



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

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12 February 2024

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 19 February 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **6.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 13 November 2023
(Copy *attached*)
4. To consider further such matters as arise from the Minutes



Working for the local Community

QUALITY
PARISH
COUNCIL

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5. The Woodlands Centre - External:-
 - (a) Rustington Football Club - To consider email correspondence and associated documents received from the Football Club, and Deputy Clerk to report
(Copy *attached for Members*)
 - (b) Rustington Sports and Social Club:-
 - (i) To note the submission of Planning Application R/19/24/PL in respect of a single storey extension and internal alterations - Clerk to report
 - (ii) Renewal of Lease from March 2024 - Progress Report
 - (c) Freedom Leisure Summer Active Play Sessions - Deputy Clerk to report
 - (d) The Use of the Woodlands Recreation Ground for Business and Commercial Purposes - Update - Deputy Clerk to report
 - (e) Request for a Secure Designated Area for Dog Walking - To consider an email received from a Parishioner and Deputy Clerk to report
(Copy *attached for Members*)
6. The Woodlands Centre - Internal:-
 - (a) Current Lettings - Progress Report
 - (b) Rustington Short Mat Bowls Club - To consider a request for the continuation of Concessionary Hall Hire Charges from 1 April 2024 - Deputy Clerk to report
 - (c) Woodlands Table Tennis Club - To consider a request for the continuation and further reduction of Concessionary Hall Hire Charges from 1 April 2024 - Deputy Clerk to report
 - (d) Replacement/Upgrade of Stage Lighting for the Village Memorial Hall - To consider a Report from the Finance Manager/RFO and associated Quotations
(Copy *attached for Members*)
 - (e) Flooring - Village Memorial Hall - To consider a Quotation received from Just Wood
(Copy *attached for Members*)
7. Samuel Wickens Centre - Current Lettings - Progress Report
8. Rustington Youth Centre:-
 - (a) Current Lettings - Progress Report
 - (b) To note the Annual Report 2023/24 from Matt Pollard, Service Manager, Arun Youth Projects
(Copy *attached for Members*)
9. Rustington Museum - To consider a Report from the Museum Manager
(Copy *attached for Members*)
10. Woodland Park Sportsfield:-
 - (a) Rustington Otters Football Club - Update - Deputy Clerk to report
 - (b) Extension of Lease - To note correspondence received from the Council's solicitor regarding Fees and Process - Clerk to report
(Copy *attached for Members*)
11. Public Conveniences - Changing Places Facility - Deputy Clerk to report

12. 2024 Gardens Competition - Deputy Clerk to report
13. Service Road at rear of Worthing Road - To note an email from a resident of Worthing Road and Deputy Clerk to report
(Copy *attached for Members*)
14. Public Seats Progress Report - Clerk to report
15. Bus Shelters - Deputy Clerk to report
16. Family Fun Fair - To consider a request received from Showtime Amusements to hire the North Field for a Family Fun Fair from 25-28 April 2024, and Clerk to report
17. Maintenance and Monitoring of Fire and Intruder Alarm Systems, Emergency Lighting, Fire Extinguishers and Fire Risk Assessment Reviews Contract -
1 April 2024 - 31 March 2025 - To consider proposed costings received from D-Tect Fire and Security, and Deputy Clerk to report
(Copy *attached for Members*)
18. Urgent matters arising, for information only, since the preparation of this Agenda
19. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 20
20. Rustington Cricket Club - Future Maintenance of the Cricket Square - To consider an Application for Funding - Deputy Clerk to report
(Copy *attached for Members*)
21. Dates of Future Meetings:-
 - 3 June 2024
 - 2 September 2024
 - 11 November 2024