



# Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: [enquiry@rustingtonpc.org](mailto:enquiry@rustingtonpc.org)

Website: [www.rustingtonpc.org](http://www.rustingtonpc.org)

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28 May 2024

Dear Councillor (and Parishioners for information)

## **LEISURE AND AMENITIES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 3 June 2024** in the **Roger Mongomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.30 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

**Clerk of the Council**

**To: All Members of the Leisure and Amenities Committee and other Members for information**

## **A G E N D A**

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

5. To approve the Minutes of the Meeting held on 19 February 2024  
(Copy *attached*)



**Working for the local Community**

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6. To consider further such matters as arise from the Minutes
7. To appoint Representatives to serve on the Sports Facilities Sub-Committee (5 Members)
8. The Woodlands Centre - External:-
  - (a) Rustington Football Club - To consider further email correspondence and to note the End of Season Report received from the Football Club - Deputy Clerk to report  
*(Copies attached for Members)*
  - (b) Rustington Sports and Social Club - Renewal of Lease from March 2024 - Clerk to report
  - (c) To consider a request received from Devito's Circus to hire the North Field in 2025 - Deputy Clerk to report
9. The Woodlands Centre - Current Lettings - Progress Report - Deputy Clerk to report
10. Samuel Wickens Centre - Current Lettings - Progress Report - Deputy Clerk to report
11. Rustington Youth Centre:-
  - (a) Current Lettings - Progress Report
  - (b) To consider a Report from Matt Pollard, Service Manager, Arun Youth Projects  
*(Copy attached for Members)*
12. Rustington Museum:-
  - (a) To consider a Report from the Museum Manager  
*(Copy attached for Members)*
  - (b) To note the renewal of the Loan Agreement between Rustington Heritage Association and the Parish Council  
*(Copy attached for Members)*
13. Woodland Park Sportsfield:-
  - (a) Rustington Otters Football Club - Update - Deputy Clerk to report
  - (b) Extension of Lease - Progress Report - Clerk to report
14. Public Conveniences:-
  - (a) Changing Places Toilet Facility -
    - (i) Progress Report - Deputy Clerk to report
    - (ii) To consider a request to be part of the International Toilet Twinning Scheme - Clerk to report
15. Annual Planting and Maintenance of Amenity Areas:-
  - (a) Potential Removal of the Horse Chestnut Tree adjacent to The Street Changing Places Toilet Facility - Deputy Clerk to report
  - (b) Pavement Area to the front of 83 The Street - To consider correspondence from a Parishioner regarding the future maintenance of the area - Deputy Clerk to report  
*(Copy attached for Members)*

16. Public Seats - Clerk to report
17. Bus Shelters - Maintenance Progress Update - Clerk to report
18. Family Fun Fair 25-28 April 2024 - Deputy Clerk to report
19. Remembrance Sunday - Deputy Clerk to report
20. Request for Additional Litter Bin - Woodlands Avenue - To consider email correspondence and associated documentation in this regard and Clerk to report  
*(Copy attached for Members)*
21. Urgent matters arising, for information only, since the preparation of this Agenda
22. Dates of Future Meetings:- 2 September 2024  
11 November 2024