

## **RUSTINGTON PARISH COUNCIL**

### **PLANNING COMMITTEE**

**MINUTES:** of the Meeting held on 19 May 2025

**PRESENT:** Councillors J Bennett, J Ceiriog-Hughes, Mrs A Cooper, A Cooper, R Grevett, G Lee, Mrs C Stevens and P Warren

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#### **39/25 ELECTION OF CHAIRMAN**

It was proposed and seconded that Councillor Ms Revell be elected Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Ms Revell be elected Chairman of the Committee for the ensuing year.

#### **40/25 ELECTION OF VICE-CHAIRMAN**

It was proposed and seconded that Councillor Grevett be elected Vice-Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Grevett be elected Vice-Chairman of the Committee for the ensuing year.

#### **41/25 CHAIRMAN OF THE MEETING**

In the absence of Councillor Ms Revell, Chairman of the Committee, Councillor Grevett, Vice-Chairman, Chaired the Meeting.

#### **42/25 APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Ms Revell (Holiday). This apology was accepted by the Committee.

#### **43/25 DECLARATIONS OF INTEREST BY MEMBERS**

There were no declarations of interest by Members.

#### **44/25 MINUTES**

The Minutes of the Meeting held on 28 April 2025 were signed by the Chairman as a correct record.

#### **45/25 MATTERS ARISING FROM THE MINUTES**

##### **(a) R/234/24/HH - First floor extension - 71 Old Manor Road, Rustington**

The Clerk referred to Minute 6/25(f) and reported the receipt of a letter from the local Planning Authority, stating that an Appeal had been lodged with the Secretary of State against the decision to refuse planning permission for the proposed development, and that the Appeal would be determined on the basis of written representations. As the Appeal was proceeding under the Householder Appeals service, there was no opportunity to submit comments. However, the Planning Authority had submitted all representations made to them on this application and these will be considered by the Inspector when determining the Appeal.

The Committee NOTED this information.

- (a) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been granted conditionally:-

**R/37/25/HH - Single storey side extension on the South and North elevations, infill to front elevation. Removal of the chimney on the front elevation - 46 Jervis Avenue**  
**R/38/25/HH - Single storey rear extension - 24 Westlands**

The Committee NOTED this information.

- (b) The Clerk reported that she had previously circulated notifications received from the local Planning Authority, advising that planning permission in respect of the following applications had been refused:-

**R/224/24/PL - Demolition of existing building and erection of 4 No. commercial units with associated access, parking and landscaping works. This application is in CIL Zone 4 (zero rated) as other development - Unit 2 Brookside Avenue**  
**R/43/25/PL - Replacement of 11 No. existing single glazed timber windows with UPVC double glazed windows in the same style (fenestration) as the existing window frames. This application is adjacent to listed buildings, is within the Rustington Conservation Area and is in CIL Zone 4 (zero rated) as other development - St Peter and St Paul's Church Hall, The Street**

The Committee NOTED this information.

- (c) The Clerk reported that she had previously circulated a notification received from the local Planning Authority, advising that planning permission in respect of the following application received no objection:-

**R/41/25/TC - 1 No. Norwegian Maple (T10) reduce overhang to leave a height of 17 metres and spread of 8.5 metres. 1 No. Bay (T7) crown reduction to leave a height of 5.5 metres and spread of 3 metres. 1 No. Apple (T1051) crown reduction to leave a height of 4.5 metres and spread of 5 metres and 1 No. Pear (T1052) crown reduction to leave a height of 4.5 metres and spread of 5 metres. These trees are in the Rustington Conservation area - 8 Elm Farm Cottages, Old Manor Road**

The Committee NOTED this information.

The Clerk reminded the Committee of the PowerPoint Presentation which had been produced and circulated to all Members prior to the Meeting.

- (a) **R/40/25/HH - Demolition and re-building of a defective garden wall. (This application may affect the character and appearance of the Rustington Conservation Area) - 38 The Street, Rustington**

The Committee AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

- (b) **R/73/25/HH - Single storey side and rear extension, new front porch canopy, front gable roof alteration, installation of front and rear dormers and rooflights - 1 Hudson Drive, Rustington**

The Committee AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

- (c) **R/79/25/HH - Porch extension; construction of a pitched roof over the existing flat roof garage with a proposed guest bedroom above; vaulted ceiling over the existing lounge; external fenestration changes; addition of a veranda/covered area to the rear (servicing the kitchen, lounge, and master bedroom); internal alterations; outbuilding; and associated works - 29 Pigeonhouse Lane, Rustington**
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The Committee AGREED to raise no objection to this application, but AGREED a Neighbour Notification.

**48/25      ARUN DISTRICT COUNCIL - PLANNING COMMITTEE - REPORT OF  
PROCEEDINGS**

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Councillor Warren advised the Committee that there were no Rustington Applications considered at the Meeting of the Planning Committee held on 8 May 2025.

The Committee NOTED this information.

**There being no further business, the Meeting concluded at 8.53 pm.**

**Chairman:** ..... **Date:** .....