

RUSTINGTON PARISH COUNCIL

MINUTES: of the Monthly Meeting held on 23 January 2023

PRESENT: Councillors Mrs A Cooper (Chairman), Mrs C Broomfield, M Broomfield, M Clayden, A Cooper, Mrs P Gregory, R Grevett, Mrs S Partridge, Ms M Revell, D Rogers, G Tyler and P Warren

In attendance: Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk of the Council)

1/23 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bennett (Personal Commitment), Ceiriog-Hughes (Indisposition) and Street (Work Commitment). These apologies were accepted by the Council.

2/23 DECLARATIONS OF INTEREST

Councillor Tyler declared a personal interest in Minute 11/23(c) (Minute 6/23 of the Finance and General Purposes Committee Meeting held on 23 January 2023 refers). He remained in the Meeting during consideration of this item.

Councillor Tyler declared a prejudicial and pecuniary interest in Minute 11/23(c) (Minute 7/23 of the Finance and General Purposes Committee Meeting held on 23 January 2023 refers). In the absence of any discussion, he remained in the Meeting during consideration of this item.

Councillor Cooper declared a personal interest in Minute 16/23. He remained in the Meeting during consideration of this item and took part in the discussion thereon.

3/23 MINUTES - MONTHLY MEETING

The Minutes of the Monthly Meeting held on 28 November 2022 were signed by the Chairman as a correct record.

4/23 MINUTES - SPECIAL MEETING

The Minutes of the Special Meeting held on 6 December 2022 were signed by the Chairman as a correct record.

5/23 SUSSEX POLICE

The Clerk reported the receipt of apologies from Inspector Durkan and from the new PCSO for Rustington, Rijo Raju.

PCSO Raju had advised that he hoped to attend some Meetings in the future, and had asked for the Council to be made aware that he had been dealing with some residents who had been affected by youth issues such as unwanted door knocks and criminal damage, and patrols in the areas concerned had been increased.

(a) Matters Arising

The Clerk said that she had nothing significant to add in respect of the matters that had been reported on at the previous Meeting, except to say that there had been a small number of reports of individuals begging over the Christmas period, but these had been dealt with by Sussex Police and the Arun District Council's (ADC) Anti-Social Behaviour Team as they arose.

(b) Arun Parishes Meeting - 20 December 2022

The Clerk reported on her attendance at the Arun Parishes Meeting, hosted by Inspector Durkan, which had been held on 20 December 2022.

She referred particularly to information Inspector Durkan had provided on the Arun Neighbourhood Policing Team in respect of the current vacancies and the fact that he anticipated that the Team would be returning to normal business in April 2023. He also advised that he was hopeful that all PCSO vacancies would be filled by June 2023.

During the Meeting, Inspector Durkan drew attention to the Neighbourhood Alerts which contained information on many policing/crime issues, and then referred to various live Operations, including Operation Bastian, Operation Barnacle and Operation Tinsel, and elaborated on the objective of these, and also responded to questions and issues raised by a number of Town and Parish Council representatives in attendance.

Inspector Durkan then reminded everyone in attendance that the Unauthorised Encampment Workshop would be taking place in the John de Bohun Room at The Woodlands Centre on the morning of 9 February 2023, to which everyone in the Group was welcome to attend.

The Council NOTED this information.

The Clerk then reminded Members that the Arun District Weekley Bulletins were still being circulated via email as soon as they were received.

6/23 DISTRICT COUNCILLORS

The Clerk reported that apologies for absence had been received from Councillors Gunner and Tilbrook.

The Chairman, in her capacity as a District Councillor, reported that one of the main items currently under discussion was the 2023/2024 Budget for which a final decision had yet to be made.

The Council NOTED this information.

7/23 COUNTY COUNCILLORS

The Chairman, in her capacity as a County Councillor for Rustington reported that as with the District Council, the 2023/2024 Budget was currently one of the main items being considered by the County Council. She also reported that much emphasis was currently being placed on schools signing up to combat Digital Security.

The Council NOTED the above information.

8/23 CLERK'S REPORT

The Clerk said that she had nothing to report at the present time.

9/23 CHAIRMAN'S REPORT

The Chairman reported on her official representation and attendance at Meetings, Events and Functions since the last Monthly Meeting as follows:-

- Judging of Christmas Shop Window Competition - 10 December 2022

The Council NOTED this information.

10/23 **PLANNING COMMITTEE**

The Council NOTED the Reports of the Planning Committee Meetings held on 14 November 2022, 5 December 2022 and 19 December 2022.

11/23 **FINANCE AND GENERAL PURPOSES COMMITTEE**

(a) **Report of Meeting held on 19 December 2022**

The Council received the Report of the Finance and General Purposes Committee Meeting held on 19 December 2022.

The Council RESOLVED that the Report of the Finance and General Purposes Committee Meeting held on 19 December 2022 be APPROVED.

(b) **Precept - 2023/2024**

The Council AUTHORISED the issue of the Precept on the Arun District Council in the sum of £759,000.00 for 2023/2024.

(Prior to consideration of the following item Councillor Tyler had declared a personal interest, as a Member of the Littlehampton Concert Band)

(Prior to consideration of the following item Councillor Tyler had declared a prejudicial and pecuniary interest, as Mr P Collins was his son-in-law)

(c) **Report of Meeting held on 23 January 2023**

The Council received the Report of the Finance and General Purposes Committee Meeting held on 23 January 2023. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Report of the Finance and General Purposes Committee Meeting held on 23 January 2023 be APPROVED.

12/23 **ANNUAL ASSEMBLY OF THE PARISH MEETING - 13 APRIL 2023 - GUEST SPEAKER**

The Clerk referred to Minute 295/22 and said that Ms Lesley Garven, Centre Manager of Blind Veterans UK, had accepted the invitation to be the Guest Speaker at the Annual Assembly of the Parish Meeting on 13 April 2023. She said that she would be speaking to Ms Garven on 30 January 2023 to give her an idea of what her Presentation to the Meeting should encompass, including a little background information about the Charity, the refurbishment and reconfiguration of the former Princess Marina House buildings and grounds, and its plans for the future and integration with the local community of Rustington, in particular.

The Council was pleased to NOTE this information.

The Clerk then referred to the format of the Meeting, and the possibility of inviting local Groups and Organisations to have 'information display stands' present at the Meeting.

Following a detailed discussion, the Council RESOLVED that any change to the format of the Meeting should be held in abeyance until later in the year, when a new Council would have been elected for the next four-year term.

13/23 **NUMBER 12 BUS SERVICE**

(a) **Statistics - November/December 2022**

The Council NOTED the Number 12 Bus Service Statistics for November/December 2022.

(b) Extension of Service to East Preston

The Clerk referred to Minute 296/22(a) and said that the Managing Director of Compass Travel had confirmed that the Number 12 Bus Service would be being extended to East Preston, and possibly Angmering, with effect from 1 April 2023, but that the timetable for the existing route that the Parish Council and partners had been funding would not change. She said that, on a positive note, the extension of the service would benefit Rustington Parishioners in that a major section of Station Road would be covered, and travel to the southern end of East Preston would be included.

She said that the Managing Director of Compass Travel had apologised profusely for not advising the Council, but had assumed, incorrectly, that the two Parish Councils would have been communicating about the trial extension to the Service, and had been unaware that East Preston had publicised this, until she had contacted him.

She advised that the Deputy Clerk and herself were due to meet with the Clerk of East Preston Parish Council imminently, to discuss the finer details and way forward for the future and, subsequently, a further Meeting would be held with Compass Travel and both Councils. She said that she would report back to the Council further in this regard at the next Meeting.

Following a further discussion, during which extreme concern was expressed by a number of Members about the disappointing aesthetic appearance of the 'Red Double Decker' Bus that was continuing to be used to cover the No. 12 Service, the Council AGREED that the Clerk should convey these concerns at the above-mentioned Meeting with Compass Travel.

14/23 THE WOODLANDS CENTRE - PROPOSED MAJOR REDESIGN AND REFURBISHMENT PROJECT

The Clerk referred to Minute 313/22 (Special Meeting - 6 December 2022 refers) and said that, in accordance with the Council's decision at the aforementioned Meeting, she had approached Studio Scott Taylor, and requested them to look into the possibility of scaling down the phase of the Project, which encompassed the rear section of The Woodlands Centre, and to also include the proposed changes to/reconfiguration of the Roger Montgomeri Room.

She said that at the present time, she had nothing further to report, but anticipated that Studio Scott Taylor would be in contact in the near future with some new proposals, following which a Meeting of the Working Party would be convened to consider these, with a subsequent Report with anticipated recommendations being made to the Council in due course.

15/23 ARUN DISTRICT COUNCIL - SURVEY OF PARISH COUNCILS IN ARUN DISTRICT

The Clerk reminded Members that she had previously circulated an email and associated Report received from Mr Jan Cosgrove.

Following a discussion, the Council RESOLVED to NOTE the above-mentioned Report with interest, but to take no further action in this regard.

(Prior to consideration of the following item Councillor Cooper had declared a personal interest, as Chairman of the District Council's Economy Committee)

16/23 ARUN DISTRICT COUNCIL - CHANGING PLACES TOILET - THE STREET

The Clerk referred to Minute 184/22 and said that the Letter of Appointment to set out the Agreement between the Council and the Arun District Council in terms of the Project Management of the Changing Places Toilet had now been signed and returned.

She said that the total fees for the Consultants and the Arun District Council would be £10,120.00, and it was anticipated that the total cost for the new Toilet would be in the region of £80,120.00 to £90,120.00. She reminded the Council that it would have to bear the total cost until the Project had been completed, following which the grant funding of £40,000.00, which would, it was estimated, equate to the Council's total expenditure being within the maximum sum budgeted for, of £50,000.00.

17/23 ARUN DISTRICT COUNCIL - LICENCE APPLICATION: 117366 - MAXTEDS, 16 WORTHING ROAD, RUSTINGTON

The Clerk reminded Members that she had previously circulated the Council's submitted response to this application, together with subsequent email correspondence with the Licensing Officer in this regard.

She said that the Licensing Officer had also contacted her by telephone and advised her that as there was no evidence of any problems with past retailers at this location, or any in close proximity, there would be no reason or justification for an earlier closing time to be set, as the possibility of the closing time causing a public nuisance could not be substantiated.

He had assured her that if the Council was to receive any complaints from members of the public in the future, it should advise the District Council Licencing Department, who were able to review conditions of the Licence at any time, and withdraw it if necessary. He had also advised that the Police had asked for certain things, e.g. Incident Log Refusal System, CCTV all over the premises, Challenge 25 (Checking ID), staff members to be trained in lawful selling, etc., deliveries only to be made to business or residential addresses - ID to be seen on delivery - and the proprietor had agreed to comply with all of these conditions.

The Council NOTED this information.

18/23 ARUN DISTRICT COUNCIL - PARISH COUNCIL PRESENTATION BY TREVOR LEGGO

The Clerk reminded Members that she had previously circulated an email received from the Electoral Services Manager, together with the Draft Timetable for the District and Town/Parish Elections that would be taking place on 4 May 2023.

She said that the Deputy Clerk and herself would be attending the Presentation by Trevor Leggo (WSALC) on 22 February 2023, and she was hopeful that either the Chairman or Vice-Chairman, would also be able to attend.

The Council NOTED this information.

19/23 ARUN DISTRICT COUNCIL - DISTRACTION THEFTS

The Clerk reminded Members that she had previously circulated an email received from the Anti-Social Behaviour Officer, Wellbeing and Communities, in this regard.

The Council NOTED this information.

20/23 MEMBERS' ALLOWANCES

The Clerk reminded Members that she had previously circulated an email received from the Committee Services Manager, as follows:-

Dear Town/Parish Clerk

As you will be aware in November it was announced that all staff would receive a lump sum of £1,925 added to their salary scale as a result of the 2022-23 pay agreement - usually a percentage award is confirmed. You will also be aware that Arun's Members' Allowances

Scheme, as approved by Council in July 2019, resolved that the Basic Allowance and all Special Responsibility Allowances (SRAs) would be increased in line with staff pay awards.

Since the announcement in the middle of November, myself, Daniel Bainbridge [Monitoring Officer], Payroll and the Finance Team have been working with the Council's Independent Remuneration Panel to determine what this lump sum award would mean in terms of working out a percentage increase that could be applied to the allowances. We have also liaised with other District Councils to establish their approach to this.

Following a range of meetings with the Panel, it is confirmed that a percentage of 5.29% will be added to the Basic Allowance and all other SRAs in line with the Members' Allowances Scheme. Attached is a spreadsheet setting out what this looks like in terms of Arun's scheme for the Basic Allowance and all SRAs. The council's constitution will be updated following this week's Council meeting with these new amounts, Arun Councillors were emailed this confirmation last week.

As I am sure you will be aware, this has been a massive task for our Payroll section to undertake. Last week Members were advised that their monthly increase in the Basic Allowance and for those who receive SRAs had been increased in line with this % and paid to them in their December's pay but that the back payment [1 April to November] could unfortunately not be paid until 31 January 2023.

Group Leaders were advised of this update before the Christmas break and were asked to confirm any queries, issues of concern ahead of all Members receiving this confirmation.

You are now being informed as a Town/Parish Council - as some Councils chose to pay their Members an allowance known as the parish basic allowance equating to 10% of the District Basic Allowance. I can confirm that no other changes have been made to Travel and Subsistence payments or any other parts of the Members' Allowances Scheme.

A complete review of the Members' Allowances Scheme; Parish Councillors' allowances will be undertaken by the council's Independent Remuneration Panel following the May 2023 Elections - a timetable for this work will be confirmed following the elections and Member Induction.

Please do let me know if you have any detailed questions and myself, Payroll and Finance will do our best to assist you.

Regards

*Jane Fulton
Committee Services Manager, Law & Governance*

She advised that the above increase in Members' Allowances with effect from 1 April 2022, to include backpay to that date, would be being paid to Members in March 2023, and reminded the Council that the increase due for the previous year, namely, 1 April 2021 - 31 March 2022 had been paid as part of the December allowance payment. She said that subject to the results of the forthcoming Elections which would dictate the number of Councillors who would be eligible to receive an Allowance, together with the outcome of the review of the Members' Allowances Scheme; Parish Councillors' Allowances, by the District Council's Independent Remuneration Panel, the Council might need to consider increasing its budgeted figure for the financial year 2023/2024, when it revised its Estimates towards the end of 2023.

Following a brief discussion, the Council NOTED the above information.

21/23 WEST SUSSEX COUNTY COUNCIL - NEW HIGHWAY ONLINE REPORTING TOOL

The Council NOTED an email received from the Head of Local Highways Operations, Highways, Transport & Planning Directorate, together with associated documentation in this regard.

22/23 WEST SUSSEX COUNTY COUNCIL - A259 MAJOR IMPROVEMENT SCHEME - PROGRESS UPDATE - 11 JANUARY 2023

The Council NOTED the Progress Update Newsletter dated 11 January 2023.

23/23 WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - LETTER FROM THE CHAIRMAN

The Clerk reminded Members that she had previously circulated a letter from the Councillor Michael Tu, Chairman, Arun District Association of Councils (ADALC).

She said that in his letter, Councillor Tu had advised that following his election as ADALC Chairman he had undertaken to re-invigorate the Association and improve engagement with the Arun District Council. Accordingly, a Management Committee had been established and two Meetings had been held with representatives of the District Council. As a direct result of the Meetings, the Chief Executive of the District Council had agreed to participate, with relevant Officers, in a Joint conference hosted by ADALC on Thursday 2 March 2023 from 10.00 am until 2.00 pm at Arundel Town Hall, with the main topic being 'How can ADALC and ADC work better together to benefit our communities?'. All Member Councils would be being invited to send two representatives, and it was recommended that these should be a Councillor and the Clerk. The Clerk said that the formal invitation was currently awaited.

Councillor Tu also referred to discussions that the Committee had had with a Planning Consultant in respect of providing a planning consultancy service to ADALC Members and they were in the process of testing a forum where ADALC Members would be able to communicate directly and discuss relevant issues across the District.

The Council was pleased to NOTE the above information and, following a brief discussion, RESOLVED that the Chairman, the Clerk and/or Deputy Clerk should represent the Council at the above Conference.

24/23 WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - ANNUAL GENERAL MEETING - 25 NOVEMBER 2022

The Council NOTED the Draft Minutes of the Annual General Meeting held on 25 November 2022.

25/23 WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - PROVISIONAL LOCAL GOVERNMENT FINANCE SETTLEMENT 2023/2024

The Council NOTED an email received from Anna Beams, advising that the Government had published the Provisional Local Government Finance Settlement 2023/2024 on 19 December 2022, which confirmed that Council tax referendum principles would not be set for local (Parish and Town) Councils in 2023/2024.

26/23 WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - SEEKING EXAMPLES OF SUCCESS AND ACHIEVEMENT

The Council NOTED an email received from the CEO, Sussex Associations of Local Councils, advising that the Associations were working with a Brighton based marketing and social media studio to develop material that aimed to attract a wider level of interest in becoming a local Councillor. As the perception of local Councils seemed to be that they were not able to achieve anything, and there were many examples of successful projects that could counter this, the Associations were interested in any of the following that had been developed within communities, facilitated or delivered by the local council:-

- Service rescue - such as the Council managing a shop, PO or pub threatened with closure
- Improvements to local infrastructure
- Climate change initiatives
- Protection of the countryside.

He went on to say that examples received by 27 January 2023, would be considered against the theme being developed and the Production Company would visit and film in specific locations.

27/23 CAGNE - AVIATION TOWN AND PARISH COUNCIL FORUM

The Clerk said that she had previously circulated an email received from the Secretary, inviting the Council to join the CAGNE Aviation Town and Parish Council Forum.

Following a brief discussion, the Council RESOLVED to take no further action in this regard at the present time.

28/23 SOUTHERN WATER - STAKEHOLDER UPDATE AND COST OF LIVING SUPPORT

The Council NOTED an email received from the Stakeholder Engagement Manager, Sussex, together with associated documentation in this regard.

29/23 SOUTHERN WATER - DRAFT WATER RESOURCES MANAGEMENT PLAN (dWRMP)

The Clerk reminded Members that she had previously circulated an email received from Stakeholder Engagement Manager, Sussex.

She said that the Draft Plan was out for Consultation until 20 February 2023, and Southern Water was hoping to receive as many views as possible on its proposals.

Following a brief discussion, the Council RESOLVED to take no further action in this regard.

30/23 LLOYDS RUSTINGTON - BRANCH CLOSURE

The Clerk said that she had previously circulated an email received from Erdoog Yongo, Public Affairs Manager, East and South East, Lloyds Banking Group, as follows:-

***Subject:** Branch Closure - Lloyds Rustington
Classification: Limited*

Dear Councillor,

*I am writing to inform you about a branch closure in Worthing West. The **Lloyds in Rustington** will be closing on **5 June 2023**. We will be writing to customers about this shortly.*

Our customers have more choice than ever in how they bank with us. As our customers do more online, visits to some branches have fallen by as much as 80% over the last five years. We have to respond to this changing behaviour. Branches have an important role to play, but we have to make sure that we have the right branches in the right places.

We will support all customers who regularly use this branch, and they will receive a letter with details of alternative ways and places to bank with us. We will also try and speak to our vulnerable customers, either in branch or over the phone, to discuss how else we may be able to help. We will continue to ensure access to cash is maintained across the communities we serve. I have attached information on how we reached this decision and how your constituents can access banking services in the area.

Branches still play an important part in our strategy and we continue to invest in them, to ensure our branches continue to be vibrant, inviting places to welcome our customers. All colleagues who work at these branches will be offered roles at other branches or in other parts of our business - there are no job losses as a result of these closures.

Please contact me if you require further information or if you would like to discuss how we will be supporting customers ahead of the branch closing on 5 June 2023.

The Council NOTED the above information and AGREED that its extreme concern and displeasure at the Bank's decision to close the Rustington Branch of Lloyds Bank, thereby disadvantaging those customers who struggled to use online services to an unacceptable degree, should be conveyed to the Bank. It was also AGREED that Parishioners who were customers of the Bank should be encouraged to use the remaining Banks within the Village for the future.

The Clerk said that the Littlehampton Gazette had asked for a reaction from the Council, and it was further AGREED that the Chairman should contact the Reporter concerned to advise him of the above sentiments.

31/23 EXCLUSION OF THE PUBLIC AND PRESS

The Council, pursuant to Section 100 of the Local Government Act 1972, RESOLVED that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

32/23 PUBLIC CONVENIENCE CLEANSING CONTRACT - 2023-2026

The Clerk reminded Members that the current Contract with Biffa for the Toilet Cleansing Services was due to expire on 31 January 2023. She said that she had previously circulated an Extension Proposal for 2023-2026, received from Biffa, for two Service options as follows:-

Option 1	Seasonal Service (as existing)	£33,770.00 per annum excluding VAT
Option 2	Year-Round Attended Service	£57,396.00 per annum excluding VAT

She said that the cost of the current Contract (Option 1) which commenced on 1 April 2021, was £28,995.00, but she reminded Members that this had very much been a 'trial price' to run to the end of the Company's Cleansing Contract with Arun District Council, which had now been renewed.

She also advised the Council that the performance by Biffa Operatives throughout the initial Contract period had been most satisfactory, with any issues being dealt with promptly, and a good working relationship had been established with the Biffa Management.

Following a detailed discussion, during which the Clerk referred to Minute 19/21(a), the Council RESOLVED that, taking account of the fact that the Arun District Council had extended its own Combined Cleansing Services Contract for a further three years, following robust scrutiny by its Legal and Procurement Departments, in compliance with its Financial Regulations, as well as in the interests of best value, the Contract Extension Proposal received from Biffa in the sum of £33,770.00 per annum, for the period from 1 February 2023 to 31 January 2026, be ACCEPTED.

33/23 DOCUMENTS AND PUBLICATIONS

The Council NOTED the following Documents and Publications previously circulated for Members' information:-

- (a) Action in rural Sussex - December 2022 AirS Newsletter
- (b) Action in rural Sussex - AirS Village Hall Bulletin - Warm Hubs in Sussex
- (c) British Heart Foundation - Free CPR training in 15 minutes

- (d) CAGNE - December Newsletter
- (e) CAGNE - Sing with us this Christmas
- (f) Campaign to Protect Rural England - Winter News - December 2022
- (g) Campaigns Update - Breaking: A Planning Victory for the Countryside
- (h) Campaign to Protect Rural England - This is a Dark Day for the Countryside and Climate
- (i) Campaign to Protect Rural England - We are 50! CPRE Sussex Celebrates with a Sussex Review Special
- (j) Campaign to Protect Rural England - Campaigns Update - December 2022 & January 2023
- (k) Campaign to Protect Rural England - Early Bird Offer - CPRE Festival of Spring On-line Talks
- (l) Campaign to Protect Rural England - Love Nature
- (m) Carers Support West Sussex - Latest News from Carers Support West Sussex
- (n) DLP Briefing Note 380 - Census 2021 - Housing Data
- (o) East Preston Parish Council News - 30 November 2022, 8 December 2022, 15 December 2022, 31 December 2022, 5 January 2023, 11 January 2023 and 19 January 2023
- (p) Hidden Disabilities - The Invisible Issue - December 2022 and January 2023
- (q) National Association of Local Councils - Chief Executive's Bulletin - 2 December 2022 and 13 January 2023
- (r) National Association of Local Councils - ICYMI: NALC Open Letter
- (s) National Association of Local Councils - Newsletter - 18 January 2023
- (t) National Association of Local Councils - International Women's Day
- (u) RHS - Communities Going the Extra Mile
- (v) RHS - How to connect with your Community
- (w) Rustington Residents Association - Newsletter - January 2023
- (x) Southern Water - Freeze Thaw Customer Information
- (y) St Barnabas House - Nurses' Steps 2023
- (z) St Barnabas House - Dust off your running shoes, 2023 is here!
- (aa) VAAC - Promotion of VAAC - Flyer - December 2022
- (bb) West Sussex Association of Local Councils - Sussex Police Funding & Priorities Survey
- (cc) West Sussex County Council - New support available from Southern Water for struggling customers
- (dd) West Sussex County Council - Cost of Living Crisis - Portsmouth Water Are Here To Help
- (ee) West Sussex County Council - New Citizens Advice Helplines for cost of living pressures
- (ff) West Sussex County Council - Ways to have a Healthy New You in 2023
- (gg) West Sussex County Council - Highways Transport and Planning: Major Projects Schemes - Newsletter Update
- (hh) West Sussex County Council - Budget news, Digital jobs, free weight loss app, £2 bus fares and more
- (ii) West Sussex County Council - News Releases - 29 November 2022, 1 December 2022, 6 December 2022, 12 December 2022, 14 December 2022 x2, 15 December 2022, 16 December 2022, 19 December 2022, 21 December 2022, 30 December 2022, 3 January 2023, 5 January 2023, 6 January 2023 and 9 January 2023 x2, 10 January 2023, 12 January 2023, 16 January 2023, 17 January 2023 x2 and 19 January 2023
- (jj) West Sussex Emergency Management - West Sussex County Council - Environment Agency Flood Warning
- (kk) West Sussex Emergency Management - West Sussex County Council - Met Office Level 3 Cold Weather Alert
- (ll) West Sussex Emergency Management - Flood Warnings - West Sussex
- (mm) West Sussex Emergency Management - West Sussex County Council - Met Office Level 3 Cold Weather Alert extended x2
- (nn) West Sussex Mind - Mount Kilimanjaro Virtual Challenge Jan and Feb 2023

There being no further business the Meeting concluded at 8.10 pm.

Chairman:

Date:

There were no questions received either preceding, or at, the Meeting for consideration during the Public Question Time, held prior to the commencement of the formal proceedings.