

## **RUSTINGTON PARISH COUNCIL**

**MINUTES:** of the Monthly Meeting held on 22 January 2024

**PRESENT:** Councillors J Bennett (Chairman), Mrs C Broomfield, M Broomfield, J Ceiriog-Hughes, Mrs A Cooper, A Cooper, Mrs P Gregory, R Grevett, G Lee, Ms L Lloyd, Mrs S Partridge and Ms M Revell

**In attendance:** Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk of the Council)

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### **1/24      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Allen (Personal Commitment), Rogers (Indisposition), Tyler (Indisposition) and Warren (Indisposition). These apologies were accepted by the Council.

### **2/24      DECLARATIONS OF INTEREST**

There were no Declarations of Interest by Members.

### **3/24      MINUTES**

The Minutes of the Monthly Meeting held on 27 November 2023 were signed by the Chairman as a correct record.

### **4/24      SUSSEX POLICE**

The Clerk reported that apologies had been received via email from Sergeant Daniel West, Duty Neighbourhood Sergeant for Arun and Chichester and PCSO Raj Raju from the Arun Neighbourhood Policing Team, as they were both on Rest Days.

She said that in his email Sergeant West had said that as a general update he was pleased to say that the Christmas and New Year Period had passed without any significant issues. He advised that he did not have any repeat issues relating to crime and disorder in Rustington to highlight - or at least with regard to reported crime, although he appreciated that many issues went unreported.

He concluded his email by reiterating his previous message, namely that if anyone attending the Meeting had any concerns related to policing in Rustington, he would be happy for them to contact him by email.

Councillor Lee advised the Council that the recorded crime figures for Rustington overall were very low, with only one burglary reported in December.

#### **(a)      Matters Arising**

The Clerk referred to Minute 278/23(a) and said that the individual concerned had recently been present in the Village again. A member of the Anti-Social Behaviour Team at Arun District Council had advised that he had not caused any major issues, but his alleged behaviour in one shop, in particular, had been distressing for a member of the staff who had been intimidated by the individual's behaviour in the past. He had apparently been sleeping in the bus shelter either by or opposite Rustington Hall on Station Road on occasions, but whilst the 'rough sleeper' Team had been advised, there was not much that could be done as he was not prepared to engage with them.

She then advised the Council that there had been an altercation between a cyclist and a pedestrian (runner) on the morning of 26 December 2023, and the Police had requested CCTV footage from the Council, which had been supplied.

**(b) Arun NPT Inspector**

The Council NOTED an email received from Inspector Ross Wickings advising that he had been the Arun NPT Inspector since 20 November 2023. He said that he was still in the process of handing over some of his work in Chichester to Inspector Merrifield who had moved there, but was looking forward to progressing and moving forward a number of initiatives and aims for 2024.

He advised that he would be organising the next All Parishes & Police Meeting in January 2024 but, obviously, if there were any issues that needed to be addressed before then, he would be happy to be contacted.

**(c) Security of Elected Representatives**

The Council NOTED a letter to Sussex MPs and Councillors, received via WSALC, from T/ACC Howard Hodges, Local Policing and FCCCD, regarding Security of Elected Representatives, Work to mitigate the increase in threat to elected representatives and Public Order and Protest Activity.

The letter also contained the following section on Councillors' Security:-

*Whilst the arrangement around the security of Councillors is different to that of MPs, we appreciate that the targeting of elected representatives has not been limited to MPs. Commander Simon Messenger from the Metropolitan Police Service has been liaising with the Local Government Association (LGA) and all Councillors should have received communication from The National Protect & Prepare Coordinator, Detective Chief Superintendent Helen Williams via the LGA or their local neighbourhood teams containing a range of open source advice and guidance on safety and security for reassurance and ease of reference.*

**5/24 DISTRICT COUNCILLORS**

Apologies for absence had been received from Councillors Ms Edwards and Gunner.

Councillor Mrs Cooper, in her capacity as a District Councillor, then reported as follows:-

- *Council Meeting to consider and approve 2024/2025 Budget - 21 February 2024 - A number of 'operational cuts' made without consultation with Members, as not required - Motion passed unanimously by Full Council for further information to be provided as to what the implications of these cuts would be - Committees meeting over the next couple of weeks to consider and agree their 2024/2025 Budgets prior to aforementioned Full Council Meeting.*

The Chairman asked what, if any, progress had been made in respect of the appointment of a Chief Executive. Councillor Mrs Cooper said that the Council had recently voted for the employment of a new Chief Executive to be progressed.

The Council NOTED the above information and the Chairman thanked Councillor Mrs Cooper for her Report.

**6/24 COUNTY COUNCILLORS**

Councillor Mrs Cooper then reported on County Council issues as follows:-

- *2024/2025 Budget to be decided at Council Meeting on 16 February 2024 - Some further decisions still to be taken on cuts to be made - Previous cuts redefined into efficiencies and savings*

- *Highways - Potholes Repair Process/Service has, and is continuing to be improved, with clear and positive results - A number of roads already resurfaced - Priority based on degradation and make up of the road.*

The Chairman asked what the plan was, following the announcement that the new School planned for Littlehampton was to be scrapped. Councillor Mrs Cooper said that the decision came from Central Government and she understood that the main problem lay with the Academy System - She said that all the County Council had to do, was to continue to lobby the Government in this regard.

The Council NOTED the above information and the Chairman thanked Councillor Mrs Cooper for her Report.

## **7/24            CLERK'S REPORT**

The Clerk said that she had nothing to report at the present time.

## **8/24            CHAIRMAN'S REPORT**

The Chairman reported on his official representation and attendance at Meetings, Events and Functions since the last Monthly Meeting as follows:-

- Judging of Christmas Shop Window Competition - 9 December 2023
- Blind Veterans UK Limited - Christmas Visit - 24 December 2023
- St Peter and St Paul's Parish Church - Christmas Day Lunch - 25 December 2023

The Council NOTED this information.

## **9/24            PLANNING COMMITTEE**

The Council NOTED the Report of the Planning Committee Meeting held on 13 November 2023 and 4 December 2023.

## **10/24          FINANCE AND GENERAL PURPOSES COMMITTEE**

### **(a)    Report of Meeting held on 18 December 2023**

The Council received the Report of the Finance and General Purposes Committee Meeting held on 18 December 2023.

The Council RESOLVED that the Report of the Finance and General Purposes Committee Meeting held on 18 December 2023 be APPROVED.

### **(b)    Precept - 2024/2025**

The Council AUTHORISED the issue of the Precept on the Arun District Council in the sum of £786,000.00 for 2024/2025.

### **(c)    Report of Meeting held on 22 January 2024**

The Council received the Report of the Finance and General Purposes Committee Meeting held on 22 January 2024. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Report of the Finance and General Purposes Committee Meeting held on 22 January 2024 be APPROVED.

## **11/24      ANNUAL ASSEMBLY OF THE PARISH MEETING - 11 APRIL 2024**

The Clerk referred to Minute 291/23 and reminded Members that this item had been deferred from the last Meeting for Members to submit their own suggestions.

Following a further discussion, the Council RESOLVED to invite the new Arun Neighbourhood Policing Inspector, Inspector Ross Wickings, to provide a Presentation on Neighbourhood Policing overall.

## **12/24      NUMBER 12 BUS SERVICE**

### **(a)      Statistics**

The Council NOTED the Number 12 Bus Service Statistics for November 2023.

### **(b)      Proposed Revision of Route - Omission of Section from The Wave Leisure Centre to Tesco Littlehampton (Broadpiece)**

The Clerk referred to an email that she had sent to all Members on 19 January 2024, together with an email received from the Managing Director of Compass Travel, regarding a proposed revision, on a six-month trial basis, to the current route to allow for the recently extended service to East Preston, to be able to be returned to a single bus provision service, which would reduce the Council's financial contribution for the service significantly.

Following a detailed discussion, the Council RESOLVED that the No. 12 Bus Route should be reduced by the omission of the entire section from The Wave Leisure Centre to the Tesco Store at Broadpiece, Littlehampton, on a six-month trial basis, with effect from 1 April 2024, at a reduced annual contribution cost of £23,000.00.

## **13/24      THE WOODLANDS CENTRE - PROPOSED MAJOR REDESIGN AND REFURBISHMENT PROJECT**

### **(a)      Progress Report**

The Clerk referred to Minute 293/23 and advised Members that the next Meeting of the Rolling Programme of Works and Possible Capital Projects Meeting was scheduled to take place on 31 January 2024, when the potential of moving forward with the power supply works prior to the Phase One of the Project would be being discussed with the Architects and Service Engineers. She said that the Architects would also be presenting the Planning Application for consideration and anticipated approval for submission to the Arun District Council, as the local Planning Authority.

The Council NOTED this information.

### **(b)      Submission of Planning Application**

The Council AUTHORISED the Clerk, following agreement by the Rolling Programme of Works and Possible Capital Projects Working Party, to approve the Planning Application for Phase 1 of the Redesign and Refurbishment of The Woodlands Centre Project (Rear Section of the Centre) for submission to the Local Planning Authority.

### **(c)      Resolution - Public Works Loan Board Loan**

The Council considered and APPROVED the following Resolution unanimously:-

Rustington Parish Council hereby resolves to seek the approval of the Secretary of State for Levelling Up, Housing and Communities, to apply for a Public Works Loan Board Loan of £400,000.00 over a borrowing term of 15 years for Phase 1 of the Re-design and Refurbishment of The Woodlands Centre Project, at an estimated annual cost of £40,000.00 (payable on a six-monthly basis - two equal payments)

It is intended to increase the Council Tax Precept for the purpose of the loan repayments in the financial year 2024/2025 by 2.61% (50% of the estimated annual repayment)

The total estimated cost of Phase 1 to be £621,419.00, with the balance of the funding required, namely £221,419.00, being borne from the Council's Reserves.

#### **14/24      RUSTINGTON AND DISTRICT TWINNING ASSOCIATION - SPECIAL GENERAL MEETING - 21 NOVEMBER 2023**

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The Council NOTED the Minutes of the Rustington and District Twinning Association's Special General Meeting on 21 November 2023.

The Clerk referred to Minute 294/23 and said that she had previously circulated a letter addressed to the Chairman of the Council, received from the Chairman of the Twinning Association, formally advising the Council that at the Extraordinary Annual General Meeting of the Association, held on 21 November 2023, it was unanimously agreed, with two abstentions, that the Association should cease functioning. It had also been further agreed that any funds remaining in the Bank Account should be transferred to the Parish Council for use as it saw fit to support any Twinning activities it may wish to conduct in the future.

Following a detailed discussion, during which the Clerk advised that she had met with the Chief Executive of WSALC and had discussed the Council's responsibility in respect of Twinning, the Council AGREED that the Chairman, Vice-Chairman and Councillor Mrs Cooper should be tasked with advising the Twinning Partners in Künzell, Germany, that the Association had now been dissolved, and discussing the best way forward in this regard, for further consideration by the Council in due course.

#### **15/24      80<sup>TH</sup> ANNIVERSARY OF D-DAY - 6 JUNE 2024**

The Clerk referred to Minute 296/23 and said that the Littlehampton Concert Band had agreed that it would be happy to organise the Programme and perform at a Musical 'Prom' Concert on Saturday 8 June 2024, from 7.30 pm to 9.30 pm, in the Village Memorial Hall.

She advised that the Conductor of the Band had asked if it would be possible for the Band to receive some remuneration for the Concert to enable it to purchase some new music, maybe 50% of the proceeds from ticket sales, if it was to be a 'paid for Event'.

She reported that the Conductor was already working on the Programme, with everything loosely linked to D-Day or at least that era, but generally erring on the lighter, more upbeat style. He was also considering Hymn to the Fallen (Saving Private Ryan Theme) and maybe Sunset (Royal Marines) as a poignant end to the Concert.

Following a brief discussion, the Council RESOLVED that a donation of £300.00 should be made to the Band in recognition of its major contribution to the organisation of the 80<sup>th</sup> Anniversary of D-Day Concert, and that entry to the Event should be 'free of charge' by tickets obtained from the Council in advance, via the Information Centre and the Council Offices, as had been the case for previous similar Concerts. It was also AGREED that cold refreshments should be supplied by the Council, with a Lucky Programme Draw and Retiring Collection for the Chairman's Chosen Charity being incorporated in the Programme.

She then said that across the Country, many Cities, Towns and Villages would be lighting beacons, but those that were not, were being encouraged to purchase a Lamp Light of Peace, to enable them to participate in the 80<sup>th</sup> Anniversary of the D-Day landings in Normandy, France on 6 June 1944 by paying 'tribute' to those who gave so much to secure the freedom of the Nation. The cost of the lamp was £55.00. The lamp would need to be lit as part of the Nation's Tribute at 9.15 pm on 6 June 2024, probably by the Chairman who would need to light the lamp and deliver the Tribute with the official wording, and maybe at the War Memorial. The Lamp Light of Peace could then be lit again at 11.00 am on every Remembrance Sunday thereafter. She hoped that the Council might wish to consider this.

She also advised the Council that there would be a small, themed, Exhibition at the Museum to commemorate the Anniversary.

She concluded by reporting that she had contacted Blind Veterans UK, to establish what, if anything, it was planning for the 80<sup>th</sup> Anniversary, and would be meeting up with one of its representatives in the near future.

Following a brief discussion, the Council RESOLVED that a Lamp Light of Peace, should be purchased, to be lit as part of the Nation's Tribute at 9.15 pm on 6 June 2024, by the Chairman of the Council, who would light the lamp and deliver the officially worded National Tribute at the War Memorial. The Lamp Light of Peace would then be lit again at 11.00 am on every Remembrance Sunday thereafter. It was hoped that as many Members as possible would be able to be present at the War Memorial at the above-mentioned time to support the Chairman.

The Council was pleased to NOTE this information.

#### **16/24      ARUN DISTRICT COUNCIL - WORKSHOP ON ARUN DISTRICT DIRECTION OF TRAVEL DOCUMENT**

The Chairman referred to Minute 297/23 and reminded Members that the Clerk had previously circulated a comprehensive Report received from Councillor Grevett on his attendance at the Workshop.

Councillor Grevett also provided a brief summary of his Report and attendance.

The Council NOTED the Report and thanked Councillor Grevett for attending the Workshop on behalf of the Council, and for taking the time to produce such a comprehensive Report.

#### **17/24      ARUN DISTRICT COUNCIL - MEMBERS' ALLOWANCES**

The Clerk reminded Members that she had previously circulated an email received from the Committee Services Manager, as follows:-

*Dear Town/Parish Clerk*

*As you will be aware in November it was announced that a lump sum of £1,925 would be applied to staff with the salary band 2 to 43. It was also announced that for bands above scale 43 a percentage of 3.88% would be applied to these salary bands - usually a percentage award is confirmed to cover all salary bands. You will also be aware that the Members' Allowances Scheme, as approved by Council in July 2019, resolved that the Basic Allowance and all Special responsibility Allowances (SRAs) would be increased in line with staff pay awards.*

*Since the announcement in the middle of November, myself, Daniel Bainbridge (Monitoring Officer), Payroll and the Finance Team have been working with the Council's Independent Remuneration Panel to determine what this lump sum award would mean in terms of working out a percentage increase that could be applied to the allowances.*

*Following discussions, the Panel has decided that a percentage of 5.72% will be added to the Basic Allowance and all other SRAs in line with the Members' Allowances Scheme. The 5.72% has been agreed as this is the total average percentage (excluding apprenticeships, Directors and the CEO).*

*This means that the District Basic Allowance has been increased with immediate effect from £6,033 to £6,378.*

*As I am sure you will be aware, this has been a massive task for our Payroll section to undertake. Last week Members were advised that their monthly increase in the Basic Allowance and for those who receive SRAs had been increased in line with this % and paid to them in their December's pay but that the back payment (1 April to November) could unfortunately not be paid until 31 January 2024.*

*Group Leaders were advised of this update last week and were asked to confirm any queries, issues of concern ahead of all Members receiving this confirmation. Members have now received this confirmation.*

*You are now being informed as a Town/Parish Council - as some Councils chose to pay their Members an allowance known as the parish basic allowance equating to 10% of the District Basic Allowance. I can confirm that no other changes have been made to Travel and Subsistence payments or any other parts of the Members' Allowances Scheme.*

*As you are aware, a complete review of the Members' Allowances Scheme; Parish Councillors' allowances is being undertaken by the Council's Independent Remuneration Panel and may I thank those of you who responded to our recent correspondence on this, I appreciate that the timing given to reply was short.*

*Please do let me know if you have any detailed questions and myself, Payroll and Finance will do our best to assist you.*

*In the meantime, may I wish you all a very Merry Christmas and Happy New Year.*

*Regards*

*Jane Fulton*

*Committee Services Manager, Law & Governance*

She then advised that the above increase in Members' Allowances with effect from 1 April 2023, to include backpay to that date, would be being paid to Members on 25 March 2024.

She drew Members' attention to the fact that a complete review of the Members' Allowance Scheme Parish Councillors' Allowances was being undertaken at the present time, the results of which she presumed would be received at the appropriate time.

Following a brief discussion, the Council NOTED the above information.

**18/24      ARUN DISTRICT COUNCIL - GYPSY AND TRAVELLER DEVELOPMENT PLAN DOCUMENT (G&T DPD) - PUBLICATION - REGULATION 19 CONSULTATION**

The Clerk reminded Members that she had previously circulated an email received from the Planning Policy Team Leader, together with the Consultation Document. She said that the Public Consultation was taking place from 13 December 2023 to 7 February 2024.

She said that the Arun District Council was required to plan for the needs of Gypsy and Travellers and Travelling Showpeople in accordance with Government guidance. The Regulation 19 Gypsy & Traveller and Traveller Showpeople Site Allocations Development Plan Document (G&T DPD) proposed to meet the identified need for 9 permanent Gypsy & Traveller Pitches and 14 permanent Traveller Showpeople Plots over the period 2018 - 2036. She advised that this provision was set out through small scale intensification on existing sites and one new site as a broad location to accommodate 1 pitch, at Little Meadow, Yapton (ARU-HELAA-46b) towards the end of the plan period.

Following a further discussion, the Council RESOLVED to make no response to this Consultation.

**19/24      WEST SUSSEX COUNTY COUNCIL - PRE-APPLICATION CONSULTATIONS - PUBLIC PATH DIVERSION APPLICATIONS**

The Clerk reminded Members that she had previously circulated an email received from the Senior Rights of Way Officer, the Guidance Document produced by DEFRA, together with an email from Councillor Warren with his observations in this regard as follows:-

*I have condensed the information provided since we will be approached by the applicant for our agreement or otherwise should a diversion or extinguishment be recommended.*

*From the information given WSCC are now accepting applications of this nature from landowners. Where a diversion is promoted (and this is always favourite) the landowner has responsibility for recommending the alternative routeing and agreeing the change with the affected party. A diversion or extinguishment is to be considered only when the route is through a garden of a residential building, through a farmyard or commercial property.*

*I wouldn't have thought we would have any issue with the Consultation Template and would be surprised if we see many applications of this nature.*

The Council NOTED all of the above information and expressed its thanks and appreciation to Councillor Warren for his comments in this regard.

**20/24      WEST SUSSEX COUNTY COUNCIL - BUS SERVICE IMPROVEMENT PLAN - REAL TIME PASSENGER INFORMATION PROJECT - INSTALLATION PLAN**

The Council NOTED an email received from the Team Leader, ITS and Traffic Monitoring, Highways, Transport and Planning, together with associated information in this regard, and AGREED that a formal request should be made for the bus stops outside of Tesco Express, and in the vicinity of The Street Fish Bar in The Street, to be included as a location in Tranche 2 of the Real Time Passenger Information Project - Installation Plan.

**21/24      WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - ADALC CONFERENCE - 1 DECEMBER 2023**

The Council NOTED an email received from Anna Beams with the Notes of the Conference held on 1 December 2023, together with a Statement from Barnham & Eastergate Parish Council concerning ongoing flooding and sewage problems.

**22/24      WEST SUSSEX ASSOCIATION OF LOCAL COUNCILS LIMITED - ADALC AND WSALC REPRESENTATIVE**

The Clerk said that, unfortunately, due to his work and District Council commitments, the Vice-Chairman was unable to fulfil his responsibilities as one of the Council's representatives on ADALC and WSALC.

Following a brief discussion, the Council RESOLVED to appoint Councillor Mrs Cooper to replace the Vice-Chairman, Councillor Cooper, as one of the Council's representatives on ADALC and WSALC until the Annual Meeting in 2024.

**23/24      CASS BRIEFING CONSULTATION ON FUTURE HOMES STANDARD**

The Clerk reminded Members that she had previously circulated an email received from the Secretary/Office Administrator, DLP Planning Limited, together with the Consultation Document.

Following a discussion, the Council RESOLVED to NOTE the Consultation Document, with no further action being taken in this connection at the present time.

**24/24      RAMPION 2 LOCAL IMPACT REPORT**

The Council NOTED an email received from Neil Crowther, Group Head of Planning, together with the Arun District Council Local Impact Report EN010117: Rampion 2 Offshore Wind Farm Document, which had been previously circulated to all Members.

**25/24      COUNCILLORS' SURGERY - 13 JANUARY 2024**

Councillor Mrs Cooper reported on her attendance, along with Councillors Ms Lloyd and Mrs Partridge, at the above-mentioned Surgery held at Rustington Library.



**26/24**

**BLIND VETERANS UK RUSTINGTON**

Councillor Mrs Partridge reported on her attendance, in her capacity as a volunteer, at Blind Veterans UK in December to play Christmas Bingo. She said that she had very much enjoyed the event.

**27/24**

**DOCUMENTS AND PUBLICATIONS CIRCULATED**

The Council NOTED the following Documents and Publications previously circulated for Members' information:-

- (a) Action in rural Sussex - New Grants for energy audits and energy efficiency measures - OPEN NOW!!
- (b) Action in rural Sussex - AirS Newsletter December 2023
- (c) CAGNE - Time is Ticking 2023
- (d) CAGNE - Silent Night, COP28 & New Runway
- (e) CAGNE - Sussex Gatwick - Lack of workers & lack of affordable housing
- (f) CAGNE - Time for Action
- (g) Carers Support West Sussex - Latest News - 30 November 2023 and 19 December 2023
- (h) Carers Support West Sussex - Pause on Counselling Referrals
- (i) Chestnut Tree House - Can you help us care for families like Summer's this Christmas?
- (j) Chestnut Tree House - Your donation can make a real difference this Christmas
- (k) Chestnut Tree House - Celebrating Chestnut Tree House's 21<sup>st</sup> Anniversary
- (l) CPRE - 89 years to clear the backlog
- (m) CPRE - A message from CPRE's Finance Director
- (n) CPRE - Campaigns Update - December 2023 and January 2024
- (o) CPRE - Campaigns Update - Season's greetings from all of us at CPRE
- (p) East Preston Parish Council News - 30 November 2023, 8 December 2023, 15 December 2023, 22 December 2023, 31 December 2023 and 3 January 2024
- (q) National Association of Local Councils - Chief Executive's Bulletin - 23 November 2023, 7 December 2023, 21 December 2023, 11 January 2024 and 18 January 2024
- (r) National Association of Local Councils - Events - 24 November 2023 and 2 January 2024
- (s) National Association of Local Councils - Newsletter - 29 November 2023, 6 December 2023, 13 December 2023, 10 January 2024 and 17 January 2024
- (t) RHS Communities - Your January community gardening update
- (u) St Barnabas House - Can you help support families like Pete's?
- (v) St Barnabas House - Merry Christmas from St Barnabas House
- (w) St Barnabas House - Can you help us to make 2024 amazing?
- (x) Stonepillow - Are you going home tonight?
- (y) West Sussex County Council - Highways, Transport and Planning - December Edition
- (z) West Sussex County Council - News Release - 13 December 2023, 15 December 2023, 21 December 2023 x2, 22 December 2023, 2 January 2024 x2, 9 January 2024, 16 January 2024 and 18 January 2024
- (aa) West Sussex County Council - Residents' eNewsletter - December 2023 Edition
- (bb) West Sussex County Council - Residents' eNewsletter - Special Edition - Merry Christmas from West Sussex County Council
- (cc) West Sussex County Council - Residents' eNewsletter - Special Edition - Healthy New Year - Ways to have a Healthy New You in 2024
- (dd) West Sussex County Council - Met Office Amber Cold Warning
- (ee) West Sussex County Council - Met Office Amber Cold Weather Alert
- (ff) West Sussex County Council - Met Office Amber Wind Warning

**28/24**

**DOCUMENTS AND PUBLICATIONS RECEIVED**

The Council NOTED the following Documents and Publications received for Members' information:-

- (a) Wellspring West Sussex - Issue No. 2 - 2023

**There being no further business the Meeting concluded at 8.30 pm.**

**Chairman: .....**

**Date: .....**

*There were no questions received either preceding, or at, the Meeting for consideration during the Public Question Time, held prior to the commencement of the formal proceedings.*