



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

19 July 2022

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 July 2022** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.**

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. The late Mr Dennis Wakeling - To observe a one-minute's silence
2. Apologies for Absence
3. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

4. To confirm the Minutes of the Monthly Meeting held on 27 June 2022
(Copy attached)



QUALITY
PARISH
COUNCIL

Working for the local Community

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For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
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5. Sussex Police - Matters Arising (if any)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Report of the Meeting held on 27 June 2022
(*Copy previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 25 July 2022 from the Chairman of the Committee, and to consider the Recommendations contained therein
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. To authorise the Finance and General Purposes Committee to settle the Accounts during the August recess
13. Allotments Committee - To receive the Report of the Meeting held on 18 July 2022 and to consider any Recommendations contained therein
(*Copy enclosed for Members*)
14. Annual Civic Thanksgiving & Presentation Reception - 11 September 2022 - Clerk to report
15. Number 12 Bus Service:-
 - (a) Additional increase for Service - To consider an email received from the Managing Director, Compass Travel
(*Copy attached for Members*)
 - (b) To note the Bus Service Statistics for June 2022
(*Copy attached for Members*)
16. Rolling Programme of Works and Possible Capital Projects:-
 - (a) Proposed Major Refurbishment/Reconfiguration/Upgrading Refurbishment of The Woodlands Centre and Council Offices - To consider a Report from the Working Party
(*Copy attached for Members*)
 - (b) Upgrading of the Council's CCTV System - To consider a Report from the Working Party
(*Copy to follow for Members*)
 - (c) To note the Rolling Programme of Works Progress Sheet
(*Copy attached for Members*)

17. Renewal of Lease - Rustington Sport and Social Club - To retrospectively approve the Council's response to the Club's request
(Copy attached for Members)
18. Woodland Park Sportsfield - Illegal Encampment by Travellers - Clerk to report
19. Halloween Street Fayre - Friday 28 October 2022 - 4.00 pm-8.00pm - Churchill Parade - Councillor Street to report
20. Arun District Council:-
 - (a) Introduction to New Group Head of Law & Governance - To note an email received from Daniel Bainbridge, Group Head of Law & Governance
(Copy attached for Members)
 - (b) Licensing Act 2003 - The Beach Café, Sea Road, Rustington - Application for a Variation to a Premises Licence - To consider an email received from Environmental Health, together with associated documentation in this regard
(Copy attached for Members)
 - (c) New Proposed Compliance Strategy - To consider a further email received from Juan Baeza, Team Leader, Planning Department, in this regard
(Copy attached for Members)
21. West Sussex County Council:-
 - (a) A259 Littlehampton Corridor Improvements - July Newsletter
(Copy attached for Members)
 - (b) Street Lighting - Parish Maintenance and Energy 1 April 2021 - 31 March 2022 - To note an email, together with associated documentation received from Simon Osborne, Traffic Signals and Street Lighting Team
(Copy attached for Members)
22. West Sussex Association of Local Councils - Census 2021 Initial Results Published - To note an email received from Anna Beams together with associated documentation in this regard
(Copy attached for Members)
23. The Levelling Up and Regeneration Bill - To note an email and explanatory notes from Councillor Warren, together with the official notes from Steve Tilbury Consulting of the Training Session held on 16 June 2022
(Copy attached for Members)
24. NHS Sussex - Better Health and Care For All - To note an email received from the Senior Public Involvement Officer, and the Slide Presentation from the Online Meeting
(Copy attached for Members)
25. Urgent matters arising, for information only, since the preparation of this Agenda
26. To receive Reports from Members attending other External Meetings (if any)

27. Urgent matters arising, for information only, since the preparation of this Agenda
28. To note the following Documents and Publications previously circulated to Members:-
- (a) CAGNE - July Newsletter and Online Events
 - (b) CAGNE - Deadline is looming to oppose 2nd Runway at Gatwick Airport - 18 July 2022
 - (c) Campaign to Protect Rural England - Campaigns Update - July 2022
 - (d) Campaign to Protect Rural England - Days left to act on the Cumbria coal mine
 - (e) Carers Support West Sussex - Latest News - 29 June 2022
 - (f) East Preston Parish Council News - 29 June 2022 and 13 July 2022
 - (g) Hidden Disabilities Sunflower - The Invisible Issue - Issue 6 - July 2022
 - (h) National Association of Local Councils - Chief Executive's Bulletin - 1 July 2022, 8 July 2022 and 15 July 2022
 - (i) West Sussex County Council - News Releases - 30 June 2022, 1 July 2022, 4 July 2022, 6 July 2022, 8 July 2022 and 14 July 2022 x3