



Rustington Parish Council

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12 August 2025

Dear Councillor (and Parishioners for information)

EMERGENCY PLANNING COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 18 August 2025** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 5.30 pm.** (Please use the Council Offices' entrance at 34 Woodlands Avenue).

Yours sincerely

Clerk of the Council

To: **All Members of the Emergency Planning Committee and other Members for information**

A G E N D A

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for Absence
4. Declarations of Interest by Members

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- (a) *the item you have the interest in*
- (b) *whether it is a personal interest and the nature of the interest*
- (c) *whether it is also a prejudicial/pecuniary interest*
- (d) *if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak during the Public Question Time*

You then need to re-declare your interest at the commencement of the item or when the interest becomes apparent



Working for the local Community

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5. To approve the Minutes of the Meeting held on 19 August 2024
(Copy attached - Excluding Emergency Plan - Minute 6/24 refers)
6. To review the amended Emergency Plan (all amendments/additions highlighted)
(Copy enclosed for Members)
7. Urgent matters arising, for information only, since the preparation of this Agenda
8. Date of next Meeting