



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

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22 February 2022

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 28 February 2022** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Apologies for Absence
2. Applications for Leave of Absence - To consider letters received from:-
  - (a) Councillor Mrs K Callaghan  
(Copy *attached for Members*)
  - (b) Councillor P Warren  
(Copy *attached for Members*)
3. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



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**Working for the local Community**

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VAT Registered: 946 2052 29

4. To confirm the Minutes of the Monthly Meeting held on 24 January 2022  
(Copy *attached*)
5. Sussex Police - Matters Arising (if any)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Advisory Group - To note the Reports of the Meetings held on 17 January 2022 and 31 January 2022  
(Copies *previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 28 February 2022 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Allotments Committee - To receive the Report of the Meeting held on 21 February 2022 and to consider any recommendations contained therein  
(Copy *enclosed for Members*)
13. Leisure and Amenities Committee - To receive the Report of the Meeting held on 21 February 2022 and to consider any recommendations contained therein  
(Copy *enclosed for Members*)
14. Annual Assembly of the Parish Meeting - Guest Speaker - Clerk to report
15. To review and approve the Council's Standing Orders following amendment in accordance with the 2020 Revised National Association of Councils Model Standing Orders  
(Copy *enclosed for Members*)
16. To review and approve the Council's Financial Regulations  
(Copy *enclosed for Members*)
17. Queen's Platinum Jubilee Celebrations - 2-5 June 2022:-
  - (a) Applications for Financial Assistance towards Celebratory Events - To retrospectively approve the additional Grants awarded by the Working Party up to 16 February 2022  
(Copy *attached for Members*)
  - (b) Commemorative Medals - Clerk to report
18. Councillor Surgeries:-
  - (a) To consider the resurrection of Councillor Surgeries - Clerk to report

- (b) To consider hosting a ‘Surgery’ Pitch at the Rustington Street Fayre on 4 June 2022 - Clerk to report
19. Churches Together In Rustington - Procession and Service - Good Friday - 15 April 2022 - To note a letter received from the Chairperson, Churches Together in Rustington  
(Copy attached for Members)
20. Request for Pedestrian Crossing - Station Road - Rustington Residents Association - To note email correspondence in this regard  
(Copy attached for Members)
21. New Defibrillators - Clerk to report
22. Number 12 Bus Service - To note the Bus Service Statistics for January 2022  
(Copy attached for Members)
23. Parish Church of St Peter and St Paul - Proposed Closure of Churchyard - To note further correspondence in this regard  
(Copy enclosed for Members)
24. Car Parking - Windmill Drive - To consider an email received, and Clerk to report  
(Copy attached for Members)
25. Arun District Council:-
- (a) Street Trading Designations - To consider an email received from Josh Marsh, Technical Support, Environmental Health, together with associated documentation  
(Copy attached for Members)
- (b) Interim Group Head of Law & Governance (Monitoring Officer) - To note an email received from Shirley Quinlan, PA to the Chief Executive, in this regard  
(Copy attached for Members)
26. West Sussex County Council:-
- (a) A259 Improvements Littlehampton and Angmering - To note an email received from David Lambert, Project Manager, together with the February 2022 Newsletter  
(Copy attached for Members)
- (b) West Sussex Chargepoint Network Community Landowner’s Event - 27 January 2022 - Chairman to report on her attendance at this Event
27. West Sussex Association of Local Councils Limited:-
- (a) Arun District Council Housing Delivery Test Results - To note an email received from Anna Beams, together with a letter sent to Andrew Griffiths MP by Aldingbourne Parish Council in this regard  
(Copy attached for Members)
- (b) Levelling Up the White Paper Summary - To note an email received from Anna Beams, together a Summary produced by NALC  
(Copy attached for Members)

- (c) Rampion 2 Consultation - To note the West Sussex County Council Response to the Consultation  
(Copy *email previously circulated to Members*)
  - (d) Health & Wellbeing in West Sussex - Update & Survey 2022 - To consider an email received from Emily Simpson, together with the associated Report  
(Copy *attached for Members*)
  - (e) ADALC Meeting - 19 January 2022 - To note the Draft Minutes of the Meeting  
(Copy *attached for Members*)
  - (f) Sussex Police - Chief Constable 'Big Data' Presentation - 25 February 2022 - Chairman to report on her attendance at the Presentation
28. Read Easy Chichester & Arun - ADC Parish Links - To consider an email received from Narmada de Silva, Pioneer Chichester & Arun, together with the associated Press Release in this regard  
(Copy *attached for Members*)
29. Urgent matters arising, for information only, since the preparation of this Agenda
30. To note the following Documents and Publications previously circulated to Members:-
- (a) Action in rural Sussex - Newsletter - February 2022
  - (b) CAGNE - February Newsletter
  - (c) CAGNE - Air Quality Concerns Around Gatwick
  - (d) Campaign to Protect Rural England - Campaigns Update - February 2022
  - (e) Carers Support West Sussex - Latest News from Carers Support West Sussex - January 2022
  - (f) East Preston Parish Council News - 27 January 2022, 2 February 2022, 10 February 2022, and 6 February 2022
  - (g) ERTA Voluntary Transport - Re-open Guildford-Horsham-Shoreham and Redirect Canals Elsewhere Call
  - (h) Royal Horticultural Association - Blooming Brilliant News: Issue 32
  - (i) National Association of Local Councils - Chief Executive's Bulletin - 11 February 2022, 4 February 2022 and 18 February 2022
  - (j) National Association of Local Councils - NALC Newsletter - 2 February 2022 and 16 February 2022
  - (k) National Association of Local Councils - New Publication - 27 January 2022
  - (l) West Sussex County Council - News Releases - 25 January 2022, 26 January 2022, 27 January 2022, 28 January 2022, 2 February 2022, 16 February 2022 x 2 and 17 February 2022
  - (m) West Sussex Health Network - Newsletter - February 2022