



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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28 September 2021

Dear Councillor (and Parishioners for information)

## **ALLOTMENTS ADVISORY GROUP**

YOU ARE HEREBY SUMMONED to attend the Meeting of the above Advisory Group to be held on **Monday 4 October 2021 commencing at 6.00 pm.**

**Public Questions:** Members of the Public are invited to submit questions, for consideration at the Meeting, to the Council by no later than **Monday 4 October 2021 at 9.00 am**, either in writing delivered to the Parish Council Offices, via email to: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org) or by telephone: 01903 786420.

**Meeting Access:** To attend the (remote) Meeting, please use the following link: <https://bit.ly/3zCBjP7>

Yours sincerely

**Clerk of the Council**

**To: All Members of the Allotments Advisory Group and other Members for information**

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



**Working for the local Community**

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3. To approve the Minutes of the Meeting held on 19 July 2021  
(Copy *attached*)
4. To consider further such matters as arise from the Minutes
5. Update on Allotment Management during the period July-September 2021 - To consider a Report from the Deputy Clerk of the Council  
(Copy *attached for Members*)
6. Allotment Competition - Deputy Clerk to report
7. Income and Expenditure for 2020/2021, 2021/2022 and 2022/2023 - To consider a Report prepared by the Clerk of the Council  
(Copy *attached for Members*)
8. Urgent matters arising, for information only, since the preparation of this Agenda
9. Date of Next Meeting - Clerk to report