

## RUSTINGTON PARISH COUNCIL

### PLANNING ADVISORY GROUP

**MINUTES:** of the (remote) Meeting held on 4 October 2021

**PRESENT:** Councillors P Warren (Chairman), J Bennett, J Ceiriog-Hughes, Mrs A Cooper, A Cooper, R Grevett, Mrs S Partridge and J Street

**In attendance:** Mrs C Ward (Clerk of the Council) and Mrs C Harris (Finance Manager/RFO)

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Prior to the commencement of the formal business of the Meeting, the Chairman advised that the Meeting would be being recorded (audio) via Microsoft Teams, for the purpose of ensuring clarity for the Minutes, as well as to enable Members of the Public to have access to discussions on specific items if requested. He said that the recording would be dispensed with as soon as the Minutes had been approved by the Council at its next full face-to-face Monthly Meeting.

The Chairman also reminded those present that the Advisory Group Meeting was being held in accordance with the decision made at the Annual Meeting of the Council (Minute 135/21) and any recommendations would require approval by the Clerk of the Council in line with the re-adopted Temporary Scheme of Delegation, that had also been approved at the full Monthly Council (Advisory Group) Meeting on 27 September 2021.

The Chairman then advised the Advisory Group that he would manage the Meeting with clear instructions and requests to Members. He said that Members should indicate their desire to speak on any item, by clicking on the 'Raised Hand' icon or by placing a message in 'Chat' in Teams. This would ensure that anyone wishing to speak on an Agenda Item was given the opportunity to do so.

#### **83/21 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Tyler (Personal). This apology was accepted by the Advisory Group.

#### **84/21 DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Bennett declared a personal interest in Minute 91/21 (R/89/21/HH - Erection of a timber single storey granny annexe for ancillary use to the main dwelling - 74 The Martlets, Rustington, refers). He remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

#### **85/21 MINUTES**

The Minutes of the Meeting held on 13 September 2021 were signed by the Chairman as a correct record.

#### **86/21 MATTERS ARISING FROM THE MINUTES**

- (a) **R/209/21/HH - Single storey side infill extension, single storey first floor rear extension, single storey front porch extension, rear flat roof extension and raising of garage roof to form first floor for storage - West Hayne, 19 Angmering Lane, East Preston**

The Chairman referred to Minute 80/21(g) and reported the receipt of a notification from the local Planning Authority that an amendment in respect of this application had been received relating to: Amended description, addition of a car port.

The Advisory Group NOTED this information and AGREED to no further comment being made.

- (a) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been granted conditionally:-

- R/147/21/PL** - Two secure cycle stores to south side of existing garage block, 2 metres timber fence and soft landscaping around the perimeter. This site is in CIL Zone 4 (Zero Rated) as other development - Land to the South of garage compound, Sutherland Close
- R/188/21/HH** - Erection of single storey rear extension following the demolition of existing sunroom - 54 Milton Avenue
- R/190/21/HH** - Removal of existing conservatory and erection of single storey rear extension - 6 Dolphin Way
- R/191/21/HH** - Erection of single storey rear extension to create orangery and creation of en-suite on first floor following the demolition of existing outhouse. This application may affect the setting of a listed building - Hobbs Farmhouse, 36 Sea Lane
- R/192/21/L** - Listed building consent for erection of single storey rear extension to create orangery and creation of en-suite on first floor following the demolition of existing outhouse - Hobbs Farmhouse, 36 Sea Lane
- R/193/21/HH** - Erection of single storey rear and side extension - Rustlings, 14 Wendy Ridge
- R/196/21/HH** - Single storey rear extension, alterations to existing first floor dormer windows. Changes to external roof and dormer materials - 23 Broadmark Avenue

The Advisory Group NOTED this information.

- (b) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications received no objection:-

- R/201/21/T** - Various works to various trees - Woodland adjacent to Cowdray Drive
- R/204/21/WS** - Notification under Regulation 3 of the Town & Country General Regulation 1992 for the continued siting and use of a temporary classroom - Georgian Gardens Community Primary School, Guildford Road

The Advisory Group NOTED this information.

The Chairman reminded the Advisory Group that his own comments in respect of all of the Planning Applications which were scheduled to be considered, had been circulated to all Members as part of the Agenda (Item 6(b) refers). He also referred to the PowerPoint Presentation which had been produced and circulated to all Members prior to the Meeting.

- (a) **R/220/21/HH - Roof extension - 9 Amberley Road, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

- (b) **R/222/21/HH - Single storey rear extension and hip to gable loft conversion with 2 No. dormers following the demolition of existing rear conservatory - 42 Pigeonhouse Lane, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

(c) **R/229/21/T - Fell 1 No. Purple Plum tree and 1 No. Holm Oak tree - 38 The Street, Rustington**

The Advisory Group AGREED to raise no objection to this application, subject to approval by the local Planning Authority's Arboriculturist.

(d) **R/231/21/HH - Single storey rear extension - 33 Tennyson Avenue, Rustington**

The Advisory Group AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**89/21            NON-ADVERTISED APPLICATIONS E.G. CERTIFICATES OF LAWFULNESS FOR A PROPOSED USE OR DEVELOPMENT**

(a) **R/237/21/CLP - Lawful development certificate for a proposed rear dormer loft extension - 32 Brendon Way, Rustington**

The Advisory Group NOTED this application, but AGREED a Neighbour Notification.

**90/21            ARUN DISTRICT COUNCIL - PLANNING COMMITTEE**

The Chairman advised the Advisory Group that the Meeting of the above Committee to be held on Wednesday 29 September 2021 had been cancelled.

The Advisory Group NOTED this information.

*(Prior to consideration of the following item Councillor Bennett had declared a personal interest, as a District Council Member, having spoken to and provided advice to Mrs Alcock in this matter)*

**91/21            R/89/21/HH - ERECTION OF A TIMBER SINGLE STOREY GRANNY ANNEXE FOR ANCILLARY USE TO THE MAIN DWELLING - 74 THE MARTLETS, RUSTINGTON**

The Clerk reported that Councillors Mrs Cooper, Chairman of the Council, and Bennett, in his capacity as a District and Parish Councillor, together with Mrs Harris and herself had visited [REDACTED], the resident of No. [REDACTED] The Martlets, Rustington, on 1 October 2021, in respect of the aforementioned application.

[REDACTED] was seeking the Council's support for her complaint to the Chief Executive of the local Planning Authority, regarding the approval of this application, and in particular, the inaccuracies contained within the associated documentation submitted by the Applicant, as well as those contained in the Planning Officer's Report.

Following a detailed discussion, the Advisory Group AGREED to wholeheartedly support [REDACTED] complaint.

The Advisory Group also AGREED that the Chairman of the Advisory Group, Chairman of the Council, Councillor Bennett, Mrs Harris and the Clerk should be AUTHORISED to:-

- prepare and submit a formal representation to the Head of Place at the District Council, as detailed above and include the Council's own concerns in respect of the fact that the application was approved
- request a Meeting with representatives of the District Council to discuss how such a major error of judgement had occurred and what could be done to rectify this.

**Chairman:** ..... **Date:** .....