



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

---

20 February 2024

Dear Councillor (and Parishioners for information)

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 26 February 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

**Clerk of the Council**

**To: All Members of the Finance and General Purposes Committee and other Members for information**

---

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To approve the Minutes of the Meeting held on 22 January 2024  
(Copy attached)



QUALITY  
PARISH  
COUNCIL

**Working for the local Community**

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.  
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

4. To consider further such matters as arise from the Minutes
5. To note the Council's Reconciled Bank Balances as at 31 January 2024, as verified by Councillor Warren  
(Copy *attached for Members*)
6. To retrospectively approve the Accounts paid  
(Copy *enclosed for Members*)
7. Monthly Budget Report to 15 February 2024  
(Copy *enclosed for Members*)
8. Littlehampton District Lions Club - To consider an email received from David Bishop, requesting the Council's support for some of the Club's Events being planned for Rustington in 2024  
(Copy *attached for Members*)
9. Rustington Short Mat Bowls Club - To consider a letter received from the Secretary, requesting The Woodlands Centre hiring fees be waived for an Event being held on 6 July 2024  
(Copy *attached for Members*)
10. Grant Aid - Revision of the Application Process and Criteria - To consider a Report from the Deputy Clerk  
(Copy *attached for Members*)
11. Urgent matters arising, for information only, since the preparation of this Agenda