



# Rustington Parish Council

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21 September 2021

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 27 September 2021** in the **Village Memorial Hall** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.**

**Public Questions/Meeting Access:** There will be a **Public Question Time at 6.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

**Please note:** The Council is currently still limiting capacity in the Village Memorial Hall for its Meetings and, therefore, attendance by Members of the Public must be booked in advance. Please telephone the Council Offices (01903 786420) by no later than **Friday 24 September 2021 at 12 noon** to reserve a seat.

Yours sincerely

**Clerk of the Council**

**To: All Members of the Finance and General Purposes Committee and other Members for information**

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## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
  - (b) *whether it is a personal interest and the nature of the interest*
  - (c) *whether it is also a prejudicial/pecuniary interest*
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*(d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To approve the Minutes of the Meeting held on 17 August 2021  
*(Copy attached)*
4. To consider further such matters as arise from the Minutes
5. To retrospectively approve the Accounts paid in accordance with the Delegated Authority Policy (Coronavirus (Covid-19))  
*(Copy enclosed for Members)*
6. Monthly Budget Report to 17 September 2021  
*(Copy enclosed for Members)*
7. Managed IT Support Agreement - To consider the proposed Agreement (including annual costs) received from Mr P Collins for the period 4 October 2021 - 3 October 2022  
*(Copy attached for Members)*
8. Urgent matters arising, for information only, since the preparation of this Agenda
9. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 10
10. Personnel Sub-Committee - Clerk to report