



# Rustington Parish Council

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19 April 2022

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 April 2022** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Monthly Meeting held on 28 March 2022  
(Copy attached)



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

4. Sussex Police:-
  - (a) Matters Arising (if any)
  - (b) Summer Road Safety Stakeholder Virtual Briefing - 28 April 2022 - To consider an Invitation to send a representative to this Event  
(*Copy of email attached for Members*)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meetings held on 21 March 2022 and 11 April 2022  
(*Copy previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 25 April 2022 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
11. Allotments Committee - To receive the Report of the Meeting held on 11 April 2022 and to consider any recommendations contained therein  
(*Copy enclosed for Members*)
12. To note the Attendance Records for Council and Committee Meetings for the period April 2021-March 2022  
(*Copy attached for Members*)
13. Asset Register - To consider the Register as at 31 March 2022 and to approve the content as a true record  
(*Copy attached for Members*)
14. Review of Insurance Provision - Clerk to report
15. To consider and adopt the Information Security Incident Policy  
(*Copy attached for Members*)
16. Rustington Youth Club - Arun Youth Projects - To formally approve the decision made via email correspondence to fund the cost of one additional Youth Support Worker  
(*Copy of Email and Report attached for Members*)
17. Parishioners' Award:-
  - (a) Clerk to report on nominations received and to accept any further nominations from Members
  - (b) To agree a date for a Meeting of the Working Party to consider nominations received

18. The Queen's Platinum Jubilee - 2-5 June 2022
  - (a) Progress Report
  - (b) Request for additional funding to cover all associated expenditure - Clerk to report
  - (c) Visit by Mayor of Künzell - To consider funding an official dinner for the Mayor and his wife, to welcome them to Rustington for the Jubilee Weekend of Events, together with a suitable themed gift from the Council - Clerk to report
19. Number 12 Bus Service - To note the Bus Service Statistics for February  
(Copy attached for Members)
20. Storm Eunice Damage - Replacement and Repair of Fencing, Woodlands Recreation Ground, North Field and Conbar Avenue Allotment Site - To retrospectively approve decision by the Clerk to accept the Estimates received from Meakers Fencing  
(Copy attached for Members)
21. Redressing of Football Pitch - To retrospectively approve a decision by the Clerk for the re-dressing of the Football Pitch at a cost of £2,800.00 plus VAT.
22. Millennium Clock - To consider quotations for both the much needed refurbishment of the Clock and for the purchase of a replacement Clock and Clerk to report  
(Copy attached for Members)
23. Soldier Sculpture Refurbishment - To consider an Estimate received from Simon Groves and Clerk to report  
(Copy attached for Members)
24. Rustington Residents Association - To note the Association's March 2022 Newsletter  
(Copy attached for Members)
25. Arun District Council:-
  - (a) CIL Payment - April 2022 - To note an email, together with associated letter, received from the Community Infrastructure Levy Officer  
(Copy attached for Members)
26. West Sussex County Council:-
  - (a) A259 Littlehampton Corridor - March Newsletter  
(Copy attached for Members)
  - (b) West Sussex Fire & Rescue Service's Community Risk Management - To note an email received from the Chief Fire Officer  
(Copy attached for Members)
27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda

29. To note the following Documents and Publications previously circulated to Members:-

- (a) CAGNE - April Newsletter
- (b) Campaign to Protect Rural England - Campaigns Update - April 2022
- (c) Campaign to Protect Rural England - Talks and Walks Spring - Spring 2022
- (d) East Preston Parish Council News - 30 March 2022, 7 April 2022 and 14 April 2022
- (e) Hidden Disabilities - Latest News: The Invisible Issue - April 2022
- (f) National Association of Local Councils - Chief Executive's Bulletin - 1 April 2022 and 8 April 2022
- (g) National Association of Local Councils - Newsletter - 6 April 2022 and 13 April 2022
- (h) Royal Horticultural Association - Your RHS April Community Gardening Updates
- (i) Royal Horticultural Association - Wild About Gardens
- (j) West Sussex County Council - News Releases - 4 April 2022, 5 April 2022 and 8 April 2022
- (k) West Sussex County Council - Unusual ideas for Easter in West Sussex, composter offer, and more - 7 April 2022
- (l) West Sussex Health Network - Newsletter - April 2022
- (m) West Sussex Fire & Rescue Service - News Releases - 25 March 2022 and 1 April 2022