduced Speed Limits - The Street and Holmes Lane - To consider email correspondence with local residents and Clerk/Deputy Clerk to report
(*Copy attached for Members*)

19. Future of Thomas Ashley Charity - To consider email correspondence in this regard, and Clerk to report
(Copy attached for Members)
20. Number 12 Bus Service - To note the Bus Service Statistics for April-May 2021
(Copy attached for Members)
21. Parish Church of St Peter and St Paul - Closure of Churchyard - Clerk to report
22. HSBC Rustington - Branch Closure - To consider a letter received from Sarah Green, Local Director, together with associated documentation in this regard, and Clerk to report
(Copy attached for Members)
23. West Sussex Associations of Local Councils Limited (WSALC) - To note the Draft Minutes of the Meeting held on 30 April 2021
(Copy attached for Members)
24. Rampion 2 Statement of Community Consultation - 14 July 2021-16 September 2021:-
 - (a) To consider an email received from the Consultation Manager
(Copy previously circulated to Members)
 - (b) To consider an email received in this regard
(Copy attached for Members)
25. Urgent matters arising, for information only, since the preparation of this Agenda
26. To note the following Documents and Publications previously circulated to Members:-
 - (a) CAGNE - Environmental Talks - 4 June 2021
 - (b) Campaign to Protect Rural England - Campaigns Update - May 2021 and June 2021
 - (c) Campaign to Protect Rural England - Member' Spring Newsletter - June 2021
 - (d) Campaign to Protect Rural England - Make Sure the PM Doesn't Bottle It
 - (e) Campaign to Protect Rural England - We've given Boris Johnson a Birthday Present
 - (f) Carers Support West Sussex - Latest News - 19 May 2021
 - (g) Census 2021 - Newsletter for Local Authority Partners - Issues 28 and 29
 - (h) East Preston Parish Council News - 28 April 2021, 5 May 2021, 12 May 2021, 19 May 2021, 26 May 2021, 2 June 2021, 9 June 2021 and 16 June 2021
 - (i) National Association of Local Councils - Chief Executive's Bulletin - 23 April 2021, 30 April 2021, 14 May 2021, 21 May 2021, 4 June 2021, 11 June 2021 and 18 June 2021
 - (j) National Association of Local Councils - Newsletter - 3 June 2021 and 9 June 2021
 - (k) Royal Horticultural Society - Blooming Brilliant News - Issue 13
 - (l) Royal Horticultural Society - Fabulous Food Growing Webinar 20 May 2021
 - (m) Rustington Heritage Association - Newsletter - Issue 152 March 2021 and Issue 153 June 2021
 - (n) Rustington Heritage Association - Committee Meeting Minutes - 16 April 2021
 - (o) West Sussex County Council - News Releases - 27 April 2021, 7 May 2021 x 3, 8 May 2021, 13 May 2021, 14 May 2021, 19 May 2021 x 2, 20 May 2021, 21 May 2021, 24 May 2021, 25 May 2021, 26 May 2021 x 3, 27 May 2021, 28 May 2021, 1 June 2021 x 2, 2 June 2021, 4 June 2021 x 2, 7 June 2021 x 2, 11 June 2021 x 2, 14 June 2021, 15 June 2021, 17 June 2021, 18 June 2021 and 21 June 2021
 - (p) West Sussex Health Network - Newsletter - June 2021