



Rustington Parish Council

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7 February 2023

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 20 February 2023** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **6.30 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 14 November 2022
(Copy *attached*)
4. To consider further such matters as arise from the Minutes



Working for the local Community

QUALITY
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COUNCIL

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5. Provision of New Facilities - Woodland Park Sportsfield - To receive a Presentation from Mr Mark Ward, Secretary, Rustington Otters Youth Football Club
6. The Woodlands Centre - External:-
 - (a) Rustington Cricket Club (RCC) - Future Maintenance of the Cricket Square - Deputy Clerk to report
 - (b) Rustington Football Club - Update on pitch use - Deputy Clerk to report
 - (c) UK Shared Prosperity Fund - Funding Application - Deputy Clerk to report
7. The Woodlands Centre - Internal:-
 - (a) Current Lettings - Progress Report
 - (b) Rustington Short Mat Bowls Club - To consider a request for the continuation of Concessionary Hall Hire Charges from 1 April 2023 - Deputy Clerk to report
 - (c) Woodlands Table Tennis Club - To consider a request for the continuation and further reduction of Concessionary Hall Hire Charges from 1 April 2023 - Deputy Clerk to report
8. Samuel Wickens Centre - Current Lettings - Progress Report
9. Rustington Youth Centre:-
 - (a) Current Lettings - Progress Report
 - (b) To note a Report from Emma Biffi, Service Manager, Arun Youth Projects
(*Copy attached for Members*)
10. Rustington Museum - To consider a Report from the Museum Manager
(*Copy attached for Members*)
11. Woodland Park Sportsfield - Construction of new Changing Facilities and associated re-connection of Utilities - Clerk to report
12. Public Conveniences:-
 - (a) Changing Places Toilet - Progress Report - Deputy Clerk to report
 - (b) Extension of Public Convenience Cleansing Contract to include the Changing Places Toilet Unit - Deputy Clerk to report
 - (c) Loo of the Year Awards 2023 - Clerk to report
13. Annual Planting and Maintenance of Amenity Areas:-
 - (a) To consider a Quotation to replace the oak hexagonal wooden planter in the Village Centre - Deputy Clerk to report
(*Copy attached for Members*)
 - (b) Village Centre Brick Planters - Progress Report - Deputy Clerk to report
 - (c) Commemorative Tree Planting - Her Majesty the Queen's Platinum Jubilee - Deputy Clerk to report
14. Festive Lighting 2022 - Deputy Clerk to report

15. Village Clock:-
 - (a) Installation of new Clock to Commemorate Her Majesty the Queen's Platinum Jubilee - Clerk to report
 - (b) Disposal of the old Clock - Deputy Clerk to report
16. Memorial for the Late Mary Taylor BEM - To consider email correspondence and Clerk to report
(Copy *attached for Members*)
17. 2023 Gardens Competition - Deputy Clerk to report
18. Public Seats - Clerk to report
19. Bus Shelters - Clerk to report
20. Freedom Leisure Summer Holiday Activity Play Sessions - Deputy Clerk to report
21. Maintenance and Monitoring of Fire and Intruder Alarm Systems, Emergency Lighting, Fire Extinguishers and Fire Risk Assessment Reviews Contract -
1 April 2023 - 31 March 2024 - To consider proposed costings received from D-Tect Fire and Security, and Deputy Clerk to report
(Copy *attached for Members*)
22. Family Fun Fair - To consider a request received from Showtime Amusements to hire the North Field for a Family Fun Fair from 18-21 May 2023, and Clerk to report
(Copy *attached for Members*)
23. Urgent matters arising, for information only, since the preparation of this Agenda
24. Dates of Future Meetings:-
 - 12 June 2023
 - 31 July 2023
 - 13 November 2023