



Rustington Parish Council

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24 February 2025

Dear Councillor (and Parishioners for information)

ALLOTMENTS COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 3 March 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 5.30 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Allotments Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 7 October 2024
(Copy attached)
4. To consider further such matters as arise from the Minutes



Working for the local Community

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5. Update on Allotment Management during the period 30 September 2024 - 14 February 2025 -
To consider a Report from the Deputy Clerk of the Council
(Copy attached for Members)
6. Review of Allotment Application criteria for non-Parishioners - Deputy Clerk to report
7. Allotment Inspections - Councillor Bennett to report
8. Urgent matters arising, for information only, since the preparation of this Agenda
9. Date of Next Meetings - 2 June 2025
20 October 2025