



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

17 September 2024

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 September 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Welcome to new Member - Councillor Mrs C Stevens
2. Apologies for Absence
3. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

4. To confirm the Minutes of the Monthly Meeting held on 29 July 2024
(Copy attached)



Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

5. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 22 August 2024 - Clerk to report
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 29 July 2024 and 19 August 2024
(Copies previously circulated)
11. Finance and General Purposes Committee:-
 - (a) To note the Report of the Meeting held on 19 August 2024
(Copy previously circulated)
 - (b) To receive the Report of the Meeting held 23 September 2024 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
12. Emergency Planning Committee - To receive the Report of the Meeting held on 19 August 2024 and to consider any recommendations contained therein
(Copy enclosed for Members)
13. Leisure and Amenities Committee - To receive the Report of the Meeting held on 9 September 2024 and to consider any recommendations contained therein
(Copy enclosed for Members)
14. Annual Governance and Accountability Return for the Year ended 31 March 2024 - To note a letter received from Moore East Midlands, together with the External Auditor's Report and Certificate
(Copy attached for Members)
15. Parish Council Insurance - Renewal - Clerk to report
16. Annual Civic Thanksgiving & Presentation Reception - 13 October 2024 - Clerk to report
17. Honorary Freedom of the Parish Presentation and Reception - 5 October 2024 - Clerk to report
18. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report

19. Strategic Priorities and Action Plan June 2023 to April 2027 - To note progress to date
(Copy *enclosed for Members*)
20. Number 12 Bus Service - To consider an email received from Mr C Chatfield, Managing Director, Compass Travel
(Copy *attached for Members*)

NB: This Item was deferred from the Finance and General Purposes Committee Meeting held on 19 August 2024

21. 80th Anniversary of VE Day - 8 May 2025 - Clerk to report
22. British Red Cross Medical Service - To consider correspondence between The Clerk and the British Red Cross
(Copy *attached for Members*)
23. Office of Alison Griffiths MP:-
 - (a) Putting it Right Scheme - To note a Press Release and associated documentation in this regard
(Copy *attached for Members*)
 - (b) Alison Griffiths MP Speaks out in debate on Winter Fuel Payments - To note a Press Release received from Councillor Shaun Gunner
(Copy *attached for Members*)
 - (c) Alison Griffiths MP Celebrates British Food and Farming - To note a Press Release received from Councillor Shaun Gunner
(Copy *attached for Members*)
 - (d) Alison Griffiths MP Calls on Government to come clean on Water Industry Bill - To note a Press Release received from Councillor Shaun Gunner
(Copy *attached for Members*)
24. Arun District Council:-
 - (a) Future Council Housing Report Launch 3 September 2024 - To note a News Release in this regard
(Copy *attached for Members*)
 - (b) Application for Premises Licence - Grape and Vine Bar and Rooms Limited, 146 The Street, Rustington - Licence Application Number: 120075 - Clerk to report
(Email dated 20 August 2024 previously circulated)
 - (c) Unauthorised Encampments - To consider an email received from Dax O'Connor, Community Safety Officer, in this regard
(Copy *attached for Members*)
25. West Sussex Association of Local Councils Limited:-
 - (a) NALC - New Website Launch Date - To note an email received in this regard
(Copy *attached for Members*)

- (b) Redaction of Councillor's Home Addresses - To note an email and associated documentation received in this regard
(*Copy attached for Members*)
26. DLP Client Briefing Note 396 Proposed Changes to the National Policy Framework & 397 Proposed New Standard Method - To note an email received from Karen Moshkovitz, Office Manager, together with a further Briefing Note 398 New Homes Accelerator Programme, and a short summary of the proposed changes to the National Planning Policy Framework (NPPF) from Councillor Warren
(*Copy attached for Members*)
27. Sussex Community NHS Foundation Trust - Chief Executive's Board Report - To note an excerpt from the most recent Report
(*Copy attached for Members*)
28. To receive Reports from Members attending other External Meetings (if any)
29. Urgent matters arising, for information only, since the preparation of this Agenda
30. To note the following Documents and Publications previously circulated to Members:-
- (a) Arun District Council - News Release - 30 July 2024
 - (b) Arun District Council - Raising Awareness - Money Mules
 - (c) CAGNE - New Runway Deadline 21 August 2024
 - (d) CAGNE - September Bulletin
 - (e) Care UK - Ayton House - Wills and Power of Attorney Free Event 12 September 2024
 - (f) Carers Support West Sussex - Latest News
 - (g) Chestnut Tree House - Keeping bellies full and smiles on faces for 20 years
 - (h) Chestnut Tree House - We're having a mega messy Summer!
 - (i) Chestnut Tree House – Looking back on a Summer of Fun!
 - (j) CPRE - Campaigns Update - August 2024 and September 2024
 - (k) East Preston Parish Council News - 7 August 2024, 24 August 2024, 5 September 2024 and 12 September 2024
 - (l) National Association of Local Councils - Chief Executive's Bulletin - 1 August 2024, 8 August 2024, 22 August 2024, 29 August 2024, and 5 September 2024
 - (m) National Association of Local Councils - Events - The Future of Neighbourhood Plans
 - (n) National Association of Local Councils - Newsletter - 21 August 2024 and 11 September 2024
 - (o) National Association of Local Councils - Website - 27 August 2024
 - (p) National Association of Local Councils - Website - 3 September 2024
 - (q) RHS - September community gardening update
 - (r) St Barnabas House - Sunflowers are brightening our Courtyard
 - (s) St Barnabas House What's it like working the night shift at a hospice?
 - (t) Turning Tides - Would you swap your bed for a sleeping bag?
 - (u) Victim Support - World Romance Scam Prevention Day
 - (v) WSALC & ESALC - Autumn Newsletter
 - (w) West Sussex County Council - Highways, Transport and Planning - News and Updates
 - (x) West Sussex County Council - Major Projects Biannual Newsletter
 - (y) West Sussex County Council - News Release - 31 July 2024, 2 August 2024, 9 August 2024, 15 August 2024 x2, 21 August 2024, 22 August 2024, 23 August 2024, 27 August 2024, 28 August 2024, 29 August 2024 x2, 2 September 2024 x2, 4 September 2024 x2, 10 September 2024, 11 September 2024 and 13 September 2024

- (z) West Sussex County Council - Residents eNewsletter - Free weight loss plan, fighting financial abuse, Bank Holiday fun, and more!
- (aa) West Sussex County Council - Residents eNewsletter - Free electric blanket testing, vaccines update, high blood pressure help, and more! abuse, Bank Holiday fun, and more!

31. To note the following Documents and Publications received for Members' information:-

- (a) St Barnabas House - Life - Newsletter Autum 2024