

RUSTINGTON PARISH COUNCIL

MINUTES: of the Monthly Meeting held on 26 February 2024

PRESENT: Councillors J Bennett (Chairman), Mrs V Allen, Mrs C Broomfield, M Broomfield, Mrs A Cooper, A Cooper, Mrs P Gregory, R Grevett, G Lee, Mrs S Partridge, Ms M Revell, D Rogers and P Warren

In attendance: Mrs C Ward (Clerk of the Council) and Ms R Costan (Deputy Clerk of the Council)

29/24 THE LATE BILL KELSEY, BEM

The Chairman referred to the recent sad passing of Mr Bill Kelsey, BEM.

He said that Mr Kelsey had received the Parishioners' Award, in recognition of his outstanding commitment and dedication to The Chaucery Memorial Group, as a founder member, and the local Branch of the Royal Air Force Association. He added that he was a stalwart member of the community, who was born and bred in Littlehampton, and lived in Rustington for most of his life, in a bungalow in Chaucer Avenue that him and his family built in the 1950s.

He reminded the Council that Mr Kelsey had been awarded the British Empire Medal in the Queen's New Year Honours List in 1983, for 'Service with the Air Training Corps'.

He concluded by saying that Mr Kelsey would be sorely missed as he had been an active member of the local community and, in particular, the local RAFA Branch and the 1087 (Arun Valley) Squadron Air Training Corps, in a voluntary capacity for so many years.

The Council then observed a one-minute period of silence in memory of Mr Kelsey.

30/24 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ceiriog-Hughes (Indisposition), Ms Lloyd (Work Commitment) and Tyler (Indisposition). These apologies were accepted by the Council.

31/24 DECLARATIONS OF INTEREST

Councillor Bennett declared a personal interest in Minute 33/24 and requested that the following open declaration be recorded:-

I wish to make this Meeting aware I have been selected as a candidate in the upcoming Police & Crime Commissioner Elections and have and will be making public my views on Police Issues.

However, I will have an open mind regarding these items at any Meetings of this Council and I confirm that I will reach my decisions on their merit.

He remained in the Meeting during consideration of this item and took part in the discussion thereon.

Councillor Mrs Broomfield declared a personal interest in Minute 39/24 (Minute 14/24 of the Finance and General Purposes Committee Meeting - 26 February 2024 refers). She remained in the Meeting during consideration of this item and abstained from the vote thereon.

Councillor Broomfield declared a personal interest in Minute 39/24 (Minute 14/24 of the Finance and General Purposes Committee Meeting - 26 February 2024 refers). He remained in the Meeting during consideration of this item and abstained from the vote thereon.

Councillor Rogers declared a personal interest in Minute 39/24 (Minute 14/24 of the Finance and General Purposes Committee Meeting - 26 February 2024 refers). He remained in the Meeting during consideration of this item and abstained from the vote thereon.

32/24 MINUTES

The Minutes of the Monthly Meeting held 22 January 2024 were signed by the Chairman as a correct record.

(Prior to consideration of the following item Councillor Bennett had made an open declaration as a candidate in the upcoming Police & Crime Commissioner Elections)

33/24 SUSSEX POLICE

Apologies for absence had been received from Sergeant West and PCSO Raju.

(a) Matters Arising

The Clerk reported that she had received notification on 16 February 2024 from the Senior Anti-Social Behaviour Caseworker at the Arun District Council, that a female Romanian beggar had been operating in Littlehampton, and whilst there had been no similar reports of anyone operating in Rustington, he wanted to make the Council aware.

He said that he was in contact with the Arun Neighbourhood Policing Team in this regard, and would be liaising with ICE (Immigration Compliance and Enforcement), if this proved to be necessary.

The Council NOTED this information.

(b) Councillor Security Briefings

The Chairman advised that the Clerk had previously circulated documentation in this regard, received via WSALC, from Detective Chief Superintendent Helen Williams, National Coordinator CT Protect & Prepare, Counter Terrorism Policing HQ, New Scotland Yard.

The Council NOTED this information.

34/24 DISTRICT COUNCILLORS

Apologies for absence had been received from Councillor Ms Edwards.

Councillor Gunner then reported as follows:-

- *2024/2025 Budget - Approved - Cuts made to Play Area Budget, Reductions in Foreshore Team, Climate Change Budget - More funding provision made for Senior Managers and for Chief Executive Officer to be appointed, anticipated by September, on salary of £140k - More funding provision for operation of Civic Centres in Littlehampton and Bognor Regis*
- *Car Park price increases - Quite significant - Will impact on other areas of the District, although Rustington not affected*
- *Working with Economy Team regarding anticipated loss of 100 jobs at the Body Shop Headquarters - Personnel Team in the Department being reduced from 6 to 2*
- *Still funding remaining in Community Asset Fund*
- *Street Cleaning - Biffa Contract - Main roads should be swept once per week and by Cleaning Team EPA once per week - The Street should be swept every day before 8.00 am - Other more minor roads should be cleaned three or four times per year*
- *Local Plan - Delayed starting Consultation as document still to be agreed*

- *Attended Zachary Merton League of Friends Annual General Meeting - 1 February 2024 - Deputy Chief Nurse said it was the Trust's intention to re-open it once required works had been undertaken - Still waiting for CEO to get back to him following call in January 2024 - Total cost likely to amount to a seven figure sum - District Nurses previously accommodated at Zachary Merton Hospital still working from Home - Extremely concerned that the temporary closure will become permanent - Could Parish Council try, once again, to have the building listed as an Asset of Community Value with the District Council.*

Councillor Rogers asked what the current situation was in respect of Planning Enforcement.

Councillor Gunner said that most representations would currently not meet the criteria threshold for any action to be taken.

The Council NOTED the above information and the Chairman thanked Councillor Gunner for his Report.

35/24 COUNTY COUNCILLORS

Councillor Mrs Cooper, then reported on County Council issues as follows:-

- *Budget was set on 16 February 2024 - Extensive briefings and consultations held to ensure Members were fully aware of the challenges being faced*

Government funding challenges have continued into 2024/2025 with the provisional Local Government Finance Settlement published on 18 December 2023. The announcements were disappointing. Although Core Spending Power to increase by £49.6m, only £14.5m resulting from Government funding, the remainder being from Council Tax income, and assumes that the County Council will introduce the maximum increase of 4.99%

The lack of new Government funding in 2024/25 comes at a time when there is a spiralling increase in demand and cost of services, particularly in Social Care, Home to School Transport, Inflation, funding the National Living Wage and allowing for the continued increase in investment into Highways

This has made preparing the 2024/2025 Budget even more challenging. Expenditure requirements have increased and include an additional £54.1m for service pressures and £27.8m for pay and price inflation to continue to meet the needs of residents. In addition, corporate contingency has been increased to £22m, of which £10m has been set aside to manage the risks and uncertainties facing the County Council around Social Care

In 2024/2025, the Council Tax Base across the County is forecast to only increase by 0.8% compared to previous years of around 1.5%. This means forecast Council Tax income will be around £2.5m lower than had been predicted in the Cabinet Report in October 2023

Therefore, in summary, during 2024/25, the County Council is expected to spend £2,043.1m on day-to-day revenue services and £131.6m through capital investment into roads, highways, schools, operational estate and IT and digital infrastructure. After taking account of grants, fees and charges and other contributions, net revenue expenditure of £761.4m is proposed for 2024/25 an increase from £708.8m in 2023/24. Similar to previous years, 64% of all service revenue spend will be on adult services and children and young people (excluding DSG as £850m sits off balance sheet)

- *19% of budget comes from Central Government Funding - 59% raised from Council Tax and Business Rates - 9% Fees and Charges - 12% other income (Service specific grants)*
- *Highways is spending £59.1m this year of capital investment and an extra £4.5m per year has been put in for the additional potholes and drainage issues from the wet winters over the last two years*

- *The guide to planning school places has been published: <https://www.westsussex.gov.uk/about-the-council/policies-and-reports/school-policy-and-reports/planning-school-places/>*
- *Health and Wellbeing Survey being launched to get a thorough picture of the general health and wellbeing and caring duties of the general public. Completing it will assist in planning future services: <https://yourvoice.westsussex.gov.uk/your-health-matters-2024>*

The Council NOTED the above information and the Chairman thanked Councillor Mrs Cooper for her most informative Report.

36/24 CLERK'S REPORT

(a) Retiring Collection and Charity Auction - 2023 Community Carol Concert

The Clerk reported the receipt of a letter of thanks and appreciation from CancerWise, in respect of the donation of £819.00, representing the Retiring Collection and Charity Auction, from the 2023 Community Carol Concert.

The Council was pleased to NOTE this information.

(b) Grant Aid - Arun & Chichester Citizens Advice Bureau

The Clerk reported the receipt of a letter of thanks and appreciation from the Arun & Chichester Citizens Advice Bureau in respect of the recent Grant Aid of £1,500.00 awarded towards the core running costs of the Outreach Service to Rustington clients.

The Council NOTED this information.

The Clerk then advised that Councillors Lee and Ms Revell had both now applied to the Citizens Advice Bureau to become Volunteer Advisers, and it was hoped that a physical Outreach Service would, once again, be operational in Rustington, most probably at The Woodlands Centre, manned by both of the aforementioned Members.

The Council was pleased to NOTE this information and expressed its thanks and appreciation to Councillors Lee and Ms Revell.

(c) Grant Aid - Junior Parkrun

The Clerk reported the receipt of an email from Junior Parkrun, advising that the first Parkrun had taken place at Mewsbrook Park on Sunday 21 January 2024, and had been a great success. The email was also expressing thanks and appreciation to the Council for its support.

The Council was pleased to NOTE this information.

37/24 CHAIRMAN'S REPORT

The Chairman reported on his official representation and attendance at Meetings, Events and Functions since the last Monthly Meeting as follows:-

- Zachary Merton Community Hospital League of Friends - Annual General Meeting - 1 February 2024
- Rustington WI - Centenary Celebration - 20 February 2024

The Council NOTED this information.

38/24 PLANNING COMMITTEE

The Council NOTED the Reports of the Planning Committee Meetings held on 18 December 2023 and 29 January 2024.

(Prior to consideration of the following item Councillors Mrs Broomfield, Broomfield and Rogers had declared a personal interest, in their capacity as Committee Members of Littlehampton District Lions Club)

39/24 FINANCE AND GENERAL PURPOSES COMMITTEE

The Council received the Report of the Finance and General Purposes Committee Meeting held on 26 February 2024. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee Meeting held on 26 February 2024 be APPROVED.

40/24 ALLOTMENTS COMMITTEE

The Council received the Report of the Allotments Committee Meeting held on 19 February 2024.

The Council RESOLVED that the Report of the Allotments Committee Meeting held on 19 February 2024 be APPROVED.

41/24 LEISURE AND AMENITIES COMMITTEE

The Council received the Report of the Leisure and Amenities Committee Meeting held on 19 February 2024.

The Council RESOLVED that the Report of the Leisure and Amenities Committee Meeting held on 19 February 2024 be APPROVED.

42/24 CHURCHES TOGETHER IN RUSTINGTON

The Council NOTED a letter received from the Secretary, Churches Together in Rustington, of the Church Council's intention to hold a procession and service on Good Friday 29 March 2024, as in previous years.

The Clerk said that she would again arrange for the Council's Electrical Contractors to be in attendance on the day to provide access to the external electrical supply, at no charge to the Council.

43/24 ANNUAL CIVIC THANKSGIVING SERVICE - 15 SEPTEMBER 2024

The Clerk made a request to the Council to change the date of the Annual Civic Thanksgiving Service and Presentation Reception, scheduled to be held on Sunday 15 September 2024, to Sunday 13 October 2024.

She said that the hosting Church, St Joseph's Roman Catholic, had been approached and had confirmed that it could accommodate the proposed change of date.

Following a brief discussion, the Committee RECOMMENDED that the Annual Civic Thanksgiving Service and Presentation Reception, scheduled to be held on Sunday 15 September 2024, be changed to Sunday 13 October 2024.

44/24 NUMBER 12 BUS SERVICE

(a) Statistics

The Council NOTED the Number 12 Bus Service Statistics for December 2023 and January 2024.

(b) Proposed Revision of Route - Omission of Section from The Wave Leisure Centre to Tesco Littlehampton (Broadpiece)

The Clerk referred to Minute 12/24(b) and reminded Members that she had previously circulated email correspondence in this regard.

She said that she had advised the Managing Director of Compass Travel of the Council's and East Preston Parish Council's decision to revise the No. 12 route so that it could be covered by one bus and he had responded advising that there was now another difficulty which needed to be investigated further as the situation was not as straightforward as he had hoped. He had undertaken a more detailed analysis of the figures and there appeared to be a far greater number of passengers on the No.12 Bus who were travelling to or from Littlehampton than he had first thought, for which he had apologised. He said that he would be undertaking a survey to establish exactly where passengers were alighting the bus, but commercially it now seemed to make little sense to no longer serve Littlehampton as it appeared that this was where the majority of the passengers were coming from.

He had, at that point, proposed that the plan to change the route from 1 April 2024 should be put on hold to allow more time to analyse the figures and see what other possible options there might be. He had also suggested a further Meeting should be convened, and this had been held on 30 January 2024, attended by the Chairman and Vice-Chairman of the Council, Councillor Mrs Cooper, and representatives from East Preston Parish Council.

She said that the email correspondence circulated, subsequent to the aforementioned Meeting, was self-explanatory.

Following a detailed discussion, the Council RESOLVED that, being extremely mindful of the ever-increasing financial constraints that it was continuing to face, coupled with the fact that the annual cost would be £37,000.00 with effect from 1 April 2024, its financial support to Compass Travel Limited towards the No. 12 Bus Service should cease with effect from 31 May 2024.

It was further AGREED that other options to provide a more affordable transport service to cover the key locations on the current route, including The Wave Leisure Centre, Manor Retail Park, Sainsburys (Rustington Retail Park) and the eastern end of Worthing Road, be actively explored, should the operation of the No. 12 Service subsequently be withdrawn by Compass Travel.

45/24 THE WOODLANDS CENTRE - PROPOSED MAJOR REDESIGN AND REFURBISHMENT PROJECT

(a) Progress Report

The Clerk referred to Minute 101/23 (Finance and General Purposes Committee Meeting - 18 December 2023 refers) and Minute 13/24(a) and advised Members that a Meeting of the Rolling Programme of Works and Possible Capital Projects Working Party had been held on 31 January 2024, with the Architects, Scott Taylor, and AMA Consult Limited, the Service Engineers, in attendance. She said that detailed discussions had taken place at the Meeting in respect of the Planning Application to be submitted to the local Planning Authority and the required power supply works which were required to be undertaken prior to Phase One of the Project being progressed.

She said that no particular issues had been raised in respect of the Planning Application and the Working Party had agreed that it had no objection to it now being submitted, subject to a number of minor matters being concluded by the Architects prior to the submission.

She then advised the Council that following the discussions with AMA Consult Limited about the power supply works, the Working Party had requested that a Fee Bid should be obtained to provide Project Management and Electrical Engineering Consultancy Service in this connection.

The Council NOTED this information and AGREED that it was happy to support the Working Party's decision for the Planning Application for both Phases of the Project to be submitted to the local Planning Authority.

(b) New UKPN LV Supply

The Clerk said that in accordance with Minute 45/24(a), she had previously circulated a Fee Bid to provide Project Management and Electrical Engineering Consultancy Services, from AMA Consult Limited as follows:-

- | | | |
|----|---|------------------|
| 1. | Electrical Enabling Design & Specification - To provide an electrical enabling design package to coincide with the proposed new UKPN LV supply, incorporating a new main LV Panel Board, connections to existing main Distribution Boards, trenching works associated with new incoming UKPN LV supply and ancillary services associated with the new LV Switch Cupboard within the Woodlands Centre | |
| | Fee (Excl. VAT) | £3,520.00 |
| 2. | Building Services Construction Issue Duties - To provide building services construction issue duties for the above, including (but not limited to): Site Meetings; Tender Reviews & Interviews; Review & comment on variations to the contract; Answering RFI's & Technical Submittals; Prepare & issue engineers instructions; Prepare & issue snagging report; Prepare & issue O&M review report; Witnessing/Testing/Snagging | |
| | Fee (Excl. VAT) | £4,400.00 |
| | Total Fee (Excl. VAT) | £7,920.00 |

Following a detailed discussion, the Council RESOLVED, in principle:-

- a) To accept the Fee Bid from AMA in the sum of £7,920.00, to Project Manage the installation of the new main LV Panel Board and connections to existing main Distribution Boards, for which the actual costs had yet to be procured
- b) That the Clerk be AUTHORISED to approve any necessary additional excluded costs e.g. Principle Designer Services, Below Ground Services Survey and Fees, up to an inclusive maximum expenditure sum of £10,000.00.

46/24 80TH ANNIVERSARY OF D-DAY - 6 JUNE 2024

The Clerk referred to Minute 15/24 and said that arrangements in respect of the Musical Concert to be held on Saturday 8 June 2024 were progressing well. She reminded Members that a varied Programme was in the process of being produced by the Conductor of the Littlehampton Concert Band, with some 'loose' connections to the theme included.

She said that the Conductor of the Band had expressed his thanks and appreciation, on behalf of the Band, for the Council's generous donation of £300.00 towards the purchase of new music and towards its general expenses.

She then confirmed that tickets would be available from the Information Centre (Samuel Wickens Centre) with effect from Wednesday 1 May 2024, and this would be free of charge as previously agreed. She said that members of the Council's Personnel would be decorating the Hall, in commemoration of this important historic event, and there would be a modest free 'Lucky Programme Draw', with cold refreshments being served to the seated audience during the Interval.

She also reported that two Lamp Lights of Peace had been purchased, one for the War Memorial and one for the Chaucery Memorial, which would be lit as part of the Nation's Tribute at 9.15 pm on 6 June 2024, hopefully by the Chairman, Vice Chairman, Member or Officer of the Council.

Finally, she advised that Blind Veterans UK had confirmed that they would be purchasing a Beacon, which would be lit in its grounds at the appropriate time on 6 June 2024. She said that she understood that this would form part of a small private Event with a Reception that would be being held prior to this, to which all Members would be invited to attend, alongside the residents and members of the organisation.

The Council was pleased to NOTE this information.

**47/24 ARUN DISTRICT COUNCIL - CIL INFRASTRUCTURE INVESTMENT PLAN (IIP)
CONSULTATION 2024**

The Clerk said that she had previously circulated an email received from Julie Grieves, Senior CIL Officer, Planning, together with associated documentation in this regard.

She said that contact had been made with the Senior CIL Officer to discuss the possibility of submitting an application in the future for CIL funding towards the now much needed replacement of the equipment in the Play Area on the Woodlands Recreation Ground, for the benefit of future generations of children up to 12 years of age.

Following a brief discussion, the Council RESOLVED that an application for CIL funding should be made, as detailed above, at the appropriate time, when a Project had been developed and was submission ready.

**48/24 WEST SUSSEX COUNTY COUNCIL - YOUR HEALTH MATTERS - WEST SUSSEX
COMMUNITY HEALTH & WELLBEING SURVEY 2024**

The Clerk reminded Members that she had previously circulated a News Release from the County Council which was encouraging people to take part in a Survey about Health and Wellbeing in West Sussex, which would help the County Council to plan services and take action to support its residents in this connection.

She said that, as had been reported by County Councillor Mrs Cooper earlier in the Meeting, the Survey was open to all West Sussex residents from 14 February 2024 to 8 March 2024, and the County Council was hoping that as many people as possible would complete this important Survey online at:- *Your Health Matters - West Sussex Community Health and Wellbeing Survey 2024 / Your Voice West Sussex*

She concluded by advising Members that she would re-send the original email, for ease of access to the above link.

The Council NOTED this information.

**49/24 WEST SUSSEX COUNTY COUNCIL - PROPOSED TRO AND TRO MODERATION
- EXTENSION OF DOUBLE YELLOW LINES - B2140/STATION ROAD,
ANGMERING AND IMPLEMENTATION OF DOUBLE YELLOW LINES -
JUNCTION OF ANGMERING WAY AND THE LEAS, RUSTINGTON**

The Clerk reminded Members that she had previously circulated an email, and associated plans, received from Angmering Parish Council regarding the proposed extension of double yellow lines along a section of Station Road. She said that in order to progress the proposal, which would now include a section of Station Road within the Parish of Rustington, the Council's support, together with the support of the appropriate County Councillor Mrs Cooper, was required.

She said that the majority of Members had subsequently agreed, via email, to support the TRO and TRO Moderation as detailed in the proposal, and the following response had been sent to the Angmering Parish Council:-

I can now confirm that, by a majority vote, my Council is happy to support/approve the following proposed TRO and TRO Moderation as detailed by Olly King below:-

- *Extension of the double yellow lines along the B2140/Station Road on the eastern side of the road in the Parish of Angmering*
- *Implementation of double yellow lines on the west side of the road (approx. 82m), between the junction of Angmering Way and The Leas.*

One of my Councillors did, however, have the following comments to make:-

Have just been up to the location to look at the suggestion. Out of interest on the Angmering side of the road there were no parked cars where the double yellow lines are proposed (lunchtime Thursday). On the same side of the road there are already double yellow lines between Downs Way and the bus stop but nothing for the short distance between that point and the entrance to the station car park. Is it worth considering that distance?

On our side, although there were equally no parked cars, we will need lines between The Leas and Angmering Way. It must, though, be borne in mind there is a bus stop on that section. Station Road is not wide so any parked car will cause a real problem when there is a tail-back from the closed level crossing.

I would be grateful if you could raise the highlighted section of his comments with Olly. I have checked with Councillor Mrs Cooper who is, I understand, happy to support the proposal in its entirety, and she has spoken to Olly in detail about everything above.

Hope this is all that you require from us to proceed.

The Council RESOLVED to retrospectively approve the Council's response to the Angmering Parish Council in this regard.

**50/24 DEPARTMENT FOR LEVELLING UP, HOUSING & COMMUNITIES -
SECTION 137 EXPENDITURE: LIMIT FOR 2024-2025**

The Clerk reminded Members that she had previously circulated a letter received from Ben Greener, Deputy Director, Integration & Social Cohesion, Communities & Integration Directorate, advising that for the purpose of Section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Parish and Town Councils in England for 2024-2025, the amount would be increasing to £10.81.

The Council NOTED this information.

51/24 RUSTINGTON SPORTS AND SOCIAL CLUB MANAGEMENT COMMITTEE

Councillor Rogers referred to his attendance at the Meeting of the above Committee held on 15 February 2024. He said that he had reported on the business of the Meeting at the Leisure and Amenities Committee Meeting held on 19 February 2024 (Minute 4/24(b)(i) refers).

The Council NOTED this information.

52/24 VACANT RETAIL UNIT (FORMERLY HANWELLS), STERLING PARADE

Councillor Warren reported that the vacant retail unit, which was formerly Hanwells, at 1-2 Sterling Parade, was in a very unkempt condition, with items strewn on the floor and on units throughout the Store. He said that this was the cause of much public concern, as it was felt that it represented a negative impact on the overall presentation and appearance of the Village Centre.

The Clerk said that she would contact the Managing Agents of the Sterling Parade Retail Units to advise them of the concerns that had been raised, with a request that the necessary action was taken to remedy the situation.

53/24 SOLAR PANELS - REACH (RENEWABLE ENERGY ACCESS FOR COMMUNITIES AND HOUSEHOLDS) PROJECT

Councillor Lee advised the Council that he had seen, in the latest edition of the East Preston Parish Council, an advertisement regarding two community events for residents and businesses regarding reducing energy costs and combatting climate change in East Preston, Angmering and the surrounding area. He said that the purpose of the events was to provide information on the Angmering and East Preston Parish Councils' plan to get solar panels on as many homes and businesses as possible in the two Villages, in particular. The events are being held on 6 and 12 March 2024 respectively.

He said that he was interested in this initiative and had contacted Councillor Gunston, the Member from East Preston Parish Council, leading the initiative.

He had advised that this was a long-term Project which has already been in development for some two years and there were a number of professionals guiding the initiative. He said that the plan was to run a pilot involving East Preston and Angmering, whereby 200 premises, private and commercial, would be identified that were suitable for solar panels. He added that the idea was that panels and batteries would be installed free of charge and then paid for incrementally, whilst the owners would be benefitting from reduced energy costs.

He said that the Scheme would most certainly increase the Parish's environmental footprint and he had enquired as to whether Rustington might be able to be included, if the Parish Council so desired. Councillor Gunston said he could not see any reason why not, but would need to consult with the rest of the team.

He concluded by advising the Council that he would be attending the Meeting on 12 March 2024, and would, if the Council so wished, be happy to take the lead on this Project.

Following a brief discussion, the Council thanked Councillor Lee for his most interesting Report together with his offer in connection with this Project, and asked him to feedback further to the Council at its next Meeting.

54/24 DOCUMENTS AND PUBLICATIONS CIRCULATED

The Council NOTED the following Documents and Publications previously circulated for Members' information:-

- (a) Action in rural Sussex - AirS Rural Housing Enabling Service - How can we help?
- (b) Action in rural Sussex - February Newsletter
- (c) Arun Business Partnership - February Newsletter
- (d) CAGNE - February Bulletin
- (e) Carers Support West Sussex - Latest News - 30 January 2024
- (f) Carers Support West Sussex - New Contract for CEO for Carers Support
- (g) Chestnut Tree House - Coming in 2024: A free, fun art trail for all the family!
- (h) Chestnut Tree House - Enter our Spring Raffle to help children like Maisy-Leigh
- (i) Chestnut Tree House - How our hydrotherapy pool helps Nora
- (j) CPRE - Campaigns Update - February 2024
- (k) CPRE - Government announces changes to planning rules
- (l) East Preston Parish Council News - 1 February 2024, 8 February 2024, 15 February 2024 and 22 February 2024
- (m) National Association of Local Councils - Chief Executive's Bulletin - 8 January 2024, 15 January 2024, 25 January 2024, 1 February 2024 and 22 February 2024

- (n) National Association of Local Councils - Newsletter - 24 January 2024, 31 January 2024, 7 February 2024, 14 February 2024 and 21 February 2024
- (o) NHS Sussex - News Bulletin - 26 January 2024
- (p) Rampion 2 Project Newsletter - January 2024 and 6 February 2024
- (q) RHS Communities - Lifelong friendships through community gardening
- (r) Rustington Residents Association - January 2024 Newsletter
- (s) SEE (South East Employers) Newsletter - January 2024 x2
- (t) St Barnabas House - How your support helped Adrian and Helen find normality
- (u) St Barnabas House - St Barnabas Hospices and Martlets announce merger
- (v) St Barnabas House - Enter our Spring Raffle and help families likes Margaret's
- (w) West Sussex County Council - News Release - 23 January 2024, 25 January 2024, 29 January 2024 x2, 30 January 2024 x2, 1 February 2024, 2 February 2024, 5 February 2024, 7 February 2024, 13 February 2024, 14 February 2024, 16 February 2024, 21 February 2024 and 23 February 2024
- (x) West Sussex County Council - Residents' eNewsletter - January 2024 and February 2024 Edition
- (y) West Sussex County Council - Residents' eNewsletter - Budget 2024/25 Special Edition
- (z) West Sussex County Council - West Sussex Emergency Management - Flood Warning - Aldingbourne Rife & Bersted
- (aa) West Sussex County Council - West Sussex Fire & Rescue Service - News Release - 26 January 2024

55/24 DOCUMENTS AND PUBLICATIONS RECEIVED

The Council NOTED the following Documents and Publications received for Members' information:-

- (a) St Barnabas House - Life - Spring 2024

There being no further business the Meeting concluded at 8.30 pm.

Chairman:

Date:

There were no questions received either preceding, or at, the Meeting for consideration during the Public Question Time, held prior to the commencement of the formal proceedings.