

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 29 July 2024

PRESENT: Councillors A Cooper (Chairman), J Bennett, Mrs C Broomfield, M Broomfield, Mrs A Cooper, G Lee, Mrs S Partridge, D Rogers and P Warren

In attendance: Councillor J Ceiriog-Hughes and Ms M Revell, Mrs C Harris (Meeting Clerk) and Mrs C Ward (Clerk of the Council)

47/24 APOLOGIES FOR ABSENCE

There were no apologies for absence.

48/24 DECLARATIONS OF INTEREST

There were no declarations of interest by Members.

49/24 MINUTES

The Minutes of the Meeting held on 24 June 2024 were signed by the Chairman as a correct record.

50/24 RECONCILED BANK BALANCES AS AT 30 JUNE 2024

The Committee NOTED the Council's Reconciled Bank Balances as at 30 June 2024, as verified by Councillor Warren.

A copy of the Reconciled Bank Balances is attached and forms a part of these Minutes.

51/24 REPLACEMENT OF THE LIGHTING COLUMNS IN THE WOODLANDS CENTRE CAR PARK

The Clerk reminded the Committee that she had previously circulated an email advising that all of the lighting columns in The Woodlands Centre Car Park were in urgent need of replacement as they were no longer functioning and were beyond repair. The columns were date stamped as being manufactured in 1965, although she understood from her predecessor, Councillor Rogers, that the columns were, in fact, installed in 1989 when The Woodlands Centre last underwent a major refurbishment with extensions.

She said that, in consultation with the Chairmen of the Council, Finance and General Purposes Committee and the Leisure and Amenities Committee, she had made an emergency decision, in accordance with the Council's Financial Regulations, to place an order for the works to be carried out as soon as practicably possible, by the Council's established and preferred Contractors, Barkers Electrical.

Following a discussion, the Council RESOLVED to retrospectively APPROVE a decision by the Clerk to accept the Quotation received from Barkers Electrical for the Replacement of the lighting columns in The Woodlands Centre Car Park as follows:-

To remove all posts, install underground joint on three lampposts leaving four new posts, three will be fitted with twin brackets holding two heads, replace faulty heads - £4,680.74 excluding VAT.

52/24 PAYMENT OF ACCOUNTS

The Committee retrospectively APPROVED the payment of the Monthly Accounts.

A copy of the Accounts is attached and forms a part of these Minutes.

53/24 MONTHLY BUDGET REPORT TO 16 JULY 2024

The Committee NOTED the Monthly Budget Report which had been previously circulated to all Members.

There being no further business the Meeting concluded at 6.27 pm.

Chairman: **Date:**

Rustington Parish Council

Reconciled Balances as at 30 June 2024

NatWest Bank:-		
Current Account	£	8,124.59 ✓
Imprest Account	£	1,095.02 ✓
Reserve Accounts:		
General Fund	£	145,304.87 ✓
35-Day Notice (276) - Earmarked Reserves	£	10,693.19 ✓
35-Day Notice (284)	£	331,165.96 ✓
35-Day Notice (670) - Section 106 Funds	£	21,100.12 ✓
Museum Reserve	£	2,797.73 ✓
Plant Equipment Renewal	£	4,110.94 ✓
Capital Accounts:		
Opportunity and Special Purchases	£	1,499.93 ✓
CCLA:		
Capital Account:		
Public Sector Deposit Fund	£	100,000.00 ✓
<i>Monthly Dividends Credit edr omPSDA int oNationwide Account</i>		
Nationwide Building Society:		
Capital Account:		
35-Day Saver	£	117,367.35 ✓
Petty Cash	£	352.85
Total in Accounts		£ 743,612.55
Un-Reconciled Payments		£ 1,868.90
Grand Total		£ 741,743.65

Checked against Bank Statements

30/07/2024

Councillor P Warren (FGP)

Rustington Parish Council

MONTHLY ACCOUNTS FOR RETROSPECTIVE APPROVAL

29 July 2024

Date: 26/06/2024
Time: 15:07:00

Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

Page: 1

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 07/05/2024
Date To: 30/06/2024

A/C: AGSONE Name: Anti-Graffiti Systems Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90666	PI	16/05/2024	18100	Pest Control Contract - 01-Mar-25 to 28-Feb-25 - Allots -	440.64	440.64
Total:						<u>440.64</u>

A/C: ANSCOMB Name: Mr K Anscombe

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90711	PI	25/06/2024	18118	Premises Checks & Other Tasks - Jun-24	1,358.42	1,358.42
Total:						<u>1,358.42</u>

A/C: APPLECAR Name: Applecarte Distribution

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90667	PI	13/06/2024	18101	Newsletter Delivery - May	564.84	564.84
Total:						<u>564.84</u>

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90668	PI	11/06/2024	18102	Callout - Check No Cable Damage in Loft - W.Centre	60.00	60.00
90670	PI	13/06/2024	18103	PAT Testing - All Areas	1,800.00	1,800.00
90680	PI	21/06/2024	18104	Test Power to Wallgate Unit - Ladies Churchill Toilets	60.00	60.00
Total:						<u>1,920.00</u>

A/C: BCSROBE Name: BCS Robertson

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90681	PI	24/06/2024	18105	Conversion of Public Conveniences to CPF - The Street	678.95	678.95
90682	PC	24/06/2024	18105	Conversion of PC to CPF - 20% CIS Deduction - The	64.00	-64.00
Total:						<u>614.95</u>

A/C: BIFFA Name: Biffa Waste Services Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90683	PI	17/06/2024	18106	Public Toilet Cleansing Contract - May - inc T.Rolls	4,298.47	4,298.47
Total:						<u>4,298.47</u>

A/C: DOWNMON Name: Downsview Monumental Company Ltd

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90685	PI	31/05/2024	18107	Light Wash/Ligt Scrub/Retouch Up Lettering - Balance -	600.00	600.00
Total:						<u>600.00</u>

A/C: FERRING Name: Ferring Nurseries

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90686	PI	21/06/2024	18108	Maintenance & Floral Contract- Jun	4,631.23	4,631.23
Total:						<u>4,631.23</u>

Date: 26/06/2024
Time: 15:07:00

Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

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A/C: NEWSPAP Name: NLA Media Access Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90687	PI	14/06/2024	18109	Copyright Licence to 11-Jun-25	337.92	337.92
Total:						<u>337.92</u>

A/C: PARKERBU Name: Parker Building Supplies Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90688	PI	05/06/2024	18110	Shingle Bulk Bag (BP)	66.20	66.20
Total:						<u>66.20</u>

A/C: PROCESS Name: ProcessMatters2

No	Type	Date	Ref	Details	Amount	Outstanding
90689	PI	07/05/2024	18111	Role of DPO from 01-Jun-24 to 31-May-25	150.00	150.00
Total:						<u>150.00</u>

A/C: RICARA Name: Ricara Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90690	PI	31/05/2024	18112	Staff Uniform (JB & BP)	127.02	127.02
Total:						<u>127.02</u>

A/C: SHOWTEC Name: Showtec Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90694	PI	17/06/2024	18113	Installation of Lighting System - Balance etc - W.Centre	5,853.12	5,853.12
90760	PI	17/06/2024	18113	Supply Flight Case for Lighting Controller - W.Centre	270.00	270.00
Total:						<u>6,123.12</u>

A/C: SIGMA Name: Sigma Plumbing Services

No	Type	Date	Ref	Details	Amount	Outstanding
90695	PI	20/06/2024	18114	Maint/Tasks (Jun) inc. Clean Shelters (Beach & Bus) &	662.00	662.00
Total:						<u>662.00</u>

A/C: TRADEUK Name: Trade UK

No	Type	Date	Ref	Details	Amount	Outstanding
90706	PI	10/06/2024	18115	Window Handle - Y.Centre	21.58	21.58
Total:						<u>21.58</u>

A/C: WALLGATE Name: Wallgate Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90708	PI	24/06/2024	18116	Annual Service Contract - Wallgate Units to 31-Mar-25	3,439.80	3,439.80
Total:						<u>3,439.80</u>

A/C: WSCC Name: West Sussex County Council

No	Type	Date	Ref	Details	Amount	Outstanding
90709	PI	14/06/2024	18117	Street Lighting Maintenance to 31-Mar-24	4,643.99	4,643.99
Total:						<u>4,643.99</u>

Grand Total 30,000.18

Date: 16/07/2024

Time: 14:43:12

Rustington Parish Council

Supplier Invoices Recommended Payments/Payments Made

Supplier From:
Supplier To: ZZZZZZZZ
Transaction From: 1
Transaction To: 99,999,999

Date From: 01/04/2024
Date To: 31/07/2024

A/C: ALONSOM Name: Alonso Marshall Associates Ltd

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90856, PI, 30/06/2024, 18132, Mechanical & Electrical Consulting Eng. Services - WC - 4,224.00, 4,224.00. Total: 4,224.00

A/C: ARUN Name: Arun District Council

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90927, PI, 01/07/2024, 18172, Inspection of Outdoor Fitness Equipment 115.20, 115.20. Total: 115.20

A/C: ARUNSEC Name: Arun Security Centre

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90857, PI, 05/07/2024, 18133, Padlock - Stage Lights Supply Bolt - W.Centre 9.00, 9.00. Total: 9.00

A/C: BARKERSE Name: Barkers Electrical (Rustington) Ltd

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90858, PI, 01/07/2024, 18134, Monthly Electrical Maintenance, ELT & Works - All Centres 283.30, 283.30. Total: 283.30

A/C: BAYSTUDI Name: Bay Studio Ltd

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90862, PI, 27/06/2024, 18135, Supply/Fit Sponsorship Sign - Elvis (M.Wright) 222.00, 222.00. Total: 222.00

A/C: BIFFA Name: Biffa Waste Services Limited

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90863, PI, 03/07/2024, 18136, Public Toilet Cleansing Contract - June - inc T.Rolls 4,374.02, 4,374.02. Total: 4,374.02

A/C: BREWERS Name: Brewers Decorator Centres

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90928, PI, 30/06/2024, 18173, Hammerite - Office Bike Racks 30.95, 30.95. Total: 30.95

A/C: COPYLICE Name: The Copyright Licensing Agency Ltd

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90865, PI, 02/07/2024, 18137, CLA - Public Administration Licence 199.54, 199.54. Total: 199.54

A/C: FERRING Name: Ferring Nurseries

Table with 7 columns: No, Type, Date, Ref, Details, Amount, Outstanding. Row 1: 90929, PI, 06/07/2024, 18174, Lawn Mowing & Grass Collecting - May & Jun - Chaucer 288.00, 288.00. Row 2: 90930, PI, 06/07/2024, 18175, Supply/Deliver/Spread Decorative Bark - Village 46.08, 46.08. Total: 334.08

Date: 16/07/2024

Time: 14:43:12

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Rustington Parish Council
Supplier Invoices Recommended Payments/Payments Made

A/C: GRUNDON Name: Grundon Waste Management Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90931	PI	30/06/2024	18176	Wheelie Bins - SWC/Museum	107.14	107.14
90933	PI	30/06/2024	18177	Wheelie Bins - Rec.Ground/Y.Centre	122.39	122.39
90935	PI	30/06/2024	18178	Wheelie Bins - W.Centre/Offices	265.60	265.60
Total:						<u>495.13</u>

A/C: HALLMAST Name: Hallmaster Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90866	PI	02/07/2024	18138	Multi Venue Licence x3 & Accounting Module x3 - All	842.40	842.40
Total:						<u>842.40</u>

A/C: INITIALW Name: Rentokil Initial UK Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90869	PI	28/06/2024	18139	Safety Mats to 15-Oct	347.01	347.01
Total:						<u>347.01</u>

A/C: MEAKER Name: R J Meaker Fencing Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90871	PI	25/06/2024	18140	Supply/Fit 1.5m Bow Top Railings & Wide Gate	1,849.17	1,849.17
Total:						<u>1,849.17</u>

A/C: MICROSOFT Name: Microsoft Ireland Operations Ltd

No	Type	Date	Ref	Details	Amount	Outstanding
90872	PI	03/07/2024	18141	Online Services - Office 365 - 03-Jun to 02-Jul	579.20	579.20
Total:						<u>579.20</u>

A/C: PHSGROU Name: PHS Group

No	Type	Date	Ref	Details	Amount	Outstanding
90879	PI	01/04/2024	18142	Sani Dispos/Saniwipe/Air Fresh/Hand Sani - Office	1,374.35	1,374.35
90880	PI	01/04/2024	18143	Sani Dispos/Saniwipe/Air Fresh/Hand Sani - Churchill	1,038.13	1,038.13
90881	PI	01/04/2024	18144	Sani Dispos/Saniwipe/Air Fresh/Hand Sani - SWC	1,276.10	1,276.10
90883	PC	23/04/2024	18145	Part Credit Inv. No: 18142 - Hand Sani - Not in Situ - W.Cen	53.57	-53.57
Total:						<u>3,635.01</u>

A/C: SLCCCLERK Name: Society of Local Council Clerks

No	Type	Date	Ref	Details	Amount	Outstanding
90884	PI	02/07/2024	18146	SLCC Membership Fee - 2024 (CW)	416.00	416.00
Total:						<u>416.00</u>

A/C: SOUTHCLE Name: Southern Cleaning Services

No	Type	Date	Ref	Details	Amount	Outstanding
90885	PI	01/07/2024	18147	Contract Cleaning - 31-May to 28-Jun - W.Centre & Offices	1,800.00	1,800.00
90886	PI	01/07/2024	18148	Machine Scrub & Clean VMH Floor x2 - Jun	140.40	140.40
90937	PI	08/07/2024	18179	Contract Cleaning - Caretaker Cover - SWC - Multiple	480.00	480.00
Total:						<u>2,420.40</u>

Date: 16/07/2024

Time: 14:43:12

Rustington Parish Council

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Supplier Invoices Recommended Payments/Payments Made

A/C: SOUTHCO Name: South Coast Coffee Co

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90887	PI	03/07/2024	18149	Office Supplies	121.00	121.00
					Total:	<u>121.00</u>

A/C: SUSSEXPT Name: Sussex Past Trading Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90940	PI	11/07/2024	18180	Storage of Archaeological Material at Fishbourne R.P.	180.00	180.00
					Total:	<u>180.00</u>

A/C: VIKING Name: Viking

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90888	PI	02/07/2024	18150	Rexel Optimum 225X Shredder - Office	567.54	567.54
					Total:	<u>567.54</u>

A/C: WARDJAC Name: Mrs J Ward

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90941	PI	02/07/2024	18181	Deep Clean Kitchens & Tables - W.Centre	81.00	81.00
					Total:	<u>81.00</u>

A/C: WORLDPA Name: Worldpay Limited

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>	<u>Amount</u>	<u>Outstanding</u>
90889	PI	01/07/2024	18151	Subscription Fee - Jul-24	11.94	11.94
					Total:	<u>11.94</u>
					Grand Total	<u>21,337.89</u>

Date: 26/06/2024
 Time: 15:20:04

Rustington Parish Council
Current Account - Recommended Payments/Payments Made

Date From: 01/06/2024
 Date To: 30/06/2024
 Transaction From: 90,733
 Transaction To: 99,999,999
 Dept From: 0
 Dept To: 999

Bank From: 1200
 Bank To: 1200
 N/C From:
 N/C To: 99999999

Bank:		Currency:		Pound Sterling					
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross	
90733	BP	2103	25/06/2024	18119 - WorldPay	E.Spencer - Deposit Refund - W.Centre	200.00	0.00	200.00	
90734	BP	2103	25/06/2024	18120 - BankPay	Premier Promotion (J.Freemantle) - Deposit Refund -	100.00	0.00	100.00	
90735	BP	6011	25/06/2024	18121 - BankPay	Dolphin Court (R'ton) Ltd - Annual Rent - Broadstrand	425.25	0.00	425.25	
90736	BP	6111	25/06/2024	18122 - BankPay	J.Pennington - Talk on Sussex Inn Signs & History Inc.	98.50	0.00	98.50	
90737	BP	7202	21/06/2024	DD - 18123 (8761)	Business Stream - Water - Rec Ground to 05-Jun - Est	44.74	0.00	44.74	
90738	BP	7202	20/06/2024	DD - 18124 (5809)	Business Stream - Water - W.Centre to 05-Jun - Est	387.79	0.00	387.79	
90739	BP	7202	21/06/2024	DD - 18125 (1096)	Business Stream - Water - Broadmark Toilets to 07-Jun -	174.08	0.00	174.08	
90740	BP	7202	24/06/2024	DD - 18126 (2466)	Business Stream - Water - Churchill Toilets to 09-Jun -	317.64	0.00	317.64	
90741	BP	7202	20/06/2024	DD - 18127 (1115)	Business Stream - Water - Y.Centre to 05-Jun - Est	328.50	0.00	328.50	
90742	BP	7202	24/06/2024	DD - 18128 (1198)	Business Stream - Water - W.Road Allots to 09-Jun - Acc	29.00	0.00	29.00	
90743	BP	7203	24/06/2024	DD - 18129	SSE - Electric - SWC - to 31-May - SM	109.11	21.82	130.93	
90744	BP	7203	24/06/2024	DD - 18129	SSE - Electric - Museum - to 31-May - SM	109.11	21.82	130.93	
90761	BP	2103	26/06/2024	18130 - BankPay	Cheeki Monkeys (S.Mansfield) - Deposit Refund -	50.00	0.00	50.00	
Totals						£	2,373.72	43.64	2,417.36

Date: 16/07/2024
Time: 12:07:10

Rustington Parish Council
Current Account - Recommended Payments/Payments Made

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Date From: 28/06/2024
Date To: 31/07/2024

Bank From: 1200
Bank To: 1200

Transaction From: 90,852
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank:	1200		Currency:	Pound Sterling						
No	Type	N/C	Date	Ref	Details	Net	Tax	Gross		
90852	BP	7202	28/06/2024	DD - 18131 (4677)	Business Stream - Water Point to 14-Jun - Service	21.09	4.22	25.31		
90890	BP	2103	11/07/2024	18152 - BankPay	Home Instead Chichester - Deposit Refund - W.Centre	50.00	0.00	50.00		
90891	BP	2103	11/07/2024	18153 - BankPay	Coastline Driver Training (R.Ward) - Deposit Refund -	50.00	0.00	50.00		
90892	BP	2103	11/07/2024	18154 - BankPay	F.Smith - Deposit Refund - W.Centre	50.00	0.00	50.00		
90893	BP	7206	11/07/2024	18155 - BankPay	C.Harris (Tesco) - Cleansing Materials - W.Centre	22.55	0.00	22.55		
90894	BP	7206	11/07/2024	18155 - BankPay	C.Harris (Tesco) - Cleansing Materials - Museum	8.00	0.00	8.00		
90895	BP	2103	11/07/2024	18156 - BankPay	S.Rowley - Deposit Refund - Y.Centre	50.00	0.00	50.00		
90896	BP	2103	11/07/2024	18157 - BankPay	N.Rogers - Deposit Refund - W.Centre	200.00	0.00	200.00		
90897	BP	6105	11/07/2024	18158 - BankPay	Tyler's Trust - Grant Aid	100.00	0.00	100.00		
90898	BP	6105	11/07/2024	18159 - BankPay	4Sight Vision Support - Grant Aid	260.00	0.00	260.00		
90899	BP	6105	11/07/2024	18160 - BankPay	Home-Start Arun, Worthing & Adur - Grant Aid	245.00	0.00	245.00		
90900	BP	6105	11/07/2024	18161 - BankPay	Lavinia Norfolk Centre Trust - Grant Aid	125.00	0.00	125.00		
90901	BP	6105	11/07/2024	18162 - BankPay	MenWalkTalk - Grant Aid	250.00	0.00	250.00		
90902	BP	6105	11/07/2024	18163 - BankPay	Rustington Heritage Association - Grant Aid	170.00	0.00	170.00		
90903	BP	6105	11/07/2024	18164 - BankPay	Arun Youth Aqua Centre - Grant Aid	200.00	0.00	200.00		
90904	BP	6105	11/07/2024	18165 - BankPay	R'ton Community Primary School PTA - Grant Aid	125.00	0.00	125.00		
90905	BP	6105	11/07/2024	18166 - BankPay	Chi Diocesan Ass. for Family Support Work - Grant Aid	250.00	0.00	250.00		
90906	BP	7202	05/07/2024	DD - 18167 (3125)	Business Stream - Water - Gdn Hydrant to 22-Jun -	21.03	0.00	21.03		
90907	BP	7202	02/07/2024	DD - 18168 (7237)	Business Stream - Water - The Street Toilets to 15-Jun -	62.17	0.00	62.17		
90908	BP	7321	01/07/2024	DD - 18169	Sage - Finance Support Package - Jul	418.50	83.70	502.20		
90909	BP	7130	19/07/2024	DD - 18170	WorldPay - Monthly Transactions Fee for Jun (65%)	9.75	0.00	9.75		
90910	BP	7130	19/07/2024	DD - 17963	WorldPay - Monthly Transactions Fee for Jun (25%)	3.75	0.00	3.75		
90911	BP	7130	19/07/2024	DD - 17963	WorldPay - Monthly Transactions Fee for Jun (10%)	1.50	0.00	1.50		
90912	BP	7130	19/07/2024	DD - 17963	WorldPay - Monthly Payment Approvals	0.10	0.02	0.12		
90913	BP	7130	19/07/2024	DD - 17963	WorldPay - Safer Payments Programme Fee	4.00	0.80	4.80		
90914	BP	7204	17/07/2024	DD - 18171 (...)	Total Energies - Gas - W.Centre - R1 to 30-Jun	60.72	3.05	63.77		
90915	BP	7204	17/07/2024	DD - 18171 (...)	Total Energies - Gas - W.Centre - R2 to 30-Jun	56.03	2.80	58.83		
90916	BP	7204	17/07/2024	DD - 18171 (...)	Total Energies - Gas - Y.Centre to 30-Jun	55.16	2.76	57.92		
90944	BP	7348	14/07/2024	DD - 18182 - NW1	Aldi - Refreshments - D-Day Concert	12.06	2.41	14.47		
90945	BP	7310	14/07/2024	DD - 18182 - NW1	Ancestry.Co.Uk - Subscription - 6 mths to 12-Dec -	54.99	0.00	54.99		
90946	BP	7207	14/07/2024	DD - 18182 - NW1	Waynes Waste - Removal of Rubbish - Penfold Allots	140.00	0.00	140.00		
90947	BP	7303	14/07/2024	DD - 18182 - NW1	Amazon (Amazon Bus.) - Pack of Forks - Offices	5.47	1.10	6.57		
90948	BP	7206	14/07/2024	DD - 18182 - NW1	Amazon (Natural Floor & Tiles) - Bona Floor Cleaner x2 -	78.20	15.64	93.84		
90949	BP	6234	14/07/2024	DD - 18182 - NW1	Amazon (Amazon Bus.) - Defibrillator Pads x4 - Various	235.08	47.00	282.08		
90950	BP	7321	14/07/2024	DD - 18182 - NW1	Amazon (GFY logistic SL) - Foot Rest x2 - Offices	70.00	14.00	84.00		
90951	BP	7320	14/07/2024	DD - 18182 - NW1	Amazon (Amazon Bus.) - Printer Ink - Offices	127.04	25.40	152.44		
90952	BP	7206	14/07/2024	DD - 18182 - NW1	Toolstation - Bristan Kitchen Tap - Y.Centre	80.81	16.17	96.98		
90953	BP	7206	14/07/2024	DD - 18182 - NW1	Toolstation - Bristan Kitchen Tap - SWC Staff Kitchen	40.41	8.08	48.49		
90954	BP	7206	14/07/2024	DD - 18182 - NW1	Toolstation - Bristan Kitchen Tap - SWC Staff Kitchen	40.41	8.08	48.49		
90955	BP	7303	14/07/2024	DD - 18182 - NW1	Amazon (Amazon Bus.) - Green Key Fobs - Offices	1.07	0.22	1.29		
90956	BP	6102	14/07/2024	DD - 18182 - NW1	Amazon (Amazon Bus.) - A4 Frames x15 - Parishioners	21.91	4.38	26.29		
90957	BP	7303	14/07/2024	DD - 18183 - NW1	Tesco - Milk - Offices	1.55	0.00	1.55		
90958	BP	6017	14/07/2024	DD - 18183 - NW1	BP Rustington - Plant Fuel - Mowers	33.74	6.75	40.49		
90959	BP	6017	14/07/2024	DD - 18183 - NW1	BP Rustington - Plant Fuel - Mowers	34.24	6.85	41.09		
90960	BP	7348	15/07/2024	18184 - 11792	Blind Veterans - D-Day Concert - Retiring Collection	874.46	0.00	874.46		
91181	BP	7310	01/07/2024	DD - TV L	TV Licence - Youth Centre	13.25	0.00	13.25		
91182	BP	7321	18/07/2024	DD - SAGE	Sage - People Manger	68.60	13.72	82.32		
91183	BP	7201	24/07/2024	DD - ADC	ADC - Rates - R'ton Youth Centre	474.00	0.00	474.00		
91184	BP	7201	25/07/2024	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	144.50	0.00	144.50		
91185	BP	7201	25/07/2024	DD - ADC	ADC - Rates - Samuel Wickens Centre - 50%	144.50	0.00	144.50		
91186	BP	7201	26/07/2024	DD - ADC	ADC - Rates - The Woodlands Centre	649.00	0.00	649.00		
Totals						£	6,214.64	267.15	6,481.79	

Rustington Parish Council
Bank Payment Summary - 25 June 2024

Salaries (Gross) - Employees	£	28,960.01
<i>Includes Mileage Claim (N/Code: 7101)</i>	£	-
Employers - N.I.	£	2,728.32
Employers - Superann.	£	2,613.19
Legal & General - Ill Health Liability Insurance	£	-
Total Employers Liabilities	£	<u>34,301.52</u>
Councillor / Chairman Allowances	£	<u>2,878.61</u>
Total Liabilities	£	<u>37,180.13</u>

Rustington Parish Council
Bank Payment Summary - 25 July 2024

Salaries (Gross) - Employees	£	27,041.86
<i>Includes Mileage Claim (N/Code: 7101)</i>	£	18.00
Employers - N.I.	£	2,476.82
Employers - Superann.	£	2,471.91
Legal & General - Ill Health Liability Insurance	£	-
Total Employers Liabilities	£	<u>31,990.59</u>

Rustington Parish Council

Reconciled Balances as at 30 June 2024

NatWest Bank:-		
Current Account	£	8,124.59
Imprest Account	£	1,095.02
Reserve Accounts:		
General Fund	£	145,304.87
35-Day Notice (276) - Earmarked Reserves	£	10,693.19
35-Day Notice (284)	£	331,165.96
35-Day Notice (670) - Section 106 Funds	£	21,100.12
Museum Reserve	£	2,797.73
Plant Equipment Renewal	£	4,110.94
Capital Accounts:		
Opportunity and Special Purchases	£	1,499.93
CCLA:		
Capital Account:		
Public Sector Deposit Fund	£	100,000.00
<i>Monthly Dividends Credited from PSDA into Nationwide Account</i>		
Nationwide Building Society:		
Capital Account:		
35-Day Saver	£	117,367.35
Petty Cash	£	352.85
Total in Accounts	£	<u>743,612.55</u>
Un-Reconciled Payments	£	<u>1,868.90</u>
Grand Total	£	<u>741,743.65</u>

Date: 18/07/2024
 Time: 11:11:31

Rustington Parish Council
Current Account - Customer Receipts

Date From: 15/06/2024
 Date To: 16/07/2024

Bank From: 1200
 Bank To: 1200

Transaction From: 1
 Transaction To: 99,999,999

Customer From:
 Customer To: ZZZZZZZZ

Bank No	Type	A/C	Date	Ref	Details	Net	Tax	Gross
90784	SR	JUSTSHUT	19/06/2024	Bank Receipt	Sales Receipt	300.00	0.00	300.00
90785	SR	KTSESTAT	20/06/2024	Bank Receipt	Sales Receipt	65.00	0.00	65.00
90786	SR	ALZHEIME	24/06/2024	Bank Receipt	Sales Receipt	45.00	0.00	45.00
90787	SR	RUSTPLSC	25/06/2024	Bank Receipt	Sales Receipt	384.00	0.00	384.00
90788	SR	RUSTPLSC	25/06/2024	Bank Receipt	Sales Receipt	168.00	0.00	168.00
90789	SA	SPENCERE	24/06/2024	Card Receipt	Payment on Account	19.00	0.00	19.00
90851	SR	HOBDENS	25/06/2024	Bank Receipt	Sales Receipt	62.00	0.00	62.00
90917	SR	WOODTTC	02/07/2024	102138	Sales Receipt	409.50	0.00	409.50
90918	SA	BABYSUPE	01/07/2024	Bank Receipt	Payment on Account	103.50	0.00	103.50
90919	SA	TATERON	02/07/2024	Card Receipt	Payment on Account	385.00	0.00	385.00
91250	SR	RUSTOTTE	05/07/2024	Bank Receipt	Sales Receipt	842.00	0.00	842.00
91251	SR	SHORTMAT	08/07/2024	Bank Receipt	Sales Receipt	420.50	0.00	420.50
91252	SR	PLAYERS	09/07/2024	Bank Receipt	Sales Receipt	20.00	0.00	20.00
91253	SR	PLAYERS	09/07/2024	Bank Receipt	Sales Receipt	849.00	0.00	849.00
91254	SR	HERITAGE	09/07/2024	Bank Receipt	Sales Receipt	39.00	0.00	39.00
91255	SR	YASYOGA	09/07/2024	Bank Receipt	Sales Receipt	308.00	0.00	308.00
91256	SR	VIRTUOSO	09/07/2024	Bank Receipt	Sales Receipt	310.00	0.00	310.00
91257	SR	THEATREA	09/07/2024	Bank Receipt	Sales Receipt	490.00	0.00	490.00
91258	SR	LIONS	09/07/2024	Bank Receipt	Sales Receipt	87.00	0.00	87.00
91259	SR	ARUNHER	09/07/2024	Bank Receipt	Sales Receipt	119.00	0.00	119.00
91260	SR	ADFAS	10/07/2024	Bank Receipt	Sales Receipt	88.00	0.00	88.00
91261	SR	RUSTWI	10/07/2024	Bank Receipt	Sales Receipt	123.00	0.00	123.00
91262	SR	LITTLEEX	10/07/2024	Bank Receipt	Sales Receipt	720.00	0.00	720.00
91263	SR	ARUNHER	10/07/2024	Bank Receipt	Sales Receipt	83.00	0.00	83.00
91264	SR	RUSHORTI	11/07/2024	Bank Receipt	Sales Receipt	325.00	0.00	325.00
91265	SR	ARUNDC	12/07/2024	Bank Receipt	Sales Receipt	152.00	0.00	152.00
91266	SR	BENNETTT	08/07/2024	Card Receipt	Sales Receipt	122.67	0.00	122.67
91267	SR	LINEKENN	15/07/2024	Card Receipt	Sales Receipt	147.00	0.00	147.00
91268	SR	SLIMWORL	02/07/2024	Bank Receipt	Sales Receipt	261.36	0.00	261.36
91269	SA	PETPRACT	10/07/2024	Bank Receipt	Payment on Account	92.00	0.00	92.00
91270	SR	PLAYERS	16/07/2024	Bank Receipt	Sales Receipt	85.00	0.00	85.00
91271	SR	ARUNFAIR	16/07/2024	Bank Receipt	Sales Receipt	301.00	0.00	301.00
Totals						£ 7,925.53	0.00	7,925.53

Date: 18/07/2024
Time: 11:14:42

Rustington Parish Council
Current Account - Bank Receipts

Page: 10

Date From: 15/06/2024
Date To: 16/07/2024

Bank From: 1200
Bank To: 1200

Transaction From: 1
Transaction To: 99,999,999

N/C From:
N/C To: 99999999

Dept From: 0
Dept To: 999

Bank: 1200 Currency: Pound Sterling

No	Type	N/C	Date	Ref	Details	Net	Tax	Gross
90780	BR	2102	19/06/2024	Bank Receipt	KTS Estate Management - Deposit - W.Centre	50.00	0.00	50.00
90781	BR	2102	20/06/2024	Bank Receipt	J.Ash - Deposit - Allots - 6 WR	50.00	0.00	50.00
90782	BR	4043	20/06/2024	Bank Receipt	J.Ash - Rent - Allots - 6 WR	15.50	0.00	15.50
90783	BR	4012	20/06/2024	Bank Receipt	Hiscox - Insurance Claim - Seat (Windmill	710.00	0.00	710.00
90790	BR	4040	24/06/2024	Bank Receipt	PCC R'ton Multi - Waffle - Museum Talk	50.00	0.00	50.00
90791	BR	4047	24/06/2024	Bank Receipt	R'ton S&S Club - Rent - 25-Jun to 24-Sep -	3,300.00	0.00	3,300.00
90920	BR	4061	02/07/2024	102138	Snr Y.Club - Subs - Apr-Jun	22.60	0.00	22.60
90921	BR	4062	02/07/2024	102138	Snr Y.Club - Tuck - Apr-Jun	74.21	0.00	74.21
90922	BR	7348	02/07/2024	102138	D-Day Concert - Offertory - Blind Veterans	874.46	0.00	874.46
90923	BR	4043	01/07/2024	Bank Receipt	E.Dearlove - Rent - Allots - 3 WR	15.50	0.00	15.50
90924	BR	2102	01/07/2024	Bank Receipt	E.Dearlove - Deposit - Allots - 3 WR	50.00	0.00	50.00
90925	BR	4047	04/07/2024	Bank Receipt	R'ton S&S Club - Rent - 25-Mar to 24-Jun - 1st	825.00	0.00	825.00
90926	BR	4047	04/07/2024	Bank Receipt	R'ton S&S Club - Rent - 25-Jun to 24-Sep -	825.00	0.00	825.00
91272	BR	2102	08/07/2024	Card Receipt	T.Bennett - Deposit - SWC - 27-Jul	50.00	0.00	50.00
91273	BR	2102	10/07/2024	Bank Receipt	P.Dongen (Pet Practice) - Deposit - SWC -	200.00	0.00	200.00
Totals						£		
						<u>7,112.27</u>	<u>0.00</u>	<u>7,112.27</u>