



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

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21 February 2023

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 February 2023** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Monthly Meeting held on 23 January 2023  
(Copy attached)



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

4. Sussex Police:-
  - (a) Matters Arising (if any)
  - (b) Summer Road Safety Virtual Briefing - To note an email received from ACC Simon Dobinson, Operations Command, and Clerk to report  
(Copy *attached for Members*)
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 9 January 2023 and 30 January 2023  
(Copies *previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 February 2023 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(Finance and General Purposes Committee Agenda and associated documentation *previously circulated*)
11. Allotments Committee - To receive the Report of the Meeting held on 20 February 2023 and to consider any recommendations contained therein  
(Copy *enclosed for Members*)
12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 20 February 2023 and to consider any recommendations contained therein  
(Copy *enclosed for Members*)
13. IT/Website - To consider the Report of the Working Party Meeting held on 30 January 2023  
(Copy *attached for Members*)
14. Churches Together In Rustington - Procession and Service - Good Friday - 7 April 2023 - To note a letter received from the Secretary, Churches Together in Rustington  
(Copy *attached for Members*)
15. Number 12 Bus Service:-
  - (a) To note the Bus Service Statistics for January 2023  
(Copy *attached for Members*)
  - (b) Extension of Service to East Preston - Clerk to report
  - (c) Store Property Contribution - To consider email correspondence in this regard  
(Copy *attached for Members*)

16. Coronation of King Charles III - 'Last Night of the Proms' Concert - Sunday 7 May 2023 - Clerk to report
17. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
18. Local Government Pension Scheme (LGPS) Regulations 1997 - Local Government Pension (Transitional Provisions) Regulations 1997 - To retrospectively approve the following Resolution:-
 

That the Rustington Parish Council hereby resolve, under the Local Government Pension Scheme Regulations 1997 to specify as a pensionable employees for the purpose of the Local Government Pension Scheme Regulations 1997, the following permanent members of staff of the Council:-

Nicola Cook	-	Administrative Assistant
Johanna Mason	-	Finance/Administrative Assistant
19. Lloyds Rustington - Branch Closure - To note further email correspondence in this regard (*Copy attached for Members*)
20. West Sussex Association of Local Councils Limited - National Planning Policy Framework Consultation - WSALC Response Guidance - To consider an email received from the Chairman, together with associated documentation in this regard (*Copy attached for Members*)
21. Rampion 2 Project - To note an email received from the Honorary Secretary, The Littlehampton Society, and Clerk to report (*Copy of email attached for Members - Associated documentation previously circulated*)
22. NHS Sussex:-
  - (a) Draft NHS Complaints Policy - Clerk to report (*Copy previously circulated*)
  - (b) Public Consultation on proposed changes to hospital-based stroke services in Coastal West Sussex - To consider an email received from Tom Goodridge, Public Involvement Lead for West Sussex, and Clerk to report (*Copy attached for Members*)
23. To receive Reports from Members attending other External Meetings (if any)
24. Urgent matters arising, for information only, since the preparation of this Agenda
25. To note the following Documents and Publications previously circulated to Members:-
  - (a) Action in rural Sussex - February 2023 AirS Newsletter
  - (b) British Heart Foundation - Free CPR Training
  - (c) CAGNE - February Newsletter
  - (d) Campaign to Protect Rural England - Friend, you were part of this
  - (e) Campaign to Protect Rural England - Connecting with Wildlife on your doorstep
  - (f) Campaign to Protect Rural England - Friend, Star Count is now live!

- (g) Campaign to Protect Rural England - 'Wake-Up Sussex'
- (h) Carers Support West Sussex - Latest News from Carers Support West Sussex
- (i) Chestnut Tree House - Mrs Ward, here's your spring newsletter
- (j) East Preston Parish Council News - 26 January 2023 and 2 February 2023
- (k) ERTA Voluntary Transport - Rails for Guildford and surrounding areas 1
- (l) Hidden Disabilities - The Invisible Issue - February 2023
- (m) Hidden Disabilities - Visit the pop-up at The O2 this weekend
- (n) National Association of Local Councils - Chief Executive's Bulletin - 27 January 2023  
3 February 2023 and 17 February 2023
- (o) National Association of Local Councils - NALC Newsletter - 1 February 2023 and  
15 February 2023
- (p) Office for National Statistics - Census 2021 Update: ward-level data and what's coming  
next
- (q) Office for National Statistics - Census 2021 Update: how workforce qualifications levels  
differ across England and Wales
- (r) RHS - Growing in Prisons, Hospitals and Canal Boats
- (s) St Barnabas House - Nurses' Steps: Last Chance!
- (t) St Barnabas House - Mrs Ward, here's your spring newsletter
- (u) Turning Tides - Challenge Yourself in 2023
- (v) West Sussex County Council - Budget 2023/2024 Special Edition Invest and Support
- (w) West Sussex County Council - News Releases - 23 January 2023, 26 January 2023,  
27 January 2023, 30 January 2023, 31 January 2023 x2, 2 February 2023,  
3 February 2023, 8 February 2023 x2, 10 February 2023, 15 February 2023,  
17 February 2023 and 21 February 2023