



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org

Website: www.rustingtonpc.org

21 January 2025

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 27 January 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 7.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time at 7.00 pm** when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To confirm the Minutes of the Monthly Meeting held on 25 November 2024
(Copy attached)



Working for the local Community

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VAT Registered: 946 2052 29

4. Sussex Police:-
 - (a) Matters Arising (if any)
 - (b) Arun All Parishes Meeting - 20 December 2024 - Clerk to report
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 11 November 2024, 9 December 2024 and 6 January 2025
(Copies previously circulated)
10. Finance and General Purposes Committee:-
 - (a) To receive the Report of the Meeting held on 16 December 2024 and to consider any Recommendations contained therein
(Copy previously circulated)
 - (b) To authorise the issue of the Precept on the Arun District Council for 2025/2026
 - (c) To receive the Report of the Meeting held on 27 January 2025 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Meeting Dates - To approve change of dates for the following Meetings of the Allotments Committee and the Leisure and Amenities Committee:-

17 February 2025 to 3 March 2025
6 October 2025 to 20 October 2025
12. Annual Assembly of the Parish Meeting - 10 April 2025 - Guest Speaker - Clerk to report
NB: This Item was deferred from the Council Meeting held on 25 November 2024
13. The Woodlands Centre - Proposed Major Redesign and Refurbishment Project - Progress Report
14. 80th Anniversary of VE Day - 8 May 2025 - Progress Report
15. Rustington In-Bloom Committee - To consider the future of the Committee, and Clerk to report
NB: This Item was deferred from the Council Meeting held on 25 November 2024

16. Reduced Use of Paper for Meetings - To review progress made in connection with 'Priority Area 5 - Climate Emergency' in the Council's Action Plan and Strategic Priorities, and Clerk to report
17. Future of Zachary Merton Hospital and Community Health Facilities - Clerk to report on a Meeting of the Working Party held on 6 January 2025 and a subsequent Meeting with neighbouring Parish Councils on 20 January 2025
18. Girl Guide Headquarters Building - Rent Review - Clerk to report
19. Office of Alison Griffiths MP - New Homes (Solar Generation) Bill - To note an email received from Alison Griffiths MP
(Copy attached for Members)
20. Arun District Council:-
 - (a) Review of Members' Allowances Scheme - To note an email received from Jane Fulton, Committee Services Manager, in this regard
(Copy attached for Members)
 - (b) Arun District Council Electoral Review Briefing - December 2024 - To note an email received from Lauren Fairs-Browning, Electoral Services Manager, with associated documentation in this regard
(Copy attached for Members)
21. West Sussex County Council - West Sussex Road Safety Strategy Public Consultation - To consider an email received from Chris Stark, Road Safety Group Manager, together with Councillor Warren's suggested response, and Clerk to report
(Copies attached for Members)
22. West Sussex Association of Local Councils Limited:-
 - (a) NALC - Open Letter to Parish and Town Councils - To note a letter received from Councillor Keith Stevens, Chair
(Copy attached for Members)
 - (b) NALC Sector Standards Survey - To consider an email received from Emily Simpson, Assistant CEO, WSALC
(Copy attached for Members)
23. Safety of Lithium-ion Batteries and E-Bikes and Scooters - To note further email correspondence received from Ron Bailey, Researcher for Lord Foster, House of Lords, together with associated documentation
(Copy attached for Members)
24. CPRE Sussex - Sewerage Survey - To note an email received from Paul Steedman, Director, together with the final results of the Survey as at 28 October 2024
(Copy attached for Members)
25. Southern Water - Changes to Southern Water's Surface Water Management Policy - To note an email received from Mike Russell, Stakeholder Engagement Manager Sussex, together with the Policy document
(Copy enclosed for Members)

26. Community Highways Scheme Application - The Street (from its junction with North Lane to its junction with Sea Lane) - To consider a request to support an application received, together with associated documentation
(Copy *enclosed for Members*)
27. To receive Reports from Members attending other External Meetings (if any)
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. To note the following Documents and Publications previously circulated to Members:-
 - (a) Blind Veterans UK - Your December Update
 - (b) CAGNE - Tonight Online Talk
 - (c) CAGNE - Wishing you Silent Nights
 - (d) CAGNE - 12 Days of Christmas
 - (e) CAGNE - January Newsletter
 - (f) Carers Support West Sussex - Latest News
 - (g) Chestnut Tree House - Nothing is too much to ask or too small to matter
 - (h) Chestnut Tree House - You can still make a difference this Christmas
 - (i) Chestnut Tree House - Lace up for a good cause in 2025!
 - (j) CPRE - Campaigns Update - December 2024 and January 2025
 - (k) CPRE - A message from CPRE's Campaigning Lead
 - (l) CPRE - Rooftop Solar is finally coming to Parliament in 2025
 - (m) CPRE - Thank you for taking action
 - (n) East Preston Parish Council News - 21 November 2024, 28 November 2024, 5 December 2024 and 31 December 2024
 - (o) National Association of Local Councils - Chief Executive's Bulletin - 28 November 2024, 5 December 2024 x2, 19 December 2024 9 January 2025 and 16 January 2025
 - (p) National Association of Local Councils - Events Newsletter
 - (q) RHS Communities - Fundraising advice for Community Growers
 - (r) RHS Communities - Chance to win gift vouchers for your Community Garden
 - (s) South East Employers (SEE) - Chairing Skills for Parish and Town Councils
 - (t) Southern Water - Southern Water and Ofwat's Final Determination
 - (u) St Barnabas House - How cycling changed Sonia's life
 - (v) St Barnabas House - How to cope with grief at Christmas
 - (w) St Barnabas House - Lace up for your local hospice in 2025!
 - (x) Stonepillow - Invisible struggles require visible support
 - (y) Turning Tides - Can you give the gift of home this Christmas?
 - (z) West Sussex County Council - Highways, Transport and Planning - News and Updates
 - (aa) West Sussex County Council - Merry Christmas from WSCC - How to contact us over the holidays, and more!
 - (bb) West Sussex County Council - News Release - 26 November 2024 x2, 28 November 2024, 4 December 2024, 6 December 2024, 13 December 2024, 17 December 2024, 20 December 2024, 6 January 2025, 8 January 2025, 9 January 2025, 13 January 2025 x2, 16 January 2025 and 17 January 2025
 - (cc) West Sussex County Council - Residents' eNewsletter - December 2024 Edition
 - (dd) West Sussex County Council - Ways to have a Healthy New You in 2025
 - (ee) West Sussex County Council - West Sussex Emergency Management - Cold health alert
 - (ff) West Sussex County Council - West Sussex Emergency Management - Cold health alert extended for the South East

30. To note the following Documents and Publications received for Members' information:-

(a) Wellspring West Sussex - Issue No. 2 - 2024