



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

---

17 May 2022

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 23 May 2022** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.**

Yours sincerely

**Clerk of the Council**

**To: All Members of the Finance and General Purposes Committee and other Members for information**

---

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To approve the Minutes of the Meeting held on 25 April 2022  
(Copy *attached*)
  4. To consider further such matters as arise from the Minutes
- 



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public. For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

5. To note the Council's Reconciled Bank Balances as at 30 April 2022, as verified by Councillor Warren  
*(Copy attached for Members)*
6. To retrospectively approve the Accounts paid  
*(Copy enclosed for Members)*
7. To consider:-
  - (a) Final Monthly Budget Report to 31 March 2022  
*(Copy enclosed for Members)*
  - (b) Monthly Budget Report to 17 May 2022  
*(Copy enclosed for Members)*
8. Internal Audit -
  - (a) 2021/2022 - To consider a Report received from the Council's Internal Auditor, R S Hall & Co.  
*(Copy attached for Members)*
  - (b) 2022/2023 - Meeting Clerk to report
9. Littlehampton District Lion Club Senior Citizens Luncheon - To consider a letter from the Chairman, requesting The Woodland Centre hiring fees be waived for the luncheon in July 2022  
*(Copy attached for Members)*
10. Urgent matters arising, for information only, since the preparation of this Agenda