



# Rustington Parish Council

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13 August 2024

Dear Councillor (and Parishioners for information)

## **EMERGENCY PLANNING COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 19 August 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 5.30 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

**Please note earlier start time.**

Yours sincerely

**Clerk of the Council**

**To: All Members of the Emergency Planning Committee and other Members for information**

## **A G E N D A**

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*



**Working for the local Community**

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5. To approve the Minutes of the Meeting held on 14 August 2023  
(Copy attached - Excluding Emergency Plan - Minute 6/23 refers)
6. To review the amended Emergency Plan (all amendments/additions highlighted)  
(Copy enclosed for Members)
7. Urgent matters arising, for information only, since the preparation of this Agenda
8. Date of next Meeting