



Rustington Parish Council

Council Offices, 34 Woodlands Avenue, Rustington, West Sussex BN16 3HB

Tel: 01903 786420 Fax: 01903 788736

E-mail: enquiry@rustingtonpc.org Website: www.rustingtonpc.org

18 February 2025

Dear Councillor (and Parishioners for information)

FINANCE AND GENERAL PURPOSES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 24 February 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.15 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Finance and General Purposes Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 27 January 2025
(Copy attached)



QUALITY
PARISH
COUNCIL

Working for the local Community

RUSTINGTON Parish Council operates an open file policy. Any correspondence with the Council may become public.
For the Purposes of the Data Protection Act Rustington Parish Council is the Data Controller.
VAT Registered: 946 2052 29

4. To consider further such matters as arise from the Minutes
5. To retrospectively approve the Accounts paid
(Copy enclosed for Members)
6. To consider the Monthly Budget Report to 14 February 2025
(Copy enclosed for Members)
7. Internal Audit 2024/2025 - To consider a Report received from the Council's Internal Auditor, April Skies Accounting and Finance Manager to report
(Copy attached for Members)
8. Applications for Grant Aid from Local Organisations - To consider a Report from the Deputy Clerk of the Council
(Copy attached for Members)
9. Urgent matters arising, for information only, since the preparation of this Agenda