

Rustington Parish Council

MONTHLY BUDGET REPORT

to 13 August 2024

Monthly Budget Report to 13 August 2024

An overview of the Committees budgeted expenditure for the year ending 31 March 2025 is as follows:-

	Budget (Net Expend) £	Total (Net Expend) £	Difference £	Explanation
External Sports & Leisure Facilities	£ 85,015.00	£ 19,771.47	£ 65,243.53	1. Building Improvements - £6,429.07 - New/Replacement Car Park Lights 2. Travellers / Illegal Encampments - £513.00 (Dept 1), £1,396.50 (Dept 2) - Preventative Measures
Youth Centre	£ 37,711.57	£ 10,178.43	£ 27,533.14	
The Woodlands Centre	£ 53,260.00	£ 49,111.45	£ 4,148.55	1. Building Improvements - £23,738.68 - UKPN - New power supply - RPoW/Reserves 2. Consultants - £8,353.00 - RPoW/Reserves
General Amenities	£ 118,050.00	£ 24,512.55	£ 93,537.45	1. Changing Places Toilet - £40,000.00 Grant Funding received from ADC - Expenditure £20,752.08 - Balance to be transferred to Reserves
Museum	£ 61,455.00	£ 20,630.22	£ 40,824.78	
Samuel Wickens Centre	£ 39,140.00	-£ 1,402.93	£ 40,542.93	
Finance & General Purposes	£ 402,320.00	£ 134,346.06	£ 267,973.94	
Allotments	£ 3,600.00	£ 1,907.10	£ 1,692.90	

For information, the previous months Overview Reports are attached to the back of this Report

13 August 2023

Finance Manager

Rustington Parish Council

External Sports and Leisure Facilities and Youth Centre to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year	
1 - Sales	001 - Incomings	4003 - Bank Interest - Equipment Renewal Fund	£19	£35	(16)	44	
		4013 - Insurance Recharge	-	-	-	1,274	
		4040 - Miscellaneous Income / Rents / Charges	-	£550	(550)	97	
		4042 - Hire of Grounds	£1,400	-	1,400	-	
		4044 - Rent - Cricket Clubs	-	£2,100	(2,100)	2,019	
		4045 - Rent - Football Clubs	-	£3,000	(3,000)	1,805	
		4046 - Rent - Girl Guides	-	-	-	550	
		4047 - Rent - Sports & Social Club	£4,950	£16,500	(11,550)	13,200	
001 - Incomings Total			£6,369	£22,185	(15,816)	20,388	
1 - Sales Total			£6,369	£22,185	(15,816)	20,388	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£93)	-	(93)	(130)	
		5004 - Outdoor Fitness Equipment	-	(£40,000)	40,000	-	
		5007 - Council Vehicle	(£0)	-	(0)	-	
081 - Purchases Total			(£93)	(£40,000)	39,907	(130)	
2 - Purchases Total			(£93)	(£40,000)	39,907	(130)	
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£6,429)	-	(6,429)	-	
		6006 - Horticultural Supplies	-	(£1,000)	1,000	(743)	
		6007 - Fencing	-	(£500)	500	(300)	
		6010 - Plant Maintenance	(£161)	(£1,000)	839	(279)	
		6013 - Tree & Bulb Planting	-	-	-	(333)	
		6014 - Tree Works	-	(£3,000)	3,000	(2,038)	
		6017 - Plant Fuel	(£316)	-	(316)	(232)	
		6223 - Playground - Inspections	(£409)	-	(409)	(647)	
		6224 - Playground - Maintenance	(£44)	(£2,000)	1,956	-	
		6232 - Signs	-	(£500)	500	(2,280)	
161 - Direct Expenses Total			(£7,359)	(£8,000)	641	(6,896)	
3 - Direct Expenses Total			(£7,359)	(£8,000)	641	(6,896)	
4 - Overheads	241 - Salaries	7001 - Salaries	(£7,292)	(£22,500)	15,208	(20,516)	
		7004 - Employers - National Insurance	(£588)	-	(588)	(1,576)	
		7008 - Contract / Casual Staff	-	-	-	-	
	241 - Salaries Total			(£7,880)	(£22,500)	14,620	(22,092)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£200)	200	-	
		7106 - Staff Uniform	(£136)	-	(136)	(137)	
		7121 - Consultants	-	-	-	(1,800)	
		7122 - Legal Fees	-	-	-	(2,020)	
	242 - Expenditure Total			(£136)	(£200)	64	(3,957)
	243 - Premises Costs	7202 - Water Rates	(£45)	-	(45)	(169)	
		7205 - Refuse Collection	(£228)	-	(228)	(791)	
		7206 - Maintenance - Internal	(£25)	-	(25)	-	
		7207 - Maintenance - External	(£1,017)	(£22,000)	20,983	(7,523)	
		7210 - Travellers / Illegal Encampments	(£513)	-	(513)	(580)	
7212 - Contract / Casual Staff		(£2,048)	-	(2,048)	(10,280)		
7213 - Maintenance of Cricket Square		(£1,825)	-	(1,825)	(4,258)		
243 - Premises Costs Total			(£5,701)	(£22,000)	16,299	(23,602)	
244 - Additional Expenditure	7300 - Telephone	(£52)	-	(52)	(75)		
	7302 - Insurances	-	-	-	(1,454)		
	7303 - Miscellaneous Contingencies	(£131)	(£2,500)	2,369	(657)		
	7309 - Security / Out of Hours Caretaking	(£406)	-	(406)	(1,171)		
	7321 - Office Equipment / ICT / Website	(£91)	-	(91)	(219)		
244 - Additional Expenditure Total			(£680)	(£2,500)	1,820	(3,576)	
4 - Overheads Total			(£14,397)	(£47,200)	32,803	(53,227)	
Net Expenditure			(£15,481)	(£73,015)	57,534	(41,220)	

Woodland Park Sportsfield	(3,291)	(11,000)	7,709	(10,820)
Equipment Renewal Fund	(1,000)	(1,000)	0	(1,000)
Rustington Youth Centre	(10,178)	(47,890)	37,712	(33,580)
Total Net Expenditure	(29,950)	(132,905)	102,955	(86,620)

Rustington Parish Council

Woodland Park Sportsfield to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4045 - Rent - Football Clubs	£1,042	-	1,042	592
	001 - Incomings Total		£1,042	-	1,042	592
1 - Sales Total			£1,042	-	1,042	592
3 - Direct Expenses	161 - Direct Expenses	6007 - Fencing	-	-	-	(155)
		6008 - Improvements	-	-	-	(3,977)
		6232 - Signs	-	-	-	(670)
	161 - Direct Expenses Total		-	-	-	(4,802)
3 - Direct Expenses Total			-	-	-	(4,802)
4 - Overheads	243 - Premises Costs	7200 - Rent	(£313)	(£4,000)	3,688	(1,250)
		7207 - Maintenance - External	(£664)	(£7,000)	6,336	(185)
		7210 - Travellers / Illegal Encampments	(£1,397)	-	(1,397)	-
		7212 - Contract / Casual Staff	(£1,860)	-	(1,860)	(5,000)
	243 - Premises Costs Total		(£4,233)	(£11,000)	6,767	(6,435)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£100)	-	(100)	(175)
	244 - Additional Expenditure Total		(£100)	-	(100)	(175)
4 - Overheads Total			(£4,333)	(£11,000)	6,667	(6,610)
Net Expenditure			(£3,291)	(£11,000)	7,709	(10,820)

Rustington Parish Council

Rustington Youth Centre to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4048 - Lettings	£5,988	£11,800	(5,812)	15,727
		4061 - Youth Centre - Subscriptions	£29	£150	(121)	128
		4062 - Youth Centre - Tuck	£94	£100	(6)	45
	001 - Incomings Total			£6,111	£12,050	(5,939)
1 - Sales Total			£6,111	£12,050	(5,939)	15,901
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,500)	1,500	(677)
		081 - Purchases Total		-	(£1,500)	1,500
	082 - Purchase of Supplies	5220 - Youth Centre - Supplies (Tuck)	(£88)	(£250)	162	(145)
		082 - Purchase of Supplies Total		(£88)	(£250)	162
2 - Purchases Total			(£88)	(£1,750)	1,662	(822)
4 - Overheads	241 - Salaries	7001 - Salaries	(£3,176)	(£11,000)	7,824	(9,527)
		7004 - Employers - National Insurance	(£458)	-	(458)	(686)
		7008 - Contract / Casual Staff	-	-	-	-
		241 - Salaries Total		(£3,634)	(£11,000)	7,366
	242 - Expenditure	7106 - Staff Uniform	(£16)	-	(16)	(24)
		7121 - Consultants	-	-	-	(160)
		7130 - Bank & Card Charges	(£92)	(£290)	198	(286)
		242 - Expenditure Total		(£109)	(£290)	181
	243 - Premises Costs	7201 - Rates	(£2,371)	(£4,500)	2,130	(4,401)
		7202 - Water Rates	(£329)	(£1,500)	1,172	(1,062)
		7203 - Electricity	(£359)	(£4,500)	4,141	(1,761)
		7204 - Gas	(£269)	(£4,000)	3,731	(1,325)
		7205 - Refuse Collection	(£228)	(£1,000)	772	(781)
		7206 - Maintenance - Internal	(£5,161)	(£14,000)	8,839	(7,649)
		7207 - Maintenance - External	-	-	-	(378)
		7212 - Contract / Casual Staff	(£16)	-	(16)	(3,567)
	243 - Premises Costs Total		(£8,732)	(£29,500)	20,768	(20,924)
	244 - Additional Expenditure	7300 - Telephone	(£11)	(£800)	789	(759)
		7302 - Insurances	(£263)	(£2,600)	2,337	(2,633)
		7303 - Miscellaneous Contingencies	(£13)	(£1,200)	1,187	(13)
		7305 - VAT Adjustment	-	(£1,000)	1,000	(687)
		7307 - Postage - General	-	-	-	(10)
		7309 - Security / Out of Hours Caretaking	(£366)	(£1,800)	1,434	(1,553)
		7310 - Subscriptions	(£374)	-	(374)	(292)
7321 - Office Equipment / ICT / Website		(£300)	-	(300)	(286)	
7325 - Senior Y.Club - Youth Activities		(£325)	(£2,000)	1,675	(1,590)	
7326 - Senior Y.Club - Youth & Support Workers		(£2,075)	(£8,000)	5,925	(9,230)	
244 - Additional Expenditure Total		(£3,727)	(£17,400)	13,673	(17,051)	
4 - Overheads Total			(£16,202)	(£58,190)	41,988	(48,659)
Net Expenditure			(£10,178)	(£47,890)	37,712	(33,580)

Rustington Parish Council

The Woodlands Centre to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year	
1 - Sales	001 - Incomings	4039 - Setting Up Costs - Hall / Rooms	£408	£1,000	(592)	872	
		4041 - Gas - Girl Guides - Reimbursement	-	£2,000	(2,000)	672	
		4048 - Lettings	£23,788	£55,000	(31,212)	58,667	
		001 - Incomings Total		£24,196	£58,000	(33,804)	60,211
1 - Sales Total			£24,196	£58,000	(33,804)	60,211	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£225)	(£2,000)	1,775	(1,546)	
	081 - Purchases Total		(£225)	(£2,000)	1,775	(1,546)	
2 - Purchases Total			(£225)	(£2,000)	1,775	(1,546)	
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	(£12,194)	(£10,000)	(2,194)	(1,600)	
		6008 - Improvements	(£29,628)	-	(29,628)	-	
		161 - Direct Expenses Total		(£41,822)	(£10,000)	(31,822)	(1,600)
3 - Direct Expenses Total			(£41,822)	(£10,000)	(31,822)	(1,600)	
4 - Overheads	241 - Salaries	7008 - Contract / Casual Staff	-	-	-	-	
	241 - Salaries Total		-	-	-	-	
	242 - Expenditure	7121 - Consultants		(£8,353)	-	(8,353)	(6,843)
		7131 - Loan Servicing		-	(£20,000)	20,000	-
		242 - Expenditure Total		(£8,353)	(£20,000)	11,647	(6,843)
	243 - Premises Costs	7201 - Rates		(£3,242)	(£6,600)	3,358	(6,418)
		7202 - Water Rates		(£388)	(£1,500)	1,112	(1,351)
		7203 - Electricity		(£908)	(£12,000)	11,092	(5,332)
		7204 - Gas		(£1,064)	(£15,500)	14,436	(5,583)
		7205 - Refuse Collection		(£476)	(£2,500)	2,024	(2,539)
		7206 - Maintenance - Internal		(£7,264)	(£31,500)	24,236	(12,253)
		7207 - Maintenance - External		(£30)	-	(30)	(378)
		7211 - Setting Up Costs - Hall / Rooms		(£1,260)	(£2,000)	740	(2,710)
		7212 - Contract / Casual Staff		(£5,353)	-	(5,353)	(23,017)
			243 - Premises Costs Total		(£19,984)	(£71,600)	51,616
	244 - Additional Expenditure	7300 - Telephone		(£1)	(£360)	359	(357)
		7302 - Insurances		(£263)	-	(263)	(252)
7303 - Miscellaneous Contingencies			(£48)	(£2,000)	1,952	(184)	
7304 - Newsletter			-	-	-	(730)	
7307 - Postage - General			-	-	-	(71)	
7309 - Security / Out of Hours Caretaking			(£1,845)	(£5,300)	3,455	(3,088)	
7310 - Subscriptions			(£488)	-	(488)	(2,002)	
7320 - Stationery			-	-	-	(19)	
	244 - Additional Expenditure Total		(£2,924)	(£7,660)	4,736	(6,951)	
4 - Overheads Total			(£31,261)	(£99,260)	67,999	(73,377)	
Net Expenditure			(£49,111)	(£53,260)	4,149	(16,312)	

Rustington Parish Council

General Amenities, Museum and Samuel Wickens Centre to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year	
1 - Sales	001 - Incomings	4007 - Tenancy Agreement - 20 Maple Walk	-	-	-	0	
		4012 - Insurance Claims	£710	-	710	5,041	
		4023 - Contribution - ADC - Toilet Maintenance	-	£6,700	(6,700)	6,700	
		4025 - Contribution - Seats	-	-	-	2,916	
		4031 - Grants / Donations	£40,000	-	40,000	-	
		4040 - Miscellaneous Income / Rents / Charges	-	£6,650	(6,650)	-	
		4049 - Sponsorship of Planters / Flower Beds	£1,085	-	1,085	7,061	
	001 - Incomings Total		£41,795	£13,350	28,445	21,718	
1 - Sales Total			£41,795	£13,350	28,445	21,718	
3 - Direct Expenses	161 - Direct Expenses	6002 - Bus & Beach Shelters	(£492)	(£2,000)	1,508	(6,090)	
		6004 - Christmas Lighting	(£390)	(£10,000)	9,610	(8,055)	
		6009 - Street Lighting Maintenance	(£3,870)	(£3,900)	30	(3,706)	
		6011 - Seating	(£1,447)	(£1,000)	(447)	(6,780)	
		6012 - Street Maps / Notice Boards	-	(£1,000)	1,000	(172)	
		6014 - Tree Works	-	(£1,500)	1,500	(1,390)	
		6015 - War Memorial	(£1,200)	(£1,000)	(200)	(1,303)	
		6107 - Gardens Competition	-	(£1,000)	1,000	(800)	
		6230 - Planting & Maintenance of Amenity Areas	(£17,066)	(£53,000)	35,934	(51,293)	
		6231 - Public Toilet Cleansing & Maintenance	(£14,087)	(£54,000)	39,913	(38,330)	
		6232 - Signs	(£185)	-	(185)	(521)	
		6234 - Defibrillators & Associated Equipment	(£235)	(£1,000)	765	(450)	
			161 - Direct Expenses Total		(£38,972)	(£129,400)	90,428
3 - Direct Expenses Total			(£38,972)	(£129,400)	90,428	(118,888)	
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£63)	-	(63)	(148)	
		7207 - Maintenance - External	-	-	-	(73)	
		243 - Premises Costs Total		(£63)	-	(63)	(221)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£726)	(£2,000)	1,274	(635)	
		7348 - Commemorative Events / Concerts	(£57)	-	(57)	-	
	244 - Additional Expenditure Total		(£21,535)	(£2,000)	(19,535)	(55,688)	
4 - Overheads Total			(£21,598)	(£2,000)	(19,598)	(55,909)	
Net Expenditure			(£18,775)	(£118,050)	99,275	(153,079)	

Public Toilets - Maintenance (under Public Toilet Cleansing & Maintenance (6231) above)	(5,737)	0	(5,737)	(10,727)
Rustington Museum	(20,630)	(61,455)	40,825	(57,716)
Samuel Wickens Centre	1,403	(39,140)	40,543	(27,690)
Earmarked Reserves for Changing Places Toilets	50,000			
Total Net Expenditure	6,260	(218,645)	174,905	(249,212)

Rustington Parish Council

Public Toilets to 13 August 2024

BROADMARK	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£562)	-	(562)	(469)
	161 - Direct Expenses Total		(£562)	-	(562)	(469)
3 - Direct Expenses Total			(£562)	-	(562)	(469)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£174)	-	(174)	(541)
		7203 - Electricity	(£78)	-	(78)	(586)
		7206 - Maintenance - Internal	(£1,374)	-	(1,374)	(966)
		7207 - Maintenance - External	-	-	-	(155)
		7209 - Repairs - Vandal	(£20)	-	(20)	(20)
	243 - Premises Costs Total		(£1,646)	-	(1,646)	(2,268)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£33)	-	(33)	(74)
	244 - Additional Expenditure Total		(£33)	-	(33)	(74)
4 - Overheads Total			(£1,679)	-	(1,679)	(2,342)
Net Expenditure			(£2,241)	-	(2,241)	(2,811)

CHURCHILL	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£865)	-	(865)	(733)
	161 - Direct Expenses Total		(£865)	-	(865)	(733)
3 - Direct Expenses Total			(£865)	-	(865)	(733)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£318)	-	(318)	(1,228)
		7203 - Electricity	(£381)	-	(381)	(1,032)
		7206 - Maintenance - Internal	(£276)	-	(276)	(1,762)
		7207 - Maintenance - External	-	-	-	(40)
	243 - Premises Costs Total		(£975)	-	(975)	(4,063)
	244 - Additional Expenditure	7309 - Security / Out of Hours Caretaking	(£33)	-	(33)	(74)
	244 - Additional Expenditure Total		(£33)	-	(33)	(74)
4 - Overheads Total			(£1,008)	-	(1,008)	(4,137)
Net Expenditure			(£1,873)	-	(1,873)	(4,869)

THE STREET	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£179)	-	(179)	-
	161 - Direct Expenses Total		(£179)	-	(179)	-
3 - Direct Expenses Total			(£179)	-	(179)	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£62)	-	(62)	(171)
		7203 - Electricity	(£64)	-	(64)	(312)
		7206 - Maintenance - Internal	(£14)	-	(14)	(30)
	243 - Premises Costs Total		(£140)	-	(140)	(514)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£143)	-	(143)	-
		7309 - Security / Out of Hours Caretaking	(£33)	-	(33)	(74)
	244 - Additional Expenditure Total		(£177)	-	(177)	(74)
4 - Overheads Total			(£316)	-	(316)	(587)
Net Expenditure			(£496)	-	(496)	(587)

W.CENTRE EXTN	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4012 - Insurance Claims	-	-	-	-
	001 - Incomings Total		-	-	-	-
1 - Sales Total			-	-	-	-
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	-	-	(120)
	081 - Purchases Total		-	-	-	(120)
2 - Purchases Total			-	-	-	(120)
3 - Direct Expenses	161 - Direct Expenses	6231 - Public Toilet Cleansing & Maintenance	(£650)	-	(650)	(546)
		6232 - Signs	-	-	-	(60)
	161 - Direct Expenses Total		(£650)	-	(650)	(606)
3 - Direct Expenses Total			(£650)	-	(650)	(606)
4 - Overheads	243 - Premises Costs	7206 - Maintenance - Internal	(£20)	-	(20)	(1,479)
		7207 - Maintenance - External	-	-	-	(180)
		7209 - Repairs - Vandal	(£411)	-	(411)	-
	243 - Premises Costs Total		(£431)	-	(431)	(1,659)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	(£13)	-	(13)	-
		7309 - Security / Out of Hours Caretaking	(£33)	-	(33)	(74)
	244 - Additional Expenditure Total		(£46)	-	(46)	(74)
4 - Overheads Total			(£477)	-	(477)	(1,733)
Net Expenditure			(£1,127)	-	(1,127)	(2,459)

Total Net Expenditure - All Public Toilets

(5,737)

0

(5,737)

(10,727)

Rustington Parish Council

Rustington Museum to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year	
1 - Sales	001 - Incomings	4002 - Bank Interest	£14	£35	(21)	37	
		4031 - Grants / Donations	-	£100	(100)	1,500	
		4040 - Miscellaneous Income / Rents / Charges	£697	£150	547	407	
	001 - Incomings Total			£711	£285	426	1,943
1 - Sales Total			£711	£285	426	1,943	
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£43)	(£3,000)	2,957	-	
	081 - Purchases Total		(£43)	(£3,000)	2,957	-	
2 - Purchases Total			(£43)	(£3,000)	2,957	-	
3 - Direct Expenses	161 - Direct Expenses	6004 - Christmas Lighting	-	-	-	0	
		6008 - Improvements	-	-	-	(3,179)	
		6014 - Tree Works	-	-	-	(23)	
		6109 - Exhibitions & Displays	(£201)	(£1,000)	799	(505)	
		6110 - Advertising	-	(£100)	100	(99)	
		6111 - Events / Activities	(£259)	(£500)	241	(515)	
		6210 - Collection Care / Insurance	(£1,029)	(£1,000)	(29)	(992)	
	161 - Direct Expenses Total			(£1,489)	(£2,600)	1,111	(5,312)
3 - Direct Expenses Total			(£1,489)	(£2,600)	1,111	(5,312)	
4 - Overheads	241 - Salaries	7001 - Salaries	(£11,831)	(£43,000)	31,169	(35,304)	
		7004 - Employers - National Insurance	(£844)	-	(844)	(2,467)	
		7006 - Employers - Superannuation	(£1,339)	-	(1,339)	(3,088)	
	241 - Salaries Total			(£14,015)	(£43,000)	28,985	(40,858)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	-	
		7101 - Personnel - Travel Expenses	(£18)	(£100)	82	(11)	
		7106 - Staff Uniform	(£8)	-	(8)	(12)	
		7130 - Bank & Card Charges	(£64)	(£200)	136	(196)	
		242 - Expenditure Total			(£90)	(£600)	510
	243 - Premises Costs	7201 - Rates	(£725)	(£1,500)	775	(1,388)	
		7202 - Water Rates	(£44)	(£120)	76	(184)	
		7203 - Electricity	(£345)	(£4,000)	3,655	(1,617)	
		7205 - Refuse Collection	(£201)	-	(201)	(602)	
		7206 - Maintenance - Internal	(£2,064)	(£3,000)	936	(3,409)	
		7212 - Contract / Casual Staff	£100	-	100	(733)	
		243 - Premises Costs Total			(£3,278)	(£8,620)	5,342
	244 - Additional Expenditure	7300 - Telephone	(£7)	-	(7)	-	
		7302 - Insurances	(£633)	(£1,200)	567	(1,105)	
		7303 - Miscellaneous Contingencies	(£15)	(£1,000)	985	(85)	
		7306 - Photocopying / Printing	(£78)	(£320)	242	(319)	
		7307 - Postage - General	(£32)	-	(32)	(33)	
		7309 - Security / Out of Hours Caretaking	(£200)	(£1,000)	800	(707)	
		7310 - Subscriptions	(£203)	-	(203)	(610)	
		7320 - Stationery	(£22)	(£400)	378	(109)	
7321 - Office Equipment / ICT / Website		(£1,237)	-	(1,237)	(2,366)		
244 - Additional Expenditure Total			(£2,427)	(£3,920)	1,493	(5,336)	
4 - Overheads Total			(£19,809)	(£56,140)	36,331	(54,348)	
Net Expenditure			(£20,630)	(£61,455)	40,825	(57,716)	

Rustington Parish Council

Samuel Wickens Centre to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4040 - Miscellaneous Income / Rents / Charges	£17,000	£22,000	(5,000)	22,000
		4048 - Lettings	£5,471	£12,500	(7,029)	14,006
	001 - Incomings Total		£22,471	£34,500	(12,029)	36,006
1 - Sales Total			£22,471	£34,500	(12,029)	36,006
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	-	(£1,000)	1,000	-
		081 - Purchases Total	-	(£1,000)	1,000	-
2 - Purchases Total			-	(£1,000)	1,000	-
3 - Direct Expenses	161 - Direct Expenses	6014 - Tree Works	-	-	-	(23)
		161 - Direct Expenses Total	-	-	-	(23)
3 - Direct Expenses Total			-	-	-	(23)
4 - Overheads	241 - Salaries	7001 - Salaries	(£13,162)	(£54,000)	40,838	(42,166)
		7004 - Employers - National Insurance	(£544)	-	(544)	(2,770)
		7006 - Employers - Superannuation	(£1,571)	-	(1,571)	(5,770)
		241 - Salaries Total	(£15,277)	(£54,000)	38,723	(50,706)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£300)	300	-
		7106 - Staff Uniform	(£8)	-	(8)	(12)
		7130 - Bank & Card Charges	(£75)	(£240)	165	(235)
	242 - Expenditure Total		(£83)	(£540)	457	(247)
	243 - Premises Costs	7201 - Rates	(£725)	(£1,500)	775	(1,388)
		7202 - Water Rates	(£102)	(£350)	248	(430)
		7203 - Electricity	(£345)	(£4,000)	3,655	(1,617)
		7205 - Refuse Collection	(£201)	(£600)	399	(602)
		7206 - Maintenance - Internal	(£2,350)	(£6,000)	3,650	(3,701)
		7207 - Maintenance - External	-	-	-	(96)
		7212 - Contract / Casual Staff	£100	-	100	(825)
		243 - Premises Costs Total		(£3,623)	(£12,450)	8,827
	244 - Additional Expenditure	7300 - Telephone	(£7)	-	(7)	-
7302 - Insurances		(£633)	(£1,200)	567	(1,105)	
7303 - Miscellaneous Contingencies		(£4)	(£500)	496	(31)	
7305 - VAT Adjustment		-	(£400)	400	(296)	
7306 - Photocopying / Printing		(£14)	(£50)	36	(33)	
7307 - Postage - General		(£8)	-	(8)	(6)	
7309 - Security / Out of Hours Caretaking		(£240)	(£1,000)	760	(707)	
7310 - Subscriptions		(£382)	(£1,100)	718	(458)	
7320 - Stationery		-	(£100)	100	(75)	
7321 - Office Equipment / ICT / Website		(£797)	(£1,300)	503	(1,348)	
244 - Additional Expenditure Total		(£2,085)	(£5,650)	3,565	(4,060)	
4 - Overheads Total			(£21,068)	(£72,640)	51,572	(63,874)
Net Expenditure			£1,403	(£39,140)	40,543	(27,690)

Rustington Parish Council

Finance & General Purposes to 13 August 2024

	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4002 - Bank Interest	£1,039	£3,000	(1,961)	4,594
	001 - Incomings Total		£1,039	£3,000	(1,961)	4,594
1 - Sales Total			£1,039	£3,000	(1,961)	4,594
2 - Purchases	081 - Purchases	5001 - Furniture, Crockery & Equipment	(£953)	-	(953)	(40)
		5007 - Council Vehicle	(£224)	(£4,000)	3,776	(3,354)
	081 - Purchases Total		(£1,177)	(£4,000)	2,823	(3,394)
2 - Purchases Total			(£1,177)	(£4,000)	2,823	(3,394)
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	-	-	-
		6100 - Civic Service / Reception	-	(£1,400)	1,400	(972)
		6101 - Carol Concert	-	(£1,200)	1,200	(1,132)
		6102 - Parishioners Award	(£22)	(£400)	378	(357)
		6103 - Grant - CAB	(£1,500)	(£1,500)	-	(1,500)
		6105 - Grants - Section 137	(£3,325)	(£2,500)	(825)	(2,683)
		6108 - Contribution - No. 12 Bus Service	(£6,167)	(£32,000)	25,833	(31,001)
		6110 - Advertising	-	-	-	(102)
		6112 - Remembrance Day Parade	-	(£2,000)	2,000	(1,453)
		6232 - Signs	-	-	-	(50)
	161 - Direct Expenses Total		(£11,014)	(£41,000)	29,986	(39,250)
3 - Direct Expenses Total			(£11,014)	(£41,000)	29,986	(39,250)
4 - Overheads	241 - Salaries	7001 - Salaries	(£79,066)	(£285,000)	205,934	(221,989)
		7004 - Employers - National Insurance	(£8,401)	-	(8,401)	(23,103)
		7006 - Employers - Superannuation	(£9,122)	-	(9,122)	(25,453)
	241 - Salaries Total		(£96,589)	(£285,000)	188,411	(270,545)
	242 - Expenditure	7100 - Personnel - Training / Courses	-	(£1,000)	1,000	(190)
		7101 - Personnel - Travel Expenses	-	-	-	(15)
		7102 - Chairman's Allowance	(£500)	(£500)	-	(1,000)
		7103 - Councillor Allowances	(£2,489)	(£10,000)	7,511	(9,493)
		7104 - Members - Courses / Expenses	(£28)	-	(28)	(6,345)
		7106 - Staff Uniform	(£40)	-	(40)	(85)
		7110 - Elections	(£466)	-	(466)	-
		7120 - Audit Fees	-	(£2,000)	2,000	(1,680)
		7121 - Consultants	(£601)	(£3,000)	2,399	(2,205)
		7130 - Bank & Card Charges	(£274)	(£1,000)	726	(800)
	242 - Expenditure Total		(£4,397)	(£17,500)	13,103	(21,814)
	243 - Premises Costs	7203 - Electricity	(£229)	(£2,500)	2,271	(1,162)
		7205 - Refuse Collection	(£476)	-	(476)	-
		7206 - Maintenance - Internal	(£1,543)	-	(1,543)	(1,245)
		7207 - Maintenance - External	(£86)	-	(86)	(378)
		7211 - Setting Up Costs - Hall / Rooms	-	-	-	(40)
	243 - Premises Costs Total		(£2,335)	(£2,500)	165	(2,826)
	244 - Additional Expenditure	7300 - Telephone	(£56)	(£120)	64	(76)
		7302 - Insurances	-	(£10,200)	10,200	(10,203)
		7303 - Miscellaneous Contingencies	(£665)	(£3,000)	2,335	(2,286)
		7304 - Newsletter	(£3,343)	(£8,000)	4,657	(6,357)
		7306 - Photocopying / Printing	(£502)	(£2,400)	1,898	(2,104)
		7307 - Postage - General	(£1,389)	(£1,000)	(389)	(268)
		7308 - Post Delivery / Courier Services	(£200)	(£1,000)	800	(920)
		7309 - Security / Out of Hours Caretaking	(£200)	(£4,200)	4,000	(3,977)
		7310 - Subscriptions	(£3,938)	(£5,100)	1,162	(4,958)
		7320 - Stationery	(£1,089)	(£2,300)	1,211	(2,026)
		7321 - Office Equipment / ICT / Website	(£8,139)	(£18,000)	9,861	(20,102)
		7348 - Commemorative Events / Concerts	(£352)	-	(352)	-
		7349 - King's Coronation	-	-	-	(359)
	244 - Additional Expenditure Total		(£19,874)	(£55,320)	35,446	(53,637)
4 - Overheads Total			(£123,195)	(£380,320)	237,125	(348,821)
Net Expenditure			(£134,346)	(£402,320)	267,974	(386,871)

Rustington Parish Council

Allotments to 13 August 2024

CONBAR	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£17	£2,200	(2,184)	2,196
	001 - Incomings Total		£17	£2,200	(2,184)	2,196
1 - Sales Total			£17	£2,200	(2,184)	2,196
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	-	-	-
		6008 - Improvements	-	(£400)	400	-
	161 - Direct Expenses Total		-	(£400)	400	-
3 - Direct Expenses Total			-	(£400)	400	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	-	(£650)	650	(522)
		7207 - Maintenance - External	(£452)	-	(452)	(1,499)
	243 - Premises Costs Total		(£452)	(£650)	198	(2,021)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,375)	2,375	-
		7307 - Postage - General	-	-	-	(135)
		7310 - Subscriptions	(£117)	-	(117)	-
		7321 - Office Equipment / ICT / Website	(£80)	-	(80)	(68)
	244 - Additional Expenditure Total		(£197)	(£2,375)	2,178	(203)
4 - Overheads Total			(£650)	(£3,025)	2,375	(2,224)
Net Expenditure			(£633)	(£1,225)	592	(28)

PENFOLD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4043 - Rent - Allotments	(£25)	£3,350	(3,375)	3,487
	001 - Incomings Total		(£25)	£3,350	(3,375)	3,487
1 - Sales Total			(£25)	£3,350	(3,375)	3,487
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£400)	400	-
		6014 - Tree Works	-	(£1,000)	1,000	(45)
	161 - Direct Expenses Total		-	(£1,400)	1,400	(45)
3 - Direct Expenses Total			-	(£1,400)	1,400	(45)
4 - Overheads	243 - Premises Costs	7202 - Water Rates	-	(£950)	950	(926)
		7207 - Maintenance - External	(£617)	-	(617)	(712)
	243 - Premises Costs Total		(£617)	(£950)	333	(1,637)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£2,375)	2,375	-
		7307 - Postage - General	(£3)	-	(3)	(166)
		7310 - Subscriptions	(£117)	-	(117)	-
		7321 - Office Equipment / ICT / Website	(£80)	-	(80)	(68)
	244 - Additional Expenditure Total		(£201)	(£2,375)	2,174	(234)
4 - Overheads Total			(£818)	(£3,325)	2,507	(1,872)
Net Expenditure			(£843)	(£1,375)	532	1,570

WORTHING RD	Category Title	Nominal Code and Description	Total to Date	Total Budget	Variance	Previous Year
1 - Sales	001 - Incomings	4043 - Rent - Allotments	£72	£350	(278)	385
	001 - Incomings Total		£72	£350	(278)	385
1 - Sales Total			£72	£350	(278)	385
3 - Direct Expenses	161 - Direct Expenses	6008 - Improvements	-	(£200)	200	-
	161 - Direct Expenses Total		-	(£200)	200	-
3 - Direct Expenses Total			-	(£200)	200	-
4 - Overheads	243 - Premises Costs	7202 - Water Rates	(£29)	(£150)	121	(98)
		7207 - Maintenance - External	(£277)	-	(277)	(332)
	243 - Premises Costs Total		(£306)	(£150)	(156)	(430)
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies	-	(£1,000)	1,000	-
		7307 - Postage - General	-	-	-	(31)
		7310 - Subscriptions	(£117)	-	(117)	-
		7321 - Office Equipment / ICT / Website	(£80)	-	(80)	(68)
	244 - Additional Expenditure Total		(£197)	(£1,000)	803	(99)
4 - Overheads Total			(£504)	(£1,150)	646	(529)
Net Expenditure			(£431)	(£1,000)	569	(144)

Total Net Expenditure - All Allotment Sites

(1,907)

(3,600)

1,693

1,398

Rustington Parish Council

Income and Expenditure not included in Budgets to 13 August 2024 (ie: Precept, CTB Grant, Collections, Payments from Reserves etc.)

	Category Title	Nominal Code and Description	Total to Date	Previous Year	
1 - Sales	001 - Incomings	4000 - Precept	£393,000	759,000	
		4004 - Bank Interest - Investment Accounts	£6,026	12,992	
		4005 - Bank Interest - Investment Account - S106 Fund	£233	724	
		4020 - CIL Payment (Local Development)	-	2,975	
		4040 - Miscellaneous Income / Rents / Charges	£178	5,711	
		4048 - Lettings	-	(0)	
	001 - Incomings Total		£399,436	781,402	
1 - Sales Total			£399,436	781,402	
2 - Purchases	081 - Purchases	5003 - Equipment Renewal Fund - Plant Provision	-	(724)	
	081 - Purchases Total		-	(724)	
2 - Purchases Total			-	(724)	
3 - Direct Expenses	161 - Direct Expenses	6001 - Building Improvements	-	-	
		6100 - Civic Service / Reception	-	0	
		6101 - Carol Concert	-	-	
	161 - Direct Expenses Total		-	0	
3 - Direct Expenses Total			-	0	
4 - Overheads	241 - Salaries	7001 - Salaries	-	-	
	241 - Salaries Total		-	-	
	244 - Additional Expenditure	7303 - Miscellaneous Contingencies		(£320)	-
		7305 - VAT Adjustment		-	-
		7349 - King's Coronation		-	-
		7352 - External Organised Events		-	-
		7401 - Section 106		-	(6,162)
244 - Additional Expenditure Total		(£320)	(7,057)		
4 - Overheads Total			(£320)	(7,057)	
not in coa - not in coa		5100 - Movement in Reserves	-	(9,724)	
not in coa Total			-	(9,724)	
not in coa - not in coa Total			-	(9,724)	
Net Expenditure			£399,116	764,792	

Monthly Budget Report to 16 July 2024

An overview of the Committees budgeted expenditure for the year ending 31 March 2025 is as follows:-

	Budget (Net Expend) £	Total (Net Expend) £	Difference £	Explanation
External Sports & Leisure Facilities	£ 85,015.00	£ 6,870.24	£ 78,144.76	
Youth Centre	£ 40,204.22	£ 7,685.78	£ 32,518.44	
The Woodlands Centre	£ 53,260.00	£ 51,853.16	£ 1,406.84	1. Building Improvements - £23,738.68 - UKPN - New power supply - RPoW/Reserves 2. Consultants - £8,353.00 - RPoW/Reserves
General Amenities	£ 118,050.00	£ 19,236.44	£ 98,813.56	1. Changing Places Toilet - £40,000.00 Grant Funding received from ADC - Expenditure £19,211.10 - Balance to be transferred to Reserves
Museum	£ 61,455.00	£ 19,481.21	£ 41,973.79	
Samuel Wickens Centre	£ 39,140.00	-£ 698.93	£ 39,838.93	
Finance & General Purposes	£ 402,320.00	£ 129,359.86	£ 272,960.14	
Allotments	£ 3,600.00	£ 1,405.96	£ 2,194.04	

For information, the previous month's Overview Reports is attached to the back of this Report

18 July 2023

Finance Manager

Monthly Budget Report to 14 June 2024

An overview of the Committees budgeted expenditure for the year ending 31 March 2025 is as follows:-

	Budget (Net Expend) £	Total (Net Expend) £	Difference £	Explanation
External Sports & Leisure Facilities	£ 85,015.00	£ 7,801.05	£ 77,213.95	
Youth Centre	£ 42,271.17	£ 5,618.83	£ 36,652.34	
The Woodlands Centre	£ 53,260.00	£ 45,303.91	£ 7,956.09	1. Building Improvements - £23,738.68 - UKPN - New power supply - RPoW/Reserves 2. Consultants - £4,833.00 - RPoW/Reserves
General Amenities	£ 118,050.00	-£ 4,135.39	£ 122,185.39	1. Changing Places Toilet - £40,000.00 Grant Funding received from ADC - Expenditure £18,709.31 - Balance to be transferred to Reserves
Museum	£ 61,455.00	£ 10,948.62	£ 50,506.38	
Samuel Wickens Centre	£ 39,140.00	-£ 8,782.48	£ 47,922.48	
Finance & General Purposes	£ 402,320.00	£ 72,913.84	£ 329,406.16	
Allotments	£ 3,600.00	£ 857.67	£ 2,742.33	

Precept

This is paid biannually and the first tranche is included in Department 0

18 June 2024

Finance Manager