



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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13 July 2021

Dear Councillor (and Parishioners for information)

ALLOTMENTS ADVISORY GROUP

YOU ARE HEREBY SUMMONED to attend the Meeting of the above Advisory Group to be held on **Monday 19 July 2021 commencing at 6.45 pm.**

Public Questions: Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 19 July 2021 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: enquiry@rustingtonpc.org or by telephone: 01903 786420.

Meeting Access: To attend the (remote) Meeting, please use the following link: <https://bit.ly/3hFADBk>

Yours sincerely

Clerk of the Council

To: All Members of the Allotments Advisory Group and other Members for information

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*



Working for the local Community

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You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

5. To approve the Minutes of the Meeting held on 21 May 2021
(Copy attached)
6. To consider further such matters as arise from the Minutes
7. Update on Allotment Management during the Covid-19 Lockdown for the period May-June 2021 - To consider a Report from the Deputy Clerk of the Council
(Copy attached for Members)
8. Urgent matters arising, for information only, since the preparation of this Agenda
9. Date of Next Meeting - 4 October 2021