



Rustington Parish Council

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23 July 2024

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 29 July 2024** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Please note change of venue.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 24 June 2024
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. To confirm the Minutes of the Special Meeting held on 1 July 2024
(Copy attached)
5. Casual Vacancy - To consider the Applications received, and to receive a brief verbal Presentation from each candidate, if in attendance
(Copy attached for Members)

Note: *During consideration of this item, the Meeting will be adjourned for the candidates to make their Presentations, following which the Press and Public will be asked to leave the Meeting Room, and Members will then have the opportunity to consider all of the Presentations, alongside the written applications received*

Following this adjournment, the Meeting will resume and all attendees will be invited to re-join

Members of the Council will then each be given a voting paper on which to select their preferred candidate by signing against the appropriate name. These papers will be collected and checked by Council Personnel at the Meeting

The Chairman will then declare which candidate has received the majority vote and has been co-opted to the Council

6. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 28 June 2024 - Councillor Lee to report
7. District Councillors - Matters Arising (if any)
8. County Councillors - Matters Arising (if any)
9. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
10. Chairman's Report
11. Planning Committee - To note the Reports of the Meetings held on 3 June 2024 and 1 July 2024
(Copies previously circulated)
12. Finance and General Purposes Committee - To receive the Report of the Meeting held on 29 July 2024 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
13. To authorise the Finance and General Purposes Committee to deal with any urgent matters that might arise, in addition to the payment of accounts, during the August recess
14. Annual Civic Thanksgiving & Presentation Reception - 13 October 2024 - Clerk to report

15. Honorary Freedom of the Parish - Clerk to report
16. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
17. Rustington Neighbourhood Plan - Clerk to report
18. Community Transport Working Party - Meeting 27 June 2024 - Clerk to report
19. Arun District Council - Additional Beach Huts in the Arun District - To consider an email received from Sam Horwill, Property, Estates and Facilities Manager, together with associated documentation in this regard
(Copy *attached for Members*)
20. Solar Panels - REACH (Renewable Energy Access for Communities and Households) Project - Progress Report from Councillor Lee
21. Safety of Lithium-ion Batteries and E-Bikes and Scooters - To note further emails from Ron Bailey, Researcher for Lord Foster, House of Lords, together with associated Documentation
(Copy *attached for Members*)
22. To receive Reports from Members attending other External Meetings (if any)
23. Urgent matters arising, for information only, since the preparation of this Agenda
24. To note the following Documents and Publications previously circulated to Members:-
 - (a) BRTA - Newsletter No. 56 July-August 2024
 - (b) CAGNE - July Bulletin
 - (c) Carers Support West Sussex - Latest News
 - (d) Chestnut Tree House - How Christopher is defying all the odds
 - (e) CPRE - Campaigns Update - July 2024
 - (f) East Preston Parish Council News - 26 June 2024, 5 July 2024 and 11 July 2024
 - (g) National Association of Local Councils - Chief Executive's Bulletin - 27 June 2024 and 4 July 2024
 - (h) National Association of Local Councils - Events - Youth Engagement Summit
 - (i) National Association of Local Councils - Newsletter - 26 June 2024, 3 July 2024 and 10 July 2024
 - (j) RHS - Community stories & Summer support
 - (k) St Barnabas House - How knitted hearts are bringing people together
 - (l) St Barnabas House - Closing midnight - Register for Night to Remember
 - (m) WSALC & ESALC Newsletter Launch - Summer Newsletter
 - (n) West Sussex County Council - Highways, Transport and Planning - News and Updates
 - (o) West Sussex County Council - News Release - 25 June 2024 x2, 27 June 2024, 28 June 2024, 2 July 2024, 8 July 2024, 15 July 2024, 16 July 2024 x2 and 19 July 2024
 - (p) West Sussex County Council - Residents eNewsletter - Summer holiday fun in the sun, preventing falls, advice on care funding, and more!