



Rustington Parish Council

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20 June 2023

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 June 2023** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Annual Meeting held on 15 May 2023
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 12 June 2023 - Clerk to report
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 15 May 2023 and 12 June 2023
(Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 June 2023 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Annual Governance and Accountability Return (AGAR) - Audit of Accounts for the year ended 31 March 2023:-
 - (a) To consider the Annual Internal Audit Report 2022/2023 (Page 3)
(Copy attached for Members)
 - (b) To consider and approve the Annual Governance Statement 2022/2023 (Page 4)
(Copy attached for Members)
 - (c) To consider and approve the Accounting Statements 2022/2023 (Page 5)
(Copy attached for Members)
12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 12 June 2023 and to consider any Recommendations contained therein
(Copy enclosed for Members)
13. Planning Committee - Resignation of Councillor Mrs Partridge - Clerk to report
14. Appointment of Committees:-
 - (a) Allotments - One Vacancy
 - (b) Planning - One Vacancy
15. IT/Website - To consider the Report of the Working Party
(Copy attached for Members)
16. To review the Council's Safeguarding Policy
(Copy attached for Members)

17. Vacancy - West Preston Ward - Progress Report
18. Induction/Familiarisation Course for Councillors - 14 June 2023 - Clerk to report
19. Councillors' Surgeries - To consider whether the daytime Surgeries at Rustington Library and the evening Surgeries at the Samuel Wickens Centre should be continued
20. Number 12 Bus Service:-
 - (a) To note the Bus Service Statistics for May 2023
(Copy attached for Members)
 - (b) Extension of Service - To note the Press Release issued by East Preston Parish Council
(Copy attached for Members)
21. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
22. Strategic Priorities and Action Plan June 2023 to April 2027 - To consider the Draft Plan with a view to its Adoption
(Copy attached for Members)
23. Arun District Council:-
 - (a) Schools Meeting - 21 June 2023 - Anti-Social Behaviour - Deputy Clerk to report
 - (b) Changes all round at Arun District Council - To note a News Release received
(Copy attached for Members)
24. West Sussex County Council - BSIP Phase 2 Engagement: Arun Area - To note an email received from Dainah Websdale, Project Support Officer, Highway, Transport & Planning, together with associated information in this regard
(Copy attached for Members)
25. West Sussex County Council - Street Lighting - Parish Maintenance and Energy 1 April 2022 - 31 March 2023 - To note an email, together with associated documentation received from Simon Osborne, Traffic Signals and Street Lighting Team, West Sussex County Council
(Copy attached for Members)
26. Rampion 2 Offshore Wind Farm: Onshore Cable Route Selected - To note an email received from Chris Tomlinson, Development & Stakeholder Manager
(Copy attached for Members)
27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. To note the following Documents and Publications previously circulated to Members:-
 - (a) Action in rural Sussex - May 2023 AirS Newsletter
 - (b) CAGNE - Lesson should be learnt from COVID by aviation

- (c) Campaign to Protect Rural England - Campaigns Update - May 2023 and June 2023
- (d) Campaign to Protect Rural England - Summer Newsletter
- (e) Campaign to Protect Rural England - Using Rooftops for Solar - Moronic and absolute nonsense?
- (f) Campaign to Protect Rural England - Priority Booking for CPRE Sussex Members
- (g) Campaign to Protect Rural England - Groundbreaking Rooftop Solar Research
- (h) Campaign to Protect Rural England - Rooftop Solar
- (i) Campaign to Protect Rural England - Friend, did you know about this loophole exploited by developers?
- (j) Campaign to Protect Rural England - Quiz - Do you know the true power of rooftop solar?
- (k) Campaign to Protect Rural England - CPRE Sussex Notice of AGM
- (l) Carers Support West Sussex - Latest News
- (m) Chestnut Tree House - Mrs Ward, what do superheroes and owls have in common?
- (n) East Preston Parish Council News - 18 May 2023, 25 May 2023, 1 June 2023 and 7 June 2023
- (o) Hidden Disabilities - The Invisible Issue - Issue 14 - May 2023
- (p) National Association of Local Councils - Chief Executive's Bulletin - 18 May 2023, 25 May 2023 and 1 June 2023
- (q) National Association of Local Councils - NALC Events - 30 May 2023 and 6 June 2023
- (r) National Association of Local Councils - Newsletter - 17 May 2023 and 31 May 2023
- (s) Royal Horticultural Association - Celebrating volunteers
- (t) South East Employers (SEE) - Newsletter - May 2023
- (u) South East Water - Temporary Use Ban
- (v) South East Water - Update on water supply situation across areas of Kent and Sussex
- (w) St Barnabas House - Coping with bereavement and sharing joy
- (x) Turning Tides - BBC's The One Show reports on Turning Tides' activities
- (y) West Sussex County Council - News Release - 17 May 2023, 25 May 2023, 30 May 2023, 5 June 2023, 8 June 2023, 13 June 2023, 14 June 2023, 16 June 2023 and 19 June 2023
- (z) West Sussex County Council - Childrens' Services Ofsted Inspection Report Special
- (aa) West Sussex County Council - Highways, Transport and Planning Newsletter
- (bb) West Sussex County Council - Residents' eNewsletter
- (cc) West Sussex County Council - West Sussex Emergency Management - Headline of Emergency situation
- (dd) West Sussex County Council - West Sussex Emergency Management - Air Quality Alert Moderate Pollution Forecast for West Sussex
- (ee) WSALC - NALC Planning call for evidence

30. To note the following Documents and Publications received for Members' information:-

- (a) SERFCA (South East Reserve Forces' & Cadets' Association) - Information Pack
- (b) Wellspring West Sussex - Newsletter - Issue No. 1 2023