



Rustington Parish Council

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17 January 2023

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 23 January 2023** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 19 December 2022
(Copy attached)



QUALITY
PARISH
COUNCIL

Working for the local Community

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4. To consider further such matters as arise from the Minutes
5. To retrospectively approve the Accounts paid
(Copy *enclosed for Members*)
6. Monthly Budget Report to 16 January 2023
(Copy *enclosed for Members*)
7. 2022 Community Carol Concert:-
 - (a) To consider making a donation to the Littlehampton Concert Band in recognition of its participation in the Carol Concert - Clerk to report
 - (b) To consider making a donation to the Sussex West County Guide Choir in recognition of its participation in the Carol Concert - Clerk to report
 - (c) To consider making a donation to The Melodians in recognition of their participation in the Carol Concert - Clerk to report
8. Website Maintenance Agreement for Rustington Museum - To consider a quotation from Mr P Collins for the period 28 January 2023 - 27 January 2024
(Copy *attached for Members*)
9. Urgent matters arising, for information only, since the preparation of this Agenda
10. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 11
11. VAT Advice and Support - To consider a Report from the Finance Manager
(Copy *to follow for Members*)