



# Rustington Parish Council

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12 February 2024

Dear Councillor (and Parishioners for information)

## **ALLOTMENTS COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 19 February 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 5.30 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

**Clerk of the Council**

**To: All Members of the Allotments Committee and other Members for information**

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To approve the Minutes of the Meeting held on 2 October 2023  
(Copy attached)
4. To consider further such matters as arise from the Minutes



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5. Update on Allotment Management during the period 23 September 2023 - 31 January 2024 - To consider a Report from the Deputy Clerk of the Council  
(Copy attached for Members)
6. Urgent matters arising, for information only, since the preparation of this Agenda
7. Proposed change to Schedule of 2024 Committee Meetings:-  
8 April 2024 - Cancel Meeting  
1 July 2024 - Bring forward to 3 June 2024  
7 October 2024 - No Change
8. Date of Next Meeting