



Rustington Parish Council

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19 October 2021

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 October 2021** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

Please note change of venue.

Public Questions/Meeting Access: There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Please note: The Council is currently still limiting capacity in the John de Bohun Room for its Meetings and, therefore, attendance by Members of the Public must be booked in advance. Please telephone the Council Offices (01903 786420) by no later than **Friday 22 October 2021 at 12 noon** to reserve a seat.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

3. To confirm the Minutes of the Monthly Meeting held on 27 September 2021
(Copy attached)
4. Sussex Police - Matters Arising (if any)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Advisory Group - To note the Reports of the Meetings held on 13 September 2021 and 4 October 2021
(Copies *previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 25 October 2021 from the Chairman of the Committee, and to consider the Recommendations contained therein
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
11. Allotments Advisory Group - To confirm the Report of the Meeting held on 4 October 2021
(Copy enclosed for Members)
12. Diary Dates 2022 - To consider and agree the dates of Meetings and Events for 2022
(Copy attached for Members)
13. Annual Governance and Accountability Return for the Year ended 31 March 2021 - To note a letter received from Moore East Midlands, together with the External Auditor's Report and Certificate
(Copy attached for Members)
14. Remembrance Sunday - Service and Parade - Councillor Bennett to report
15. Community Carol Concert - 11 December 2021 - Clerk to report
16. Queen's Platinum Jubilee Celebrations - 2-5 June 2022
 - (a) To note the Report of the Public Meeting held on 11 October 2021
(Copy attached for Members)
 - (b) To authorise the appointed Working Group to consider applications for financial assistance towards Celebratory Events, and agree on sums to be awarded - Clerk to report
17. Number 12 Bus Service:-
 - (a) Future of the Service - Clerk to report

- (b) To note the Bus Service Statistics for September 2021
(Copy attached for Members)
18. Rustington Residents Association - To note the Association's First On-Line Newsletter
(Copy attached for Members)
19. Arun District Council:-
- (a) Town and Parish Council CIL Payment - October 2021 - To note an email received from the Community Infrastructure Levy Officer, together with a CIL Payment Letter (October 2021)
(Copy attached for Members)
- (b) Infrastructure Investment Plan Final Consultation - October 2021 - To consider an email received from the Community Infrastructure Levy Officer, together with associated documentation
(Copy previously circulated to Members)
- (c) New Interim CEO - To note an email received from the Group Head of Policy, together with an associated Press Release
(Copy attached for Members)
- (d) Licensing Act 2003 - Bangerz 'n' Burgerz, 144-146 The Street, Rustington - Application for a Premises Licence - To consider an email received from Environmental Health, together with associated documentation in this regard
(Copy attached for Members)
20. West Sussex Association of Local Councils Limited:-
- (a) Annual General Meeting (By Zoom) - 29 October 2021 - To consider an email received from Anna Beams, together with associated documentation, and Clerk to report
(Copy attached for Members)
- (b) Virtual Board Meeting held on 5 October 2021 - To note the Minutes of the Meeting
(Copy attached for Members)
- (c) Guide to taking part in the Queen's Platinum Jubilee Beacons - 2 June 2022 - To note an email received from Anna Beams, together with a letter from the Pageantmaster
(Copy attached for Members)
21. Urgent matters arising, for information only, since the preparation of this Agenda
22. To note the following Documents and Publications previously circulated to Members:-
- (a) CAGNE - Council Debate on Gatwick 2nd Runway - 12 October 2021
- (b) CAGNE - October 2021 Bulletin - Gatwick 2
- (c) Campaign to Protect Rural England - Campaigns Update - October 2021
- (d) Campaign to Protect Rural Sussex - A Major Planning Victory - 7 October 2021
- (e) Campaign to Protect Rural Sussex - Watch and Share Victoria's Story - 1 October 2021

- (f) Campaign to Protect Rural England - The Manhood Peninsular Petition - 8 October 2021
- (g) Carers Support West Sussex - Latest News - 28 September 2021
- (h) East Preston Parish Council News - 22 September 2021, 30 September 2021 and 13 October 2021
- (i) National Association of Local Councils - Chief Executive's Bulletin - 17 September 2021, 1 October 2021, 8 October 2021 and 17 October 2021
- (j) National Association of Local Councils - Newsletter - 29 September 2021, 6 October 2021 and 13 October 2021
- (k) Office for National Statistics - Census 2021 - Newsletter for Local Authority Partners - Issue 34 - 18 October 2021
- (l) Royal Horticultural Society - Blooming Brilliant News - Issue 18
- (m) Royal Horticultural Society - Celebrating the RHS Community Awards 2021
- (n) WSALC - Sussex Police: Rural Crime Team Monthly Update - October 2021
- (o) West Sussex County Council - News Releases - 27 September 2021, 28 September 2021, 29 September 2021, 5 October 2021, 7 October 2021, 8 October 2021, 12 October 2021, 13 October 2021, 14 October 2021, 15 October 2021 and 18 October 2021
- (p) West Sussex Health Network News - October 2021