

## **RUSTINGTON PARISH COUNCIL**

### **PLANNING ADVISORY GROUP**

**MINUTES:** of the (remote) Meeting held on 29 June 2021

**PRESENT:** Councillors P Warren (Chairman), J Bennett, J Ceiriog-Hughes, Mrs S Partridge and J Street

**In attendance:** Mrs C Ward (Clerk of the Council) and Mrs C Harris (Finance Manager/RFO)

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Prior to the commencement of the formal business of the Meeting, the Chairman advised that the Meeting would be being recorded (audio) via Microsoft Teams, for the purpose of ensuring clarity for the Minutes, as well as to enable Members of the Public to have access to discussions on specific items if requested. He said that the recording would be dispensed with as soon as the Minutes had been approved by the Council at its next full face-to-face Monthly Meeting.

The Chairman also reminded Members that the Advisory Group Meeting was being held in accordance with the decisions made at the Annual Meeting of the Council on 5 May 2021, relating to the Advisory Group's delegated Authority and the Temporary Scheme of Delegation (extended by the Council at its Meeting held on 28 June 2021).

The Chairman then advised the Advisory Group that he would manage the Meeting with clear instructions and requests to Members. He said that Members should indicate their desire to speak on any item, by clicking on the 'Raised Hand' icon or by placing a message in 'Chat' in Teams. This would ensure that anyone wishing to speak on an Agenda Item was given the opportunity to do so.

#### **52/21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Cooper (Other Associated Business), Cooper (Other Associated Business), Grevett (Personal) and Tyler (Personal Commitment). These apologies were accepted by the Advisory Group.

#### **53/21 DECLARATIONS OF INTEREST BY MEMBERS**

There were no declarations of interest by Members.

#### **54/21 MINUTES**

The Minutes of the Meeting held on 7 June 2021 were signed by the Chairman as a correct record.

#### **55/21 LOCAL PLANNING AUTHORITY DECISIONS**

(a) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been granted conditionally:-

- R/67/21/HH - Two storey extension to rear of property - 57 Mill Lane**
- R/70/21/HH - Erection of single storey rear extension - 4 Broadmark Avenue**
- R/85/21/HH - Erection of part single and part two storey rear and side extension, garage conversion and alterations to fenestration/openings following the demolition of existing rear conservatory - 9 Cove Road**
- R/86/21/HH - Erection of single storey rear extension and front porch with alterations to fenestration and openings following the demolition of existing rear conservatory and detached garage - 22 Ash Lane**

- R/89/21/HH - Erection of a timber single storey granny annexe for ancillary use to the main dwelling - 74 The Martlets**
- R/94/21/HH - Erection of side porch extension - 6 Meadway**
- R/95/21/T - Fell 1 No. Maple tree (T3). Crown reduction 2 No. Maple trees (T1 and T2) of approximately 1.5 metres - 2 metres back to previous points - Thurlstone House, 80 Old Manor Road**
- R/107/21/HH - Proposed new side gate access with new brick piers to property frontage - Springfield House, 5B Springfield Close**

The Advisory Group NOTED this information.

- (b) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that prior approval in respect of the following applications was not required:-

- R/88/21/CLP - Lawful development certificate for a single storey side extension for storage use - 43 Mallon Dene**
- R/103/21/PDH - Notification under extended permitted development rights for a single storey rear extension with pitched roof measuring 4.5 metres from beyond the rear wall of the original dwelling house, with maximum height of 4 metres and eaves height of 2.5 metres - 4 Hudson Drive**

The Advisory Group NOTED this information.

- (c) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been withdrawn:-

- R/91/21/CLP - Lawful development certificate for the proposed use of land for siting a mobile home for use ancillary to the main dwelling - 74 The Martlets**
- R/114/21/T - Crown reduction of 1 No. Black Sugar Maple tree to height approximately 12 metres and spread approximately 6 metres - 6 Barwick Close**

The Advisory Group NOTED this information.

## **56/21 PLANNING APPLICATIONS**

The Chairman reminded the Advisory Group that his own comments in respect of all of the Planning Applications which were scheduled to be considered, had been circulated to all Members as part of the Agenda (Item 6(b) refers). He also referred to the PowerPoint Presentation which had been produced and circulated to all Members prior to the Meeting.

- (a) **R/121/21/HH - Erection of single storey rear extension and loft conversion with 1 x rear dormer - 47 Angmering Way, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

- (b) **R/122/21/PL - Replace existing white PVCu windows with similar - 67 The Martlets, Rustington**

The Advisory Group AGREED to raise no objection to this application.

- (c) **R/124/21/HH - Detached outbuilding ancillary to main dwelling - 45 Mallon Dene, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(d) R/129/21/HH - Erection of single storey front infill and porch extension, side extension and garage conversion - 58 Holmes Lane, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(e) R/104/21/HH - Erection of single storey ground floor rear extension, single storey first floor side extension, garage conversion and installation of 1 x front dormer - Dolphin Cottage, 64 Sea Avenue, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(f) R/119/21/PL - Conversion of existing double garage into holiday let accommodation replacing the existing shed with a conservatory. This site is in CIL Zone 4 (Zero Rated) as other development - 26 Pigeonhouse Lane, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

The Advisory Group also AGREED that a representation should be made to the Environmental Health Department at the Arun District Council, to request that a time restriction on noise levels should be imposed from 10.00 pm.

**(g) R/126/21/HH - Installation of car port - 19 Botany Close, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(h) R/130/21/HH - Erection of single storey rear extension and garage conversion - 12 Albert Road, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(i) R/131/21/HH - Porch extension to front, addition of pitched roofs to existing front dormers, alterations to existing external finishes, extension to existing rear dormer and alterations to existing rear conservatories including new replacement roof with roof lanterns - 12 Meadway, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**(j) R/137/21/TC - Reduction on North, South, East and West aspects of 1 No. Lebanese Cedar reducing longest branches by 0.5 metre - 1.5 metres to approximately 18.5 metres - 24.5 metres within the Rustington Conservation area - 137 Old Manor Road, Rustington**

The Advisory Group AGREED to raise no objection to this application, subject to approval by the local Planning Authority's Arboriculturist.

**57/21 ARUN DISTRICT COUNCIL - PLANNING COMMITTEE**

The Chairman reported that the June Meeting had been cancelled, and the next Meeting was scheduled to be held on 21 July 2021.

The Advisory Group NOTED this information.

**Chairman:** ..... **Date:** .....