



Rustington Parish Council

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24 February 2025

Dear Councillor (and Parishioners for information)

LEISURE AND AMENITIES COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 3 March 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **6.00 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Amenities Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) the item you have the interest in*
- (b) whether it is a personal interest and the nature of the interest*
- (c) whether it is also a prejudicial/pecuniary interest*
- (d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent

3. To approve the Minutes of the Meeting held on 11 November 2024
(Copy *attached*)
4. To consider further such matters as arise from the Minutes



Working for the local Community

QUALITY
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5. Rustington Museum - To receive a verbal update from Ms Tamlyn Smithers, Museum Manager
6. The Woodlands Recreation Ground:-
 - (a) Pitch Maintenance - To consider a Quotation from Barcombe Landscapes to undertake the top dressing of the football pitch, and Deputy Clerk to report
(*Copy attached for Members*)
 - (b) Rustington Football Club - To note the progress made in respect of the Club's Plan, and Deputy Clerk to report
(*Copy attached for Members*)
7. Woodland Park Sportsfield:-
 - (a) Rustington Otters Football Club - Update - Deputy Clerk to report
 - (b) Request to use Pitches - To consider email correspondence and associated documents received from the Rustington Otters Football Club and Rustington Football Club, and Deputy Clerk to report
(*Copy attached for Members*)
 - (c) Extension of Lease and provision of Licence - Update - Clerk to report
8. The Woodlands Centre:-
 - (a) Current Lettings - Progress Report
 - (b) Rustington Short Mat Bowls Club - To consider a request for the continuation of discounted Hall Hire Charges from 1 April 2025 - Deputy Clerk to report
 - (c) Woodlands Table Tennis Club - To consider a request for the continuation of the current discounted Hall Hire Charges from 1 April 2025 - Deputy Clerk to report
9. Samuel Wickens Centre - Current Lettings - Progress Report
10. Rustington Youth Centre:-
 - (a) Current Lettings - Progress Report
 - (b) To note the Annual Report 2024/25 from Matt Pollard, Service Manager, Arun Youth Projects
(*Copy attached for Members*)
11. 2025 Gardens Competition - Deputy Clerk to report
12. UK Shared Prosperity Fund - Replacement MUGA and Outdoor Fitness Equipment - Update - Deputy Clerk to report
13. Public Seats Progress Report - Clerk to report
14. Bus and Beach Shelters:-
 - (a) Beach Shelter Renovation - Progress Report - Clerk to report
 - (b) Bus Shelters Refurbishment - Clerk to report
15. Family Fun Fair - To consider a request received from Showtime Amusements to hire the North Field for a Family Fun Fair from 22-28 April 2025, and Deputy Clerk to report

16. 2024 Loo of the Year Awards - Clerk to report
17. Maintenance and Monitoring of Fire and Intruder Alarm Systems, Emergency Lighting, Fire Extinguishers and Fire Risk Assessment Reviews Contract -
1 April 2025 - 31 March 2028 - To consider a Report from the Finance Manager/RFO
(Copy to follow for Members)
18. Urgent matters arising, for information only, since the preparation of this Agenda
19. Dates of Future Meetings:-
 - 2 June 2025
 - 4 August 2025
 - 20 October 2025