



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

---

21 February 2023

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 27 February 2023** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

**To: All Members of the Finance and General Purposes Committee and other Members for information**

---

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To approve the Minutes of the Meeting held on 23 January 2023  
(Copy attached)



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

4. To consider further such matters as arise from the Minutes
5. To note the Council's Reconciled Bank Balances as at 31 January 2023, as verified by Councillor Warren  
(Copy *attached for Members*)
6. To retrospectively approve the Accounts paid  
(Copy *enclosed for Members*)
7. Monthly Budget Report to 17 February 2023  
(Copy *enclosed for Members*)
8. Littlehampton District Lions Club - Coronation Quiz - To consider a letter received from David Bishop, requesting The Woodlands Centre hiring fees be waived for the Event on 5 May 2023  
(Copy *attached for Members*)
9. Urgent matters arising, for information only, since the preparation of this Agenda
10. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 11
11. VAT Advice and Support - To consider a verbal Report from the Internal Audit Sub-Committee