



# Rustington Parish Council

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19 November 2024

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 25 November 2024** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

*You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent*

3. To confirm the Minutes of the Monthly Meeting held on 28 October 2024  
(Copy attached)



**Working for the local Community**

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For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.  
VAT Registered: 946 2052 29

4. Sussex Police:-
  - (a) Matters Arising (if any)
  - (b) Arun All Parishes Meeting - 29 October 2024 - Clerk to report
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meeting held on 28 October 2024  
(*Copy previously circulated*)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held 25 November 2024 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
11. To authorise the Finance and General Purposes Committee to deal with any urgent matters that might arise, in addition to the payment of accounts, during the December recess
12. Leisure and Amenities Committee - To receive the Report of the Meeting held on 11 November 2024 and to consider any recommendations contained therein  
(*Copy enclosed for Members*)
13. Remembrance Sunday - Parade and Service - Councillor Bennett to report
14. Annual Assembly of the Parish Meeting - 10 April 2025 - Guest Speaker - Clerk to report
15. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
16. 80<sup>th</sup> Anniversary of VE Day - 8 May 2025 - Progress Report
17. Rustington In-Bloom Committee - To consider the future of the Committee, and Clerk to report
18. Office of Alison Griffiths MP - To note a letter addressed to the Chairman from Alison Griffith MP, and Clerk to report  
(*Copy attached for Members*)
19. Arun District Council:-
  - (a) Local Government Boundary Commission for England (LGBCE) Briefing - 16 December 2024 - To note an email received from Carley Lavender, Committee Services Officer, together with other associated documentation in this regard, and Clerk to report  
(*Copy attached for Members*)

- (b) Application for a Premises Licence - Tandoori Nights, 35 Sea Lane, Rustington - Licence Application Number: 120463 - Clerk to report  
(*Copy attached for Members*)
20. West Sussex County Council - New EV Charge Points - To consider an email received from Steve Hill, Parish Council & Community Engagement, together with the Parish and Town Partners Pack  
(*Copies previously circulated to Members via email on 31 October 2024*)
21. West Sussex Association of Local Councils Limited:-
- (a) WSALC Support Role - To note an email received from The Mulberry LAS Team  
(*Copy attached for Members*)
  - (b) WSALC and Succession Planning - To note an email received from Douglas Denham St Pinnock, Chair, West Sussex Association of Local Councils  
(*Copy attached for Members*)
  - (c) Public Consultation - Remote Meetings and Proxy Voting - Clerk to report
  - (d) WSALC AGM and Conference - 4 November 2024 - To note an email received from Anna Beams, together with the Draft Minutes of the Meeting and other associated documentation in this regard  
(*Copies previously circulated to Members via email on 15 November 2024*)
22. Safety of Lithium-ion Batteries and E-Bikes and Scooters - To note further email correspondence received from Ron Bailey, Researcher for Lord Foster, House of Lords, together with associated documentation  
(*Copy attached for Members*)
23. To receive Reports from Members attending other External Meetings (if any)
24. Urgent matters arising, for information only, since the preparation of this Agenda
25. To note the following Documents and Publications previously circulated to Members:-
- (a) Arun District Council - News Release - Arun District Council Budget Consultation 2025-2026
  - (b) CAGNE - Greener aviation fuels: a climate solution or greenwashing?
  - (c) Care UK - Open weekend - free event at Ayton House
  - (d) Chestnut Tree House - Mrs Ward, your support helps families like Leah's
  - (e) CPRE - Campaigns Update - November 2024
  - (f) East Preston Parish Council News - 1 November 2024, 8 November 2024 and 14 November 2024
  - (g) National Association of Local Councils - Chief Executive's Bulletin - 31 October 2024 and 14 November 2024
  - (h) Office of Alison Griffiths MP - Press Release - 29 October 2024
  - (i) St Barnabas House - How writing a book helped Steve process his grief
  - (j) West Sussex County Council - Budget 2025-2026 Special Edition
  - (k) West Sussex County Council - Highways, Transport and Planning - News and Updates

- (l) West Sussex County Council - Highways, Transport and Planning - News and Updates (Correction)
- (m) West Sussex County Council - News Release - 29 October 2024, 30 October 2024, 1 November 2024, 4 November 2024, 5 November 2024, 7 November 2024 and 12 November 2024
- (n) West Sussex County Council - Resident's eNewsletter - November 2024 Edition