



Rustington Parish Council

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20 February 2024

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 February 2024** in the **Roger Mongomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. The late Bill Kelsey, BEM - To observe a one minute's silence
2. Apologies for Absence
3. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

4. To confirm the Minutes of the Monthly Meeting held on 22 January 2024
(Copy attached)



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COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

5. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Councillor Security Briefings - To note a document and associated information in this regard, received via WSALC, from Detective Chief Superintendent Helen Williams, National Coordinator CT Protect & Prepare, Counter Terrorism Policing HQ, New Scotland Yard
(*Copy attached for Members*)
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 18 December 2023 and 29 January 2024
(*Copies previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 February 2024 from the Chairman of the Committee, and to consider the Recommendations contained therein
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Allotments Committee - To receive the Report of the Meeting held on 19 February 2024 and to consider any recommendations contained therein
(*Copy enclosed for Members*)
13. Leisure and Amenities Committee - To receive the Report of the Meeting held on 19 February 2024 and to consider any recommendations contained therein
(*Copy enclosed for Members*)
14. Churches Together In Rustington - Procession and Service - Good Friday - 29 March 2024 - To note a letter received from the Secretary, Churches Together in Rustington
(*Copy attached for Members*)
15. Civic Thanksgiving Service - 15 September 2024 - To consider and approve a change of date to 13 October 2024
16. Number 12 Bus Service:-
 - (a) To note the Bus Service Statistics for December 2023 and January 2024
(*Copy attached for Members*)
 - (b) Proposed Revision of Route - Omission of Section from The Wave Leisure Centre to Tesco Littlehampton (Broadpiece) - To consider email correspondence in this regard and Clerk to report
(*Copy attached for Member*)

17. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project:-
 - (a) Progress Report
 - (b) New UKPN LV Supply - To consider a Fee Bid to provide Project Management and Electrical Engineering Consultancy Services, from AMA Consult Limited, and Clerk to report
(Copy attached for Members)
18. 80th Anniversary of D Day - 6 June 2024 - Progress Report
19. Arun District Council - CIL Infrastructure Investment Plan (IIP) Consultation 2024 - To consider an email received from Julie Grieves, Senior CIL Officer, Planning, together with associated documentation in this regard
(Copy attached for Members)
20. West Sussex County Council:-
 - (a) Your Health Matters - West Sussex Community Health & Wellbeing Survey 2024 - Clerk to report
 - (b) Proposed TRO and TRO Moderation - Extension of Double Yellow Lines - B2140/Station Road, Angmering and Implementation of Double Yellow Lines - Junction of Angmering Way and The Leas, Rustington - To retrospectively approve the Council's response to Angmering Parish Council in this regard
(Copy attached for Members)
21. Department for Levelling Up, Housing & Communities - Section 137 Expenditure: Limit for 2024-2025 - To note a letter received from Ben Greener, Deputy Director, Integration & Social Cohesion, Communities & Integration Directorate
(Copy attached for Members)
22. To receive Reports from Members attending other External Meetings (if any)
23. Urgent matters arising, for information only, since the preparation of this Agenda
24. To note the following Documents and Publications previously circulated to Members:-
 - (a) Action in rural Sussex - AirS Rural Housing Enabling Service - How can we help?
 - (b) Arun Business Partnership - February Newsletter
 - (c) CAGNE - February Bulletin
 - (d) Carers Support West Sussex - Latest News - 30 January 2024
 - (e) Carers Support West Sussex - New Contract for CEO for Carers Support
 - (f) Chestnut Tree House - Coming in 2024: A free, fun art trail for all the family!
 - (g) Chestnut Tree House - Enter our Spring Raffle to help children like Maisy-Leigh
 - (h) CPRE - Campaigns Update - February 2024
 - (i) East Preston Parish Council News - 1 February 2024, 8 February 2024 and 15 February 2024
 - (j) National Association of Local Councils - Chief Executive's Bulletin - 8 January 2024, 15 January 2024, 25 January 2024 and 1 February 2024

- (k) National Association of Local Councils - Newsletter -24 January 2024, 31 January 2024, 7 February 2024 and 14 February 2024
- (l) NHS Sussex - News Bulletin - 26 January 2024
- (m) Rampion 2 Project Newsletter - January 2024
- (n) Rampion 2 Project Newsletter - 6 February 2024
- (o) RHS Communitas - Lifelong friendships through community gardening
- (p) Rustington Residents Association - January 2024 Newsletter
- (q) SEE (South East Employers) Newsletter - January 2024 x2
- (r) St Barnabas House - How your support helped Adrian and Helen find normality
- (s) St Barnabas House - St Barnabas Hospices and Martlets announce merger
- (t) St Barnabas House - Enter our Spring Raffle and help families like Margaret's
- (u) West Sussex County Council - News Release - 23 January 2024, 25 January 2024, 29 January 2024 x2, 30 January 2024 x2, 1 February 2024, 2 February 2024, 5 February 2024, 7 February 2024, 13 February 2024, 14 February 2024 and 16 February 2024
- (v) West Sussex County Council - Residents' eNewsletter - January 2024 Edition
- (w) West Sussex County Council - Residents' eNewsletter - Budget 2024/25 Special Edition
- (x) West Sussex County Council - West Sussex Fire & Rescue Service - News Release - 26 January 2024

25. To note the following Documents and Publications received for Members' information:-

- (a) St Barnabas House - Life - Spring 2024